



**Republic of the Philippines**  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

August 13, 2020

**DIVISION MEMORANDUM**

No. 146, s. 2020

**Simultaneous School Readiness Presentation of Elementary and Secondary Schools for the Opening of SY 2020 – 2021**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Elementary and Secondary School Heads  
All Others Concerned

1. In connection with DepEd Memorandum BHRD 2020-252 for the submission of School Readiness Reports to provide an overall picture, to identify gaps and areas of improvement and draw action points to address the identified challenges, this office hereby announces the simultaneous presentation of all School Heads in PowerPoint format of the subject stated on August 19, 2020 at 8:00 in the morning via Microsoft Teams.
2. That said presentation will only composed of three slides which contains the following:
  - First slide – Preparation on Standard Health Protocols (SGOD)
  - Second slide – Curricular concerns (CID)
  - Third slide – Financial Reports and Expenditures (OSDS-Finance)
3. All presenters must ensure a secure and stable internet connectivity during the conduct of the same.
4. Each simultaneous presentation is limited only to 3 minutes online demonstration and discussion which will be managed and evaluated by the Division Committee responsible for each cluster namely:

Cluster	Personnel Involved
East Cluster	Dante G. Parungao, CESO VI OIC-OSDS Mercedita D. Saldero EPS –EsP Joel Dizon EPS II - SocMob
North Cluster	Zurex T. Bacay, PhD ASDS



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DSCM-QMS-QMR-QSF-008 Rev.04 (01.31.20)



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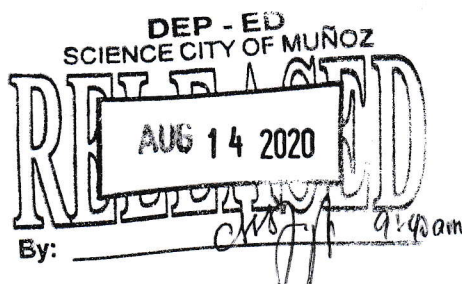



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	Rodolfo A. Dizon, PhD EPS – LRMDS Cyril S. Talusan EPS II - Research
West Cluster	Bernardo A. Gargabite, EdD Chief ES – SGOD Augusto A. Mateo EPS – Filipino Emalyn R. Maglanoc AO IV - Cash
South Cluster	Larry B. Espiritu, PhD Chief ES – CID Lamberto P. Corpuz SEPS-SMNE Stella Marie C. Dumale AO IV - Personnel
Secondary (JHS/SHS)	Winnie W. Poli EPS – Mathematics Leoval Dela Cruz SEPS HRD Fhriessy Cruz S. Bermuda AO V- Admin

5. Attached herewith is the checklists of items for each slides as Enclosure number 1.

For strict compliance.



  
**DANTE G. PARUNGAO, CESO VI**  
Officer-In-Charge  
Office of the Schools Division Superintendent



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Enclosure No. 1

<b>Checklist on the School Readiness Report</b>		
Items	Yes	None
<b>Curricular Concerns</b>		
1. Plan for the Distribution and Retrieval of Self-Learning Modules (SLMs)		
2. Class Programs		
3. Individual Learning Monitoring Plan		
4. Learning Activity Sheets		
5. Parents' Guide		
6. Activity Log Sheet		
7. Weekly Home Learning Plan		
8. Mastery Assessment Tool		
9. Conduct of Orientation of Teachers, Parents, Guardians and other Stakeholders		
<b>Standard Health Protocols</b>		
10. School Plans on Standard Health Protocols		
<b>Financial Reports and Expenditures</b>		
11. Revised School Operating Budget		
11.1 Expenses for Distribution and Retrieval of SLM		
11.2 Expenses for SLM Printing		
12. Summary List of Donations whether in kind or in cash		



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