



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

June 7, 2021

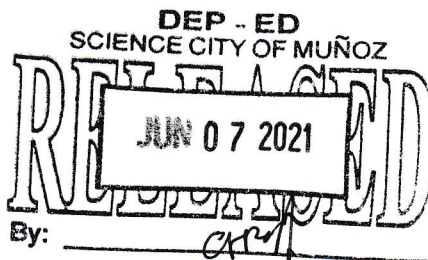
DIVISION MEMORANDUM

No. 194, s. 2021

WEBINAR ON GOOGLE APPLICATIONS FOR CID PERSONNEL

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
All Others Concerned

1. The Division of Science City of Muñoz through the Curriculum Implementation Division announces the conduct of the Webinar on Google Applications on June 11, 2021 from 8:30 am to 5:00 pm via MS Teams.
2. The objectives of the said activity are the following:
 - a. enhance CID personnel's 21st century skills.
 - b. Demonstrate the use of the different google applications in conducting remote instructional monitoring and management of learning; and
 - c. capacitate CID Personnel in using google sheets and google forms as tools for collecting data and crafting of monitoring tools.
3. Participants to this activity are the CID personnel. A link will be provided for them to answer a pre-test and a post- test immediately before and after the activity on June 11, 2021, respectively as basis for the issuance of their certificate of participation.
4. Relative to the conduct of this activity, an online planning meeting of the project management team and resource speakers will be held on June 8, 2021, at 3:00 pm via MS Teams.
5. Enclosed are the members of the program management team, list of participants, and the matrix of activities.
6. Immediate and wide dissemination of this Memorandum is enjoined.



DANTE G. PARUNGAO, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent

CID2021



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DSCM-QMS-QMR-QSF-008 Rev.04 (01.31.20)



Certificate No. 50500731 QM15



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Enclosure No. 1 to the Division Memorandum No. 194, s. 2021

PROGRAM MANAGEMENT TEAM

Chair: LARRY B. ESPIRITU, PhD
CID Chief ES

Co-Chair: WINNIE W. POLI
EPS-Math

Members: JOHANN M. TABING
Division ITO

ALVIN B. RAMIREZ
Admin Assistant III

ROLLY S. VALDEZ
ALS Teacher

MARIVIC C. UMAGAT
Math Teacher

RESOURCE SPEAKERS

ACE BENSON R. WAMIL
IT Specialist/SHS Teacher

REINIER PARAGUISON
IT Specialist/SHS Teacher

ARLENE C. CASTAÑEDA
Math Teacher

CHRISTINE CRUZ
Math Teacher



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Enclosure No. 2 to the Division Memorandum No. 194, s. 2021

LIST OF PARTICIPANTS

No.	CURRICULUM IMPLEMENTATION DIVISION (CID) PERSONNEL	
1	Larry B. Espiritu, PhD	Chief ES, CID
2	Rodolfo A. Dizon, PhD	Education Program Supervisor
3	Augusto A. Mateo	Education Program Supervisor
4	Nelween M. Gan	Education Program Supervisor
5	Melody E. Galingan	Education Program Supervisor
6	Zoraida F. Espino, PhD	Education Program Supervisor
7	Mary Queen P. Orpilla, PhD	Education Program Supervisor
8	Nelie D. Sacman, PhD	Education Program Supervisor
9	Mercedita D. Saldero	Education Program Supervisor
10	Winnie W. Poli	Education Program Supervisor
11	Edgardo San Andres	Education Programs Specialist II
12	Ma. Mercedes Manabat	Librarian
13	Angelica Fernando	PDO
14	Divina Vilorio	AA VI
15	Carizaldy Pagay	AA VI



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Enclosure No. 3 to the Division Memorandum No. 194, s. 2021

MATRIX OF ACTIVITIES

I. Opening Program: 8:30 am

Makabayan Song	-----	AVP
Prayer	-----	Augusto A. Mateo <i>EPS-Filipino</i>
Online House Rules	-----	Melody E. Galingan <i>EPS-ALS</i>
Roll Call	-----	Mercedita D. Saldero <i>EPS-EsP</i>
Welcome Remarks	-----	Zurex T. Bacay, PhD <i>Assistant Schools Division Superintendent</i>
Statement of Purpose	-----	Larry B. Espiritu, PhD <i>Chief ES, CID</i>
Message	-----	DANTE G. PARUNGAO, CESO VI <i>Officer-In-Charge</i> <i>Office of the Schools Division Superintendent</i>

II. Webinar Proper

Topic	Resource Speaker	Time
Google Drive, Google Docs and Google Slides	Ace Benson S. Wamil IT Specialist/SHS Teacher	9:00 – 10:30
Google Sheet as Tool for Data Collection and Monitoring	Reinier Paraguison IT Specialist/SHS Teacher	10:30 – 12:00
Google Forms as Tool for the Development and Administration of Assessments	Arlene C. Castañeda Math Teacher	1:00 – 3:00
Google Forms as a Survey Tool	Christine Cruz Math Teacher	3:00 – 5:00

ROLLY S. VALDEZ
FACILITATOR

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