



Republic of the Philippines  
**Department of Education**

REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

September 14, 2021

**DIVISION MEMORANDUM**

No. 369, s. 2021

**2021 DIVISION ORIENTATION ON THE REVISED IMPLEMENTATION OF  
HOMEROOM GUIDANCE (HG) DURING CRISIS SITUATION FOR S.Y. 2021-2022**

To: Assistant Schools Division Superintendent  
Chief ES- CID  
Education Program Supervisors  
All Public and Private School Heads  
All Others Concerned

1. Pursuant to DM-CI-2021-346, dated August 25, 2021, the Office of Curriculum and Instruction (CI) through the Bureau of Curriculum Development and Instruction (BCD) issued the Revised Implementation of Homeroom Guidance (HG) during Crisis Situation for S.Y. 2021-2022.
2. Relative to this, the Schools Division Office of Science City of Muñoz through the Curriculum Implementation Division (CID), shall conduct the 2021 Division Orientation on the Revised Implementation of Homeroom Guidance (HG) during Crisis Situation for S.Y. 2021-2022 on September 20 (1-5 P.M.) to Sept. 21 (8 A.M.-5 P.M.), 2021 via MS Teams and Facebook Live Streaming.
2. The activity aims to:
  - a. provide the participants with knowledge, skills, attitudes, and tools on the implementation of Homeroom Guidance (HG) using creative and evidence-based pedagogies,
  - a. orient the teachers and school heads on the revised implementation guidelines of Homeroom Guidance (HG) for S.Y. 2021-2022,
  - b. familiarize the educators on the monitoring and evaluation tools of HG; and
  - c. draft division implementation guidelines during crisis situation.
3. The participants to this activity are School Heads, Assistant Principals, Department Heads, Guidance Counselors/Advocates, EsP Coordinators and two teacher-advisers from each school. The private school heads are highly encouraged to join on the said activity.
4. The participants mentioned above will join via MS Teams using their DepEd email address and advised to pre-register on September 17, 2021. The link will be sent through FB Messenger Cluster Group Chat a day before the activity.
6. Participants shall prepare and submit/upload the School Action Plan on the Implementation of Homeroom Guidance Program to the google drive of 2021 School Reports on or before September 27, 2021.



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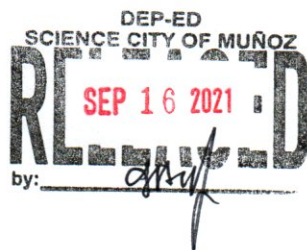



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7. The following documents are enclosed for reference and guidance:  
Enclosure No. 1- Program Management Team and Technical Working Group  
Enclosure No. 2- Matrix of Activities  
Enclosure No.3-Template for the Action Plan on the Implementation of School Homeroom Guidance Program
8. Immediate and wide dissemination of this Memorandum is desired.



  
**DANTE G. PARUNGAO, CESO VI**  
Officer-In-Charge  
Office of the Schools Division Superintendent



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Enclosure No. 1 to the Division Memorandum No. 369, s. 2021

**PROGRAM MANGEMENT TEAM (PMT)**

Chairman: LARRY B. ESPIRITU, PhD  
Chief ES-CID

Co-chair: MERCEDITA D. SALDERO  
EPS-EsP/Homeroom Guidance Focal Person

Members:

MICHELLE T. JAYME  
Principal I, Villa Nati E.S.

JONNADEL S. PATONONA  
Youth Formation Officer

VERONICA M. AQUINO, PhD  
Master Teacher-I, MNCS

SHIELA S. MARANAN, RGC  
Guidance Counselor III, MNHS JHS – Main

**TECHNICAL WORKING GROUP (TWG)**

Chairman: ALVIN B. RAMIREZ  
Administrative Assistant-III

Members: DR. SATURNINO I. SINGIAN, RGC, RPm, LPT  
Guidance Counselor II

DIVINA D. VILORIA  
Administrative Assistant II



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Enclosure No. 2 to the Division Memorandum No. 369, s. 2021

**PROGRAM AND MATRIX OF ACTIVITIES**

September 20-21, 2021

Time	Sept. 20, 2021 Day 1	Time	Sept.21, 2021 Day 2
	<b>Morning Session</b>		
	The activity will start in the afternoon	8:00-8:30	MOL
		8:30-10:00	HGP Procedure and Roles and Responsibilities of DepEd Offices
		10:00- 10:15	Screen/Bio Break
		10:15- 12:00	Assessment of Learner's Development and Monitoring of the Program  SHIELA S. MARANAN, RGC Guidance Counselor III
	<b>Afternoon Session</b>		
<b>1:00-1:30</b>	<b>Opening Program</b>  Makabayan Song..... AVP	<b>1:00-1:30</b>	MOL



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	Prayer..... AVP  House Rules..... Moderator  Roll Call ..... Moderator  Welcome Remarks.... ZUREX T. BACAY, PhD, ASDS  Statement of Purpose...LARRY B. ESPIRITU, PhD, Chief ES- CID  Inspirational Message.... DANTE G. PARUNGAO, CESO VI OIC-SDS  VERONICA AQUINO, PhD Moderator	<b>1:30-2:30</b>	Presentation of Action Plan on Homeroom Guidance Program  Muñoz National High School - Main JHS GUIDANCE COUNSELORS
<b>1:30-2:30</b>	Issues and Concerns on the Implementation of Homeroom Guidance for S.Y. 2020-2021  MERCEDITA D. SALDERO EPS-EsP/Homeroom Guidance Program Focal Person	<b>2:30-3:30</b>	Crafting of Action Plan on Inclusive Education (IE)  MERCEDITA D. SALDERO EPS-EsP/Homeroom Guidance Program Focal Person
<b>2:30-2:45</b>	Screen /Bio Break		
<b>2:45-5:00</b>	Discussion on Rationale and History of Homeroom Guidance  MICHELLE T. JAYME Principal I, Villa Nati ES	<b>3:15-4:30</b>  <b>4:30-5:00</b>	Presentation of SDO and School Action Plans on Inclusive Education (SpEd)  MERCEDITA D. SALDERO EPS-I/SpEd Focal Person  Awarding of the Certificate of Recognition  Moderator



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Enclosure No. 3 to the Division Memorandum No. 369, s. 2021

Action Plan on the Implementation of Homeroom Guidance and Basic Guidance  
Services  
S.Y. 2021-2022

Area of Concern/Service	Objectives/Targets	Activities (Sample Activities)	Strategies	Time Frame	Persons Involved	Budget Requirements	Success Indicators

Prepared by:

Approved:

\_\_\_\_\_  
Inclusive Education/  
Sped Coordinator

\_\_\_\_\_  
School Head



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