



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

August 10, 2021

**DIVISION MEMORANDUM**

No. 302, s. 2021

**WEBINAR ON INSTITUTIONALIZING THE OPEN HIGH SCHOOL PROGRAM (OHSP)  
IN JUNIOR HIGH SCHOOL**

To: Public Secondary School Principals/OICs  
Department Heads  
Flexible Learning Options (FLO) Coordinators  
Guidance Counselors/Advocates

1. It is an absolute right of every individual to receive education which will enable that person to become a productive citizen. The constitution, recognizing this right, explicitly mandates that every individual regardless of age, sex, race, political or socio economic status must enjoy access to quality and relevant basic education. To this end, the Bureau of Secondary Education has designed the Open High School Program (OHSP) as an alternative mode of secondary education. The program offers an opportunity to those learners at risk of dropping out who desire to complete the high school curriculum but were put into difficult situation.
2. In view of the above, the Schools Division of Science City of Muñoz through the Curriculum Implementation Division (CID) will conduct a Webinar on Institutionalizing the Implementation of Flexible Learning Options, particularly the Open High School Program (OHSP) in Junior High School to prevent potential school leavers on August 13, 2021 at 8:00 AM.
3. This activity aims to:
  - a. ensure the availability of learning materials in FLO,
  - b. capacitate the participants in the proper implementation of the OHSP in this of pandemic situation in the country, and
  - c. adopt the policy guidelines on the implementation of OHSP.
4. The participants to this activity are the public secondary school heads, department heads, FLO coordinators and guidance counselors/advocates.
5. The participants are advised to use their DepEd email address in accessing the links below and must register on August 12, 2021.  
Pre - registration: <https://bit.ly/preregistrationOHSP>  
Webinar Proper: <https://bit.ly/webinaronOHSPandFLO>
6. All registered teacher-participants are entitled to one (1) day service credit following DepEd Order No. 53, s. 2003, re: Updated Guidelines on the Grant of Vacation Service Credit to Teachers.



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Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: [munozscience.city@deped.gov.ph](mailto:munozscience.city@deped.gov.ph)

DSCM-QMS-QMR-QSF-008 Rev.04 (01.31.20)



Certificate No. 50500731 QM15



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7. Participants shall prepare and submit the required documents and letter of intent to the Schools Division Office on or before September 6, 2021 to be forwarded to the regional office for recognition and approval.
8. For inquiries, please contact Mrs. Mercedita D. Saldero, FLO Focal Person through her email address [mercedita.saldero001@deped.gov.ph](mailto:mercedita.saldero001@deped.gov.ph) or at her cellphone number 09178733004.
8. Enclosed are the Matrix of Activities, Program Management Team, and Technical Working Group.
9. Wide dissemination of this Memorandum is desired.

**DANTE G. PARUNGAO, CESO VI**

Officer-In-Charge

Office of the Schools Division Superintendent



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Enclosure No. 1 to the Division Memorandum No. \_\_\_\_, s. 2021

**PROGRAM AND MATRIX OF ACTIVITIES**  
 August 13, 2021

Time	Topic	Speaker/Facilitator
<b>Morning Session</b>		
8:00 a.m.- 8:30 a.m.	<b>Part I. Opening Program</b>	
	Makabayan Song.....AVP	
	Prayer.....AVP	
	Roll Call and House Rules.....Moderator	
	Welcome Remarks..... <b>ZUREX T. BACAY, PhD</b> Assistant Schools Division Superintendent	
	Inspirational Message ..... <b>DANTE G. PARUNGAO, CESO VI</b> Officer-in-Charge Office of the Schools Division Superintendent	
	Statement of Purpose..... <b>LARRY B. ESPIRITU, PhD</b> Chief ES, CID	
<b>Part II. Webinar Proper</b>		
8:30 - 9:30	Legal Basis of OHSP	MERCEDITA D. SALDERO EPS-I/FLO Focal Person
9:30 – 10:30	The Nature of the Open High School Program	WILLIAM N. BALALA Head Teacher I, MNHS-Annex
10:30-10:40	Bio/Screen Break	
10 :15 - 11.45	The Management Structure of the OHSP	CORAZON H. MATEO Head Teacher VI, MNHS JHS-Main
11:45 – 12:00	Virtual Awarding of the Certificate of Recognition	Moderator
<b>Afternoon Session</b>		
1:00-1:15	Preliminaries	Moderator
1:15-2:30	Evaluating the OHSP	SHIELA S. MARANAN, RGC SATURNINO I. SINGIAN, PhD, RGC, RPm, LPT LADYLYN G. JAVIER Guidance Advocate



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		MNHS JHS-Main
2:30-3:00	Sharing of OHSP Best Practices	CORAZON H. MATEO Head Teacher-VI, MNHS JHS-Main  WILLIAM N. BALALA Head Teacher I, MNHS- Annex
3:00-3:15	Bio/Screen Break	
3:15-4:15	Preparation and Submission of Required Documents	MERCEDITA D. SALDERO EPS-I, FLO Focal Person
4:15-5:00	Open Forum and Synthesis	Moderator



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Enclosure No. 2 to the Division Memorandum No. \_\_\_\_, s. 2021

**PROGRAM MANAGEMENT TEAM and TEChNICAL WORKING GROUP**

Chairman: LARRY B. ESPIRITU, PhD  
Chief ES-CID

Co-Chair: MERCEDITA D. SALDERO  
EPS-EsP/SpEd Focal Person

Members:  
CORAZON H. MATEO  
Head Teacher VI, MNHS JHS-Main  
  
WILLIAM N. BALALA  
Head Teacher I, MNHS-Annex

**TECHNICAL WORKING GROUP**

Chairman : RONA MAY ESPERANZATE  
Teacher I, Palusapis IS

Members: JEFFERSON UMAGAT  
Teacher III, MNHS JHS-Main  
  
CYNN ELISE M. DELIM  
Administrative Assistant, MNHS-Annex



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