



Republic of the Philippines
Department of Education
 REGION III – CENTRAL LUZON
 SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

June 8, 2022

DIVISION MEMORANDUM

No. 316, s. 2022

OPEN RANKING FOR GUIDANCE COUNSELORS I, II and III

To: Division Screening Committee
 All Others Concerned

1. With reference to DepEd Order No. 66 s. 2007 (Revised Guidelines on the Appointment and Promotion of other Teaching and Non-Teaching Positions) this Office announces the open ranking for vacant positions, this Division, with the following details:

Position Title: Salary Grade / Salary: Qualification Standards Education: Experience: Training: Eligibility:	Guidance Counselor III (1) SG 13 – Php 357,576.00 Master’s Degree in Guidance and Counseling None Required None Required RA 1080 (Guidance Counselor)	July 8, 2022 9:00 AM	SDO Conference Hall
Position Title: Salary Grade / Salary: Qualification Standards Education:	Guidance Counselor II (4) SG 12 – Php 331,296.00	July 12, 2022 9:00 AM	SDO Conference Hall



*O*yal, *E*xcellent, *A*ccountable and *D*edicated to *S*ervice

Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; **Email Address:** munozscience.city@deped.gov.ph

DSCM-QMS-QMR-QSF-008 Rev.04 (01.31.20)



Certificate No. 50500731 QM15



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Experience:	Master's Degree in Guidance and Counseling		
Training:	None Required		
Eligibility:	None Required RA 1080 (Guidance Counselor)		
Position Title:	Guidance Counselor I (1)		
Salary Grade / Salary:	SG 11 – Php 305,268.00		
Qualification Standards		July 13, 2022 9:00 AM	SDO Conference Hall
Education:	Master's Degree in Guidance and Counseling		
Experience:	None Required		
Training:	None Required		
Eligibility:	RA 1080 (Guidance Counselor)		

2. The last day of submission of pertinent papers will be on June 30, 2022 at SDO Records Section.

3. Applicants who intend to apply are advised to submit the following documents:

- a. Letter of Intent
- b. Duly Accomplished Form 212 (Personal Data Sheet)
- c. Transcript of Records, *Certified True Copy from the Original*
- d. Performance Rating Sheet for the last three (3) consecutive years, *Certified True Copy from the Original*
- e. Certificates/Proofs of Outstanding Accomplishments, *Certified True Copy from the Original*
- f. Service Records, *Certified True Copy from the Original*
- g. Omnibus certification of authenticity and veracity of all documents submitted, signed by the applicant



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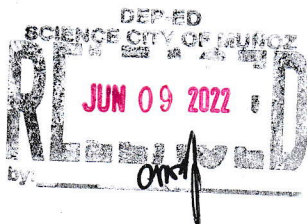
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4. Applicants shall be evaluated using the criteria stated in DepEd Order No. 66 s. 2007.
5. Kindly bring original documents on the day of ranking for verification and other purposes.
6. The composition of the Personnel Selection Board will be as follows:

Chairman : ZUREX T. BACAY, PhD
Assistant Schools Division Superintendent

Members : LARRY B. ESPIRITU, PhD/Chief ES-CID
BERNARDO A. GARGABITE, EdD/Chief ES-SGOD
FHRIESSY CRUZ S. BERMUDA, II / Administrative Officer V
STELLA MARIE C. DUMALE / HRMO
EMMANUEL ALVAREZ, PhD / Principal IV
ELENITA R. ROMAGOSA, PhD / Principal IV

Secretariat: Winnie S. Valdez / Administrative Officer II
7. This Office adheres to Equal Employment Opportunity Principle for applicants who needs special attention.
8. Immediate and wide dissemination of this Memorandum is desired.




DANTE G. PARUNGAO, CESO V
Schools Division Superintendent



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