



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUNOZ

September 16, 2020

DIVISION MEMORANDUM

No. 167, s. 2020

To: Assistant Schools Division Superintendent
CID and SGOD Chiefs
SDO Unit Heads

ONLINE TRAINING ON THE EVALUATION AND RECOGNITION OF PROFESSIONAL DEVELOPMENT PROGRAMS AND COURSES FOR TEACHERS AND SCHOOL LEADERS

1. Pursuant to DepEd Order No. 001, s. 2020 articulating the **Guidelines for the NEAP Recognition of Professional Development Program or Courses for Teachers and School Leaders**, this Office, through the School Governance and Operations Division (SGOD) – Human Resource Development (HRD), will conduct Online Training on the Evaluation and Recognition of Professional Development Programs (PDP) and Courses for Teachers and School Leaders on September 30, 2020 at 8am to 4pm via Microsoft Teams which will provide prior the said training.
2. This competence-building activity primordially aims to equip all Education Program Supervisors and SDO Unit Heads with working knowledge on evaluation and recognition of proposed professional development programs for teachers and school leaders, for them to be able to provide appropriate technical assistance to the proponents relative to the instructional/training design and the resource package.
3. In consonance with the existing guidelines, the professional development programs for teachers and school leaders from the program owners shall be initially evaluated by the Division Evaluation Committee.

Division Evaluation Committee

Chair: **ZUREX T. BACAY, PhD**
Assistant Schools Division Superintendent

Members: **BERNARDO A. GARGABITE, EdD**
School Governance and Operations Division (SGOD) Chief

seps/sgod2020



Loyal, Excellent, Accountable and Dedicated to Service

Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; **Email Address:** munozscience.city@deped.gov.ph

DSCM-QMS-QMR-QSF-008 Rev.04 (01.31.20)



Certificate No. 50500731 QM15



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LARRY B. ESPIRITU, PhD

Curriculum and Implementation Division (CID) Chief

LEOVAL DG. DELA CRUZ

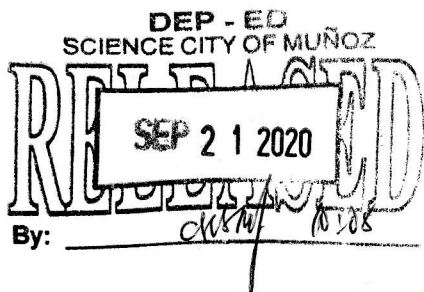
SEPS – Human Resource and Development

4. Participants to this online training are the members of the Division Evaluation Committee, SDO Unit Heads and all Education Program Supervisors who are proponents of professional development programs or courses for teachers and school leaders.
5. To facilitate the online registration, SEPS-HRD will provide the google link for the direct encoding of the names of participants, email address and other relevant information.
6. For effective online training, participants are requested to have a laptop, headset and standard internet connectivity with 5mbps speed or higher.
7. For queries, please feel free to contact LEOVAL DG. DELA CRUZ through leoval.delacruz@deped.gov.ph or at cellphone number 09260720265.
8. For guidance and compliance.

DANTE G. PARUNGAO, CESO VI

Officer-in-Charge

Office of the Schools Division Superintendent



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Enclosure to Division Memorandum No. 167, s.2020

**ONLINE TRAINING ON THE EVALUATION AND RECOGNITION OF PROFESSIONAL
 DEVELOPMENT PROGRAMS AND COURSES FOR TEACHERS AND SCHOOL
 LEADERS**

TRAINING MATRIX

Date	Topics/Video Presentations	Resource Speaker/Facilitators
September 30, 2020	<ul style="list-style-type: none"> • Opening Program 	HRDD-NEAPR3, NEAP-CO Dr. Rosaline Tubie Mr. Rodel Lintag (Video Explainer) Dr. Zurex T. Bacay Dr. Larry B. Espiritu Dr. Bernardo A. Gargabite Leoval DG. Dela Cruz Division Evaluation Committee
	<ul style="list-style-type: none"> • Program Objectives 	
	<ul style="list-style-type: none"> • PD Priorities 	
	<ul style="list-style-type: none"> • PPST 	
	<ul style="list-style-type: none"> • PPSSHs 	
	<ul style="list-style-type: none"> • PPSSs 	
	<ul style="list-style-type: none"> • Program Design 	
	<ul style="list-style-type: none"> • Authorization Procedure 	
	<ul style="list-style-type: none"> • Recognition Procedure 	
	<ul style="list-style-type: none"> • Professional Development Credit 	
	<ul style="list-style-type: none"> • Monitoring & Evaluation 	
	<ul style="list-style-type: none"> • Writing/Evaluating a Sample of PDP Proposal 	

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