



Republic of the Philippines
DEPARTMENT OF EDUCATION

Region III
Schools Division Office

SCIENCE CITY OF MUNOZ

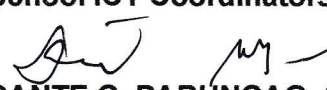
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DIVISION MEMORANDUM

No. 30, s. 2020

TO : **All Public School Heads
School ICT Coordinators**

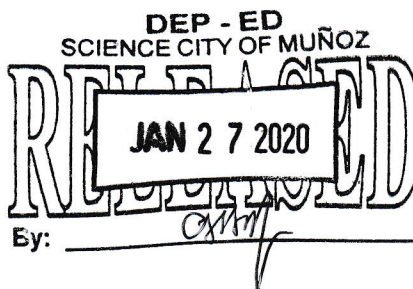
FROM : 
**DANTE G. PARUNGAO, CESO VI
OIC - Schools Division Superintendent**

DATE : **January 22, 2020**

SUBJECT : **PRE-INSTALLATION OF SOFTWARE / APPLICATIONS TO BE
USED BEFORE THE CONDUCT OF CAPACITY BUILDING ON DEPED
COMPUTERIZATION PROGRAM (DCP) PACKAGE RECIPIENTS**

1. The Information and Communications and Technology (ICT) Unit will conduct the pre-installation of software and applications to be used before the conduct of Capacity Building on DepEd Computerization Program (DCP) Package Recipients on February 3, 2020 at 1:00 PM.
2. Among the software / applications to be installed are the following:
 - o Xampp
 - o WordPress
 - o Photoshop CS 6
 - o Adobe Premiere
3. The activity aims to:
 - a. conserve time during the training by installing the necessary software / applications before the event.
 - b. familiarize the participants on the basic features of the software before the workshop.
4. The participants to this activity are **all School ICT Coordinators**.
5. They are required to *bring laptop and flash drive*.
6. This memorandum serves as Travel Authority to all participants.
7. For your information and compliance.

osds/ictu/jmt



"Loyal, Excellent, Accountable and Dedicated to Service"

