



Republic of the Philippines

Department of Education

REGION III- CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

February 7, 2022

DIVISION MEMORANDUM

No. 88 s. 2022

SUBMISSION OF HARDCOPY AND UPLOADING OF THE APPROVED CONTINGENCY PLAN FOR THE IMPLEMENTATION OF FACE-TO-FACE CLASSES

To: Assistant Schools Division Superintendent
SGOD and CID Chiefs
Public and Private School Heads and Administrators
School DRRM Coordinators
All Others Concerned

1. In reference to DM No. 588, s. 2021 which requires all schools for the crafting and submission of the softcopy of School Contingency Plan, this office announces that all schools should also upload their finalized and approved school contingency plan for the implementation of face-to-face classes.
2. The school heads, together with their School DRRM Coordinator should revisit their school contingency plan and include all scenarios they anticipate might happen, including the switching of Alert Levels in the province and reverting to distance learning modality.
3. The OM-OSEC-2021-002 referred to as the School Contingency Plan Manual for the Implementation of Face-to-face classes shall still serve as guide in the preparation of the contingency plan.
4. The hardcopy should be submitted to the Schools Division Office for approval and must be uploaded to the shared drive https://drive.google.com/drive/folders/1_3HBmHb64ddSza05xCKeCRgmn_3neXUG?usp=sharing on or before February 11, 2022.
5. Attached is the same template to previous issued which still be used for the preparation of the contingency plan.



Loyal, Excellent, Accountable and Dedicated to Service

Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: munozscience.city@deped.gov.ph

DSCM-QMS-QMR-QSF-008 Rev.03 (01.31.20)



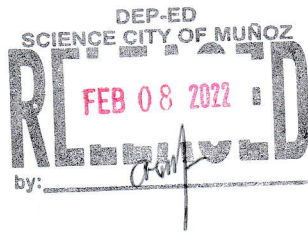
Certificate No. 50500731 QM15



Republic of the Philippines
Department of Education
REGION III- CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

6. For more information, all concerned may contact the Disaster Risk Reduction Management (DRRM) Division Coordinator through cellphone no. 0916-4950-559 or email address: rosan.ariston@deped.gov.ph.
7. Wide dissemination of this Memorandum is hereby enjoined.

DANTE G. PARUNGAO, CESO VI
Schools Division Superintendent



//OSDS-DRRM



Loyal, Excellent, Accountable and Dedicated to Service

Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: munozscience.city@deped.gov.ph

DSCM-QMS-QMR-QSF-008 Rev.03 (01.31.20)



Certificate No. 50500731 QM15



Republic of the Philippines

Department of Education

REGION III - CENTRAL LUZON

SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

Enclosure No. 1 to Division Memorandum No. 28, s. 2022

CONTINGENCY PLAN FOR THE IMPLEMENTATION OF LIMITED FACE-TO-FACE CLASSES

I. General Guidelines for Initial Response

Kindly state here the initial response to be taken if an individual in the school show symptoms, becomes a close contact of a confirmed case, or tests positive for COVID-19 to prevent the spread of the virus among other members of the school community. The 3Cs must be remembered, the coordinate tasks, collect information, and contact authorities, other school personnel and families.

II. Response for Specific Scenarios (Sample only. You may add other possible scenarios).

Number	Scenarios	Strategies	Involved Stakeholder
1	A household member of learner or school personnel shows symptoms of COVID-19 but has not been tested. The learner or personnel is not showing symptoms of COVID-19	<ul style="list-style-type: none"> Prior to the implementation of face-to-face classes, parents/guardians of learners, as well as school personnel, shall be oriented to immediately inform the school if any of their household members experience COVID-19 symptoms. They shall then be responsible of informing their household members regarding the protocol. If a household member of a learner/personnel showing symptoms 	Household member showing symptoms



Address: Brgy. Rizal, Science City of Muñoz, 3119
Telephone No.: (044) 806-2192; Email Address: munozone.science.city@deped.gov.ph
DSCM-QMS-QMR-QSF-008 Rev.03 (01.31.20)

Excellence, *Accountable* and *Dedicated* to *Service*



Certificate No. 50500731 QM15





Republic of the Philippines

Department of Education

REGION III - CENTRAL LUZON

SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

		<p>of COVID-19 informs the school regarding their condition and has not yet been tested, the school may advise him/her to seek assistance from BHERT.</p> <ul style="list-style-type: none"> • Since the learner of personnel may be considered a close contact, the school shall advise the learner or the concerned personnel to remain/return home and to self-monitor at home until the results of the available COVID-19 test has been released. • If the identified close contact is a learner, provide appropriate support for a temporary shift to distance learning modality while waiting for the COVID-19 test result. • If the identified close contact is a teacher, identify the substitute teacher who will temporarily conduct distance learning among the learners that the teacher is handling, while waiting for the COVID-19 test result. 	Learner or personnel in the same household
2	A household member of learner or school personnel is a confirmed case of COVID-19. The learner or personnel is not showing symptoms of	<ul style="list-style-type: none"> • Prior to the implementation of face-to-face classes, parents/guardians of learners, as well as school personnel, shall be oriented to immediately inform the school if 	Household member showing symptoms

Oval, Excellent, Accountable and Dedicated to

Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806-2192; Email Address: munozscience.city@deped.gov.ph



Certificate No. 50500731 QM15



Republic of the Philippines

Department of Education

REGION III- CENTRAL LUZON

SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

COVID-19.	any of their household members experience COVID-19 symptoms. They shall then be responsible of informing their household members regarding the protocol.	
-----------	--	--

III. Strategies to Transition back to Face-to-Face Learning Modality

Kindly indicate here the strategies to be done by the school in case the school will be placed on a lockdown and revert to distance learning modality.

Prepared by:

NAME OF SCHOOL HEAD/ADMINISTRATOR
Position

Reviewed by:

LARRY B. ESPIRITU, PhD
CID Chief

BERNARDO A. GARGABITE, EDD
SGOD Chief



Address: Brgy. Rizal, Science City of Muñoz, 3119
Telephone No.: (044) 806 -2192; Email Address: munozscience.city@deped.gov.ph
DSCM-QMS-QMR-QSF-008 Rev.03 (01.31.20)

Excellence, *Accountable* and *Dedicated* to *Quality*



Certificate No. 50500731 QM15



Republic of the Philippines

Department of Education

REGION III - CENTRAL LUZON

SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

Recommending Approval:

ZUREX T. BACAY, PhD

Assistant Schools Division Superintendent

Approved:

DANTE G. PARUNGAO, CESO VI

Schools Division Superintendent

Boyal, Excellent, Accountable and Dedicated to

Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806-2192; Email Address: munozscience.city@deped.gov.ph

DSCM-QMS-QMR-QSF-008 Rev.03 (01.31.20)



Certificate No. 50500731 QM15



Certificate No. 50500731 QM15

