



**MEMORANDUM**

**TO :** **FHRIESSY CRUZ S. BERMUDA, II**  
Administrative Officer V

**FROM :** *DG* **DANTE G. PARUNGAO**  
OIC- Schools Division Superintendent *DP*

**DATE :** October 22, 2019

**SUBJECT :** **Designation**

In view of my attendance to a Strategic Planning Seminar on October 24 to 25, 2019 at Malay, Aklan, and in addition to your present duties and responsibilities you are hereby designated as Officer-In-Charge of the Division. Decisions concerning policies shall be deferred until my return or referred to me through phone.

You shall sign routine communication as follows:

For the Schools Division Superintendent:

**FHRIESSY CRUZ S. BERMUDA, II**  
Administrative Officer V (OIC)

Please be guided accordingly.

DEP - ED  
SCIENCE CITY OF MUÑOZ  
**RELEASED**  
OCT 22 2019  
By: *DP*

admin2019

