



MEMORANDUM

TO : CID CHIEF and SGOD CHIEF
ALL SCHOOL HEADS

FROM : CATALINA P. PAEZ, PhD, CESO V
Schools Division Superintendent *[Signature]*

DATE : September 3, 2019

SUBJECT : CONDUCT OF EMERGENCY MEETING

Please be informed that all Education Program Supervisors and School Heads will be having an Emergency Meeting on September 4, 2019, 1:30 PM at the Schools Division Office (SDO) Conference Hall.

For information and guidance.

CID KJSN

"Loyal, Excellent, Accountable and Dedicated to Service"

