



**Republic of the Philippines**  
**Department of Education**  
 REGION III – CENTRAL LUZON  
 SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

November 24, 2021

**DIVISION MEMORANDUM**

No. 535 s. 2021

**CHANGE OF DESIGNATED AREAS OF ASSIGNMENT OF  
 GENERAL SERVICES PERSONNEL**

To: ALL SDO PERSONNEL

1. In the exigency of the service, this office hereby modifies the designated area of the following General Services Personnel, to wit:

NAME	DESIGNATED AREA
Michael M. Viloría	Library Hub and Medical Unit Office and front gate landscape
Danny De Vera	Administrative Building and its surroundings and Multi-purpose Gym
Carizaldy Pagay	SGOD office, Supply Office and Flagpole and Parking landscape
Salvador Untalan	SDS Office, CID Office and its surroundings and Conference Hall

2. In the performance of their duties and responsibilities in their new areas of assignment, observance of diligence is expected of them at all times.
3. This memorandum shall take effect immediately and all other issuances inconsistent herewith is hereby repealed accordingly.
4. Wide dissemination of this memorandum is desired.
5. Please be guided accordingly.

*[Handwritten Signature]*

**DANTE G. PARUNGAO, CESO VI**  
 OIC- Schools Division Superintendent

DEP-ED  
 SCIENCE CITY OF MUÑOZ  
**RECEIVED**  
 NOV 25 2021  
 by: *[Handwritten Signature]*

