



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

September 15, 2020

DIVISION MEMORANDUM

No. 62, s. 2020

**DIVISION WEBINARS ON THE DEVELOPMENT OF VIDEO LESSONS IN
ALL LEARNING AREAS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Division Information Technology Officer
Public Elementary, Integrated and Secondary School Heads and Teachers
All Others Concerned

1. The most commonly preferred modality to be implemented by the schools is the modular distance learning printed and/or digital (MDL-P/ MDL-D). For learners under the MDL-D, video lessons will definitely enhance the learning experience of the students by being able to watch teachers discussing lessons and giving instructions. In addition, the physical distance between teachers and students is bridged through the video lessons and their connections and relationships are established and strengthened as well. Hence, the Schools Division Office of Science City of Muñoz through the Curriculum Implementation Division (CID) will be conducting Webinars on the Development of Video Lessons in All Learning Areas on **September 22-25, 2020 via MS Teams.**
2. This activity aims to:
 - a. capacitate core groups of teachers per grade level in all learning areas on the development of video lessons;
 - b. develop video lessons based on ADM modules per learning area per grade level; and
 - c. share the developed video lessons to all learners with computers, android/smart phones and or tablets at home.
3. The participants to the webinars are all School Heads, Assistant Principals, Head Teachers and Math, Science, English, Filipino/MTB, AP, MAPEH, TLE/EPP, and EsP teachers.
4. There shall be a planning meeting of the members of the Program Management Team, Cluster School Leaders (North, South, East, West, Secondary/Integrated), and the Resource Speakers on September 18, 2020, 2:30 pm via Google Meet. The meeting link is meet.google.com/soz-epvp-apd.



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Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; **Email Address:** munozone.science.city@deped.gov.ph

DSCM-QMS-QMR-QSF-008 Rev.04 (01.31.20)



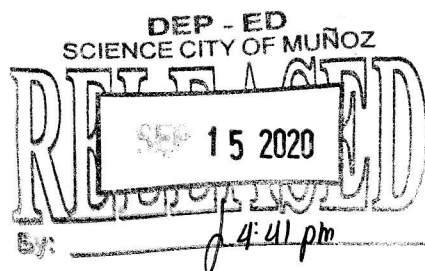
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5. The training matrix and list of participants are provided in Enclosures No.1 and No.2 respectively.
6. Immediate dissemination of this Memorandum is desired.

DANTE G. PARUNGAO, CESO VI
Officer-in-Charge
Office of the Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. /62, s. 2020

**DIVISION WEBINARS ON VIDEO LESSON DEVELOPMENT IN
ALL LEARNING AREAS**

TRAINING MATRIX

OPENING PROGRAM – 8:00 AM

Pambansang Awit..... **Audio-Visual Presentation**
Prayer..... **Audio-Visual Presentation**
House Rules and Roll Call of Participants..... **MELODY E. GALINGAN**
EPS- ALS
Welcome Remarks..... **ZUREX T. BACAY, PhD**
Asst. Schools Division Superintendent
Message..... **DANTE G. PARUNGAO, CESO VI**
OIC- Schools Division Superintendent
Statement of Purpose..... **LARRY B. ESPIRITU, PhD**
CID Chief ES

EDGARDO DG. SAN ANDRES
Moderator

TRAINING PROPER – 8:30 AM -12:00 NN

TOPICS	RESOURCE SPEAKERS	
	Sept. 22 and 24, 2020	Sept. 23 and 25, 2020
The PowerPoint Basics	Dominador M. Orpilla, PhD	Patrick Harold B. Tadatada
Converting PDF into Word Document	Sheila Ann Q. Rivera	Benny V. Aquino
Converting a Presentation into a Video Lesson	Jackylou G. Alberto	James Patrick S. Barias
Reducing the Filesize of a Video	Ace Benson R. Wamil	Benilda V. Gregorio
Important Reminders in Making Video Lessons	Jordan T. Nicodemus	Jordan T. Nicodemus
Presentation of the Schedules of Video Development Workshops, Quality Assurance and Pilot Viewing	Winnie W. Poli EPS-Math	Nehemia L. Ganiban EPS-English
	Mary Queen P. Orpilla, PhD EPS - Science	
Presentation of Video Lessons Development Team Per Cluster Per Grade Level	Emily I. Fernandez, PhD Genalyn B. Tangonan, PhD Norma R. Framo	Merlita D. Ordonez Jhon F. Del Mundo
WORKSHOP – 1:00 PM to 5:00 PM		



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Enclosure No. 2 to Division Memorandum No. /62, s. 2020

LIST OF PARTICIPANTS

Day /Date	Cluster	Participants
Day 1 / September 22, 2020	East and West	School Heads/ Head Teachers and Math Teachers
	Secondary and Integrated	School Heads/Assistant Principals/Head Teachers/ Math Teachers (Elem/JHS/SHS)
Day 2/ September 23, 2020	South	School Heads/ Head Teachers and English Teachers
	Secondary and Integrated	English Teachers (Elem/JHS/SHS)
Day 3/ September 24, 2020	North	School Heads/ Head Teachers and Science teachers
	Secondary and Integrated	Science Teachers (Elem/JHS/SHS)
Day 4/ September 25, 2020	All clusters	AP, EsP, Filipino, MAPEH, EPP/TLE Teachers

Note: Teachers handling one (1) or more subjects shall only attend once. Consequently, Day 4 participants are those teachers who are not participants on Day 1 – Day 3.



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