



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUNOZ

November 3, 2021

DIVISION MEMORANDUM

No. 428, s. 2021

NOTICE OF VIRTUAL MANAGEMENT REVIEW MEETING

To: Top Management
Quality Management Representative
Quality Management Secretariat
Division Quality Management System Leaders, Co-leaders and Members
Process Owners
Document Controllers
Unit Document Custodian
All others concerned

1. This is to announce the conduct of Virtual Management Review Meeting on November 5, 2021, 1:30 in the afternoon, through Microsoft Teams.
2. Participants are requested to log-in before 1:30 am with the link <http://bitly.ws/j8KL>.
3. The agenda of the meeting include the following:
 - a. Matters arising from the previous Management Review
 - b. Strategic Direction
 - c. Review of changes in the context/changes in internal and external issues
 - d. Review of the feedback mechanism
 - e. Suitability of Policies and Procedure
 - f. Performance of External Provider
 - g. Resource Needs
 - h. Decisions for Continual Improvement
4. Participants to this meeting are the Top Management, QMR, QMS Leaders, Co-leaders and members, Process Owners, Unit Document Custodians, and the Secretariat.
5. Immediate and wide dissemination of this memorandum is highly desired.

DANTE G. PARUNGAO, CESO VI

Officer-in-Charge
Office of the Schools Division Superintendent

JSP/QMSSecretariat2021



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