



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

February 17, 2023

DIVISION MEMORANDUM

No. 91, s.2023

To: All Public Elementary and Secondary School Heads
All Others Concerned

SUBMISSION OF LIST OF SCHOOL AND DIVISION PERSONNEL FOR THE GRANT OF PERFORMANCE BASED-BONUS (PBB) FOR SY 2021-2022 AND FY 2021

1. In preparation for the grant of performance-based bonus (PBB) SY 2020-2021 for school based personnel, all concerned are directed to fill-out the PBB 2021 Form 1.0 bearing the list of **school-based** personnel and submit the signed hardcopy and softcopy to the Planning Officer III of the SDO via email address marlon.siminig@deped.gov.ph on or before February 22, 2023.
2. Herewith are the links of form 1.0 downloadable at <https://tinyurl.com/4n89xjvy> for elementary and <https://tinyurl.com/4ww59d9z> for secondary. Also attached is Enclosure 1: 2021 PBB Reminders as guides and references.
3. For inquiries, you may contact Engr. Marlon V. Siminig through email at marlon.siminig@deped.gov.ph or at cp number **09284949970**.
4. Immediate and wide dissemination of this Memorandum is desired.


DANTE G. PARUNGAO, CESO V
Schools Division Superintendent





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Enclosure No. 1

2021 PBB REMINDERS

1. ALL NAMES OF ALL ELIGIBLE PERSONNEL SHALL BE ENTERED INTO THE FORM 1.0 IN CAPIOTAL LETTERS (UPPER CASE);
2. THE NAMES SHALL BE SURNAME FIRST, FIRST NAME AND MIDDLE NAME;
3. ENTRIES OF SCHOOL ID AND SCHOOL NAMES SHALL BE ACCURATE AND PROPERLY ENCODED (AVOID COPY PASTE AND/OR DRAG);
4. PROPER COORDINATION OF SCHOOLS FOR TRANSFERRED PERSONNEL FROM ONE SCHOOL TO ANOTHER TO AVOID DUPLICATION OF ENTRIES;
AND
5. PERIOD OR DATE OF COVERAGE OF PB GRANTEES FOR SCHOOL BASED PERSONNEL SHALL BE JULY 25, 2021 TO JULY31, 2022 WHILE DIVISION BASED PERSONNEL SHALL BE JANUARY 1, 2021 TO DECEMBER 31, 2021.

Loyal, Excellent, Accountable and Dedicated to Service



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