



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

December 7, 2020

DIVISION MEMORANDUM

No. 224 s. 2020

To: All Non-Fiscally Autonomous School Heads
All others concerned

DEADLINE FOR SUBMISSION OF LIQUIDATION REPORTS

1. In order to facilitate the early preparation of year-end financial reports and the closing of book of accounts for this year 2020, all liquidation reports for all outstanding cash advances on School Maintenance and Other Operating Expenses (MOOE), School-Based Feeding Program (SBFP) and other Programs/Projects/Activities (PPAs) must be submitted to schools division Records Unit **on or before December 18, 2020**.
2. For information and strict compliance.

DANTE G. PARUNGAO, CESO VI
OIC-Schools Division Superintendent

DEP - ED
SCIENCE CITY OF MUÑOZ
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