



Republic of the Philippines
Department of Education
 REGION III – CENTRAL LUZON
 SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

October 20, 2021

DIVISION MEMORANDUM

No. 460, s. 2021

OPEN RANKING FOR ADMINISTRATIVE OFFICER II

To: Division Screening Committee
 All Others Concerned

1. With reference to DepEd Order No. 66 s. 2007 (The Revised Guidelines on Selection, Promotion and Designation of School Heads) this Office announces the open ranking for vacant position, this Division, with the following details:

Position Title:	Administrative Officer II (3)	Date and Time of Ranking	Venue
Salary Grade / Salary:	SG 11 – Php 286,524.00		
Qualification Standards			
Education:	Bachelor's Degree relevant to the job	November 11, 2021 9:00 AM	SDO Conference Hall
Experience:	None Required		
Training:	None Required		
Eligibility:	Career Service Professional (Second Level Eligibility)		

2. The last day of submission of pertinent papers will be on November 3, 2021 at SDO Records Section.
3. Applicants shall be evaluated using the criteria stated in DepEd Order No. 66 s. 2007.



Loyal, Excellent, Accountable and Dedicated to Service

Address: Brgy. Rizal, Science City of Muñoz, 3119
Telephone No.: (044) 806 -2192; **Email Address:** munozscience.city@deped.gov.ph
 DSCM-QMS-QMR-QSF-008 Rev.04 (01.31.20)



Certificate No. 50500731 QM15



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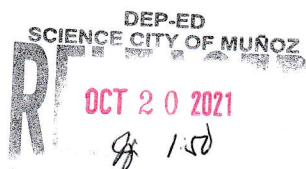
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SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

4. Kindly bring original documents on the day of ranking for verification and other purposes.
5. The composition of the Personnel Selection Board will be as follows:

Chairman : ZUREX T. BACAY, PhD
Assistant Schools Division Superintendent

Members : LARRY B. ESPIRITU, PhD / Chief ES – CID
BERNARDO A. GARGABITE, EdD / Chief ES – SGOD
JOHANN M. TABING / ITO
FHRIESSY CRUZ S. BERMUDA, II / Administrative Officer V
STELLA MARIE C. DUMALE / Administrative Officer IV
6. This Office adheres to Equal Employment Opportunity Principle for applicants who needs special attention.
7. Immediate and wide dissemination of this Memorandum is desired.

DANTE G. PARUNGAO, CESO VI
Officer-In-Charge
Office of the Schools Division Superintendent



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