



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

July 12, 2022

DIVISION MEMORANDUM

No. 371, s. 2022

**DISSEMINATION OF RM 376, S. 2022 RE: MONITORING AND EVALUATION
OF THE SCHOOLS DIVISIONS THAT ARE CONDUCTING REMEDIAL CLASSES**

To: Assistant Schools Division Superintendent
Chief ES-CID
Education Program Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. For the information, guidance, and compliance of all concerned, enclosed is Regional Memorandum 376, s. 2022, dated July 5, 2022, re: Monitoring and Evaluation of the Schools Divisions Conducting Remedial Classes.
2. In line with this, all schools that will offer remediation or enrichment as End of School Year (EOSY) Classes are advised to submit letter of request to the Schools Division Office (SDO) on or before July 15, 2022, including the following documents.
 - a. List of students who will take up remedial or enhancement classes.
 - b. List of the Most Essential Learning Competencies where a learner failed or need improvement by learning area by grade level.
 - c. List of learning area/s to be offered and schedule of classes approved by the School Head.
 - d. Written consent of parents/guardian whose learners will attend EOSY classes.
 - e. List of teachers and the subjects that they will teach during the EOSY classes.
3. Immediate and wide dissemination of this Memorandum is earnestly desired.


DANTE G. PARUNGAO, CESO V
Schools Division Superintendent



Loyal, Excellent, Accountable and Dedicated to Service

Address: Brgy. Rizal, Science City of Muñoz, 3119
Telephone No.: (044) 806 -2192; Email Address: munozonecity@deped.gov.ph
DSCM-QMS-QMR-QSF-008 Rev.03 (01.31.20)



Certificate No. 50500731 QM15



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SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

July 12, 2022

DANTE G. PARUNGAO, CESO V
Schools Division Superintendent
Science City of Munoz

Sir:

Warm greetings!

In order to improve our learners' level of attainment of the Most Essential Learning Competencies (MELCs) and ensure their readiness for transition to the next grade level, our school would like to request from your good office for the approval of our school's offering of **Enrichment Classes** for Grade _____, beginning _____ to _____ with _____ as its instruction delivery modality.

Attached are the following documents for your evaluation and approval, to wit:

- List of students who will take up remedial or enhancement classes per grade level.
- List of the Most Essential Learning Competencies where a learner failed or needs improvement by learning area by grade level.
- List of learning area/s to be offered and schedule of classes approved by the School Head.
- Written consent of parents/guardians whose learners will attend EOSY classes.
- List of teachers and the subjects that they will teach during the EOSY classes.

Thank you very much in anticipation for your favorable response regarding this matter.

Very truly yours,

School Head



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Address: Brgy. Rizal, Science City of Munoz, 3119

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LIST OF LEARNERS FOR ENRICHMENT (OR REMEDIAL) CLASSES SY 2021-2022

GRADE _____

No.	Name of Learners	Subject/s for Enrichment or Remedial

Prepared by:

Class Adviser

Approved:

School Principal



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LIST OF MOST ESSENTIAL LEARNING COMPETENCIES TO BE TAUGHT

GRADE (Level and Subject)

No.	Name of Learners	MELCs to be taught

Prepared by:

Subject Teacher

Approved:

School Principal



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PARENTAL CONSENT FORM FOR SUMMER CLASS

Date: _____

I, _____ hereby state that I am the _____
(Name of Parent / Guardian) (Relationship to the learner)

of _____ with LRN # _____ who is presently in _____
(Name of the learner) (Grade level)

do hereby signify my consent for my child to be enroll in summer class for school year _____

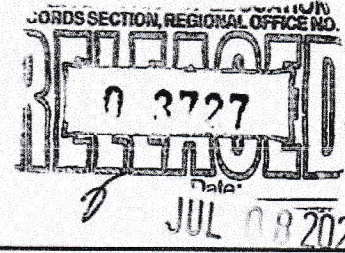
at _____
(Name of School and Address)

(Name and signature of Parent/ Guardian)

(Date)



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REGIONAL MEMORANDUM

No. 396, S. 2022

MONITORING AND EVALUATION OF THE SCHOOLS DIVISIONS WHO ARE
CONDUCTING REMEDIAL CLASSES

To: Schools Division Superintendent
Assistant Schools Division Superintendent
CID/SGOD Chief, Supervisors, Principals
School Heads

1. In reference to DepEd Order No. 13, s. 2018 on the Conduct of Remedial Classes and Advancement Classes During Summer for the K-12 Basic Education Program.
2. The Monitoring of Summer Classes will be done by RFTAT as scheduled this July 18-20, 2022. Field Technical Assistance Division shall coordinate with the Education Program Supervisors in CLMD, QUAD, HRRD, ESSD, PPRD to identify the available persons to join the RFAT in monitoring summer classes both public and private.
3. Please see attached Monitoring Tool.
4. For information and guidance.


RHODA T. RAZON, EdD, CESO IV
Officer-in-Charge
Office of the Regional Director

mcl/oic-ftad





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REGION III-CENTRAL LUZON

MONITORING TOOL FOR SUMMER CLASS SY 2021-22

Division _____ District _____
School _____ Teacher _____

No. of Learners Attending Summer Class

Grade	G1	G2	G3	G4	G5	G6	G7	G8	G9	G10	G11	G12
Total												

KEY ELEMENTS	Evident	Not evident	REMARKS
Summer Class schedule of Teacher			
List of learners enrolled for summer class approved by RO			
a. List of Skills to be strengthen			
b. Activity Sheets			
Enrichment Activities that give students the opportunity to;			
a. explore new activities			
b. develop new skills			
c. get help with homework and			
d. socialized with others outside the classroom setting			
Educational Enrichment Program			





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a. Learners develop sense of self awareness and understand their school work better with enrichment programs that are in line with school curriculum			
b. Learners learn how to positively grow in their interest and skills to have a more robust understanding of their potential			
Activities enhances Confidence and personal abilities - Students tackle new projects even if they have never read about it			
- Give learners various challenges and problems to solve in an upgraded format			
- Supportive environment that learners can develop the ability to learn and grasp concepts rapidly.			

Recommendations: _____





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Monitor/s:

Mc1'22

