



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

August 10, 2022

**DIVISION MEMORANDUM**

No. 924, s. 2022

**DIVISION ORIENTATION ON THE CRAFTING DIVISION EDUCATION DEVELOPMENT PLAN (DEDP) FOR FY 2022-2028 AND SCHOOL IMPROVEMENT PLAN (SIP 2022-2024)**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public School Heads  
All Other Concerned

1. In consonance with Regional Memorandum No. 427, s. 2022 titled Regional Conference on Educational Planning, the DepEd SDO, Science City of Munoz shall conduct an in-person orientation on the crafting Division Education Development Planning (DEDP) for FYs 2022-2028 for the SDO Personnel and School Improvement Plan (SIP) 2022-2024 for Public School Heads for SY 2022-2024 at SDO Conference Hall on August 17, 2022 which will start at 8:00 a.m.
2. This activity primarily aims to:
  - a. Provide orientation on key SDO personnel and public school heads in the crafting of DEDP FY 2022-2028 and SIP for SYs 2022-2024 aligned to the crafted DEDP.
  - b. Discuss the strategic directions, priorities and targets as well as Provide inputs on planning and budgeting in the each plan; and
  - c. Present and submit each document on or before due dates based on the timeline that shall be discussed during the orientation
3. Participants to this activity are all SDO program owners and public school heads of the SDO. Attached is the Matrix of Activities and Timeline for the purpose as a ready reference.
4. This Division Memorandum also serves as the Travel Authority of the concerned personnel on the mentioned activity.



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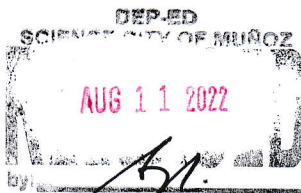


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5. For inquiry and information contact Bernardo A. Gargabite, Chief Education Supervisor, SGOD at CP No. 0917-311-6656 or at email address [bernardo.gargabite001@deped.gov.ph](mailto:bernardo.gargabite001@deped.gov.ph).
6. Immediate and widest dissemination of this Memorandum is earnestly desired.



*Dante G. Parungao*  
**DANTE G. PARUNGAO, CESO V**  
Schools Division Superintendent





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**MATRIX OF ACTIVITIES**  
IN THE PREPARATION AND SUBMISSION OF FINAL REPORT DEDP 2016-2022,  
CRAFTING OF DEDP 2022-2028 AND SIP 2022-2024  
Date Presented: August 17, 2022  
SDO Conference Hall

| NO. | TOPIC                                                                             | RESOURCE PERSON                                                                             | TIME                    |
|-----|-----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|-------------------------|
| 0   | Opening Program<br>Philippine National Anthem<br>Prayer<br>Checking of Attendance | Princess Mea P. Madayag<br>Divina D. Vioria<br>Joan Kimberly N. Tadeo<br>(DEDP Secretariat) | 8:00-8:10               |
| 1   | Messages                                                                          | Zurex T. Bacay, PhD<br>ASDS<br>Dante G. Parungao, CESO V<br>SDS                             | 8:10-8:15<br>8:15-8:20  |
| 2   | Basic Education Plan (BEDP) 2030                                                  | Marlon V. Siminig, PO III                                                                   | 8:20-8:50               |
| 3   | K_12 Curr. Future Scapes                                                          | AV Presentations                                                                            | 8:50-9:20               |
| 4   | Education 4.0                                                                     | Winnie W. Poli, EPS Math                                                                    | 9:20-9:50               |
| 5   | Stakeholders in Education                                                         | Lambert P. Corpuz, SEPS<br>SMME                                                             | 9:50-10:20              |
| 6   | Forward Estimates                                                                 | Jomel V. Mangawang,<br>Accountant III                                                       | 10:20-10:50             |
| 7   | Midterm Plan Preparation                                                          | Aileen G. Mactal, EPS<br>English                                                            | 10:50-11:20             |
| 8   | School Improvement Plan                                                           | Bernardo A. Gargabite, CES<br>SGOD                                                          | 11:20-12:00             |
| 9   | Lunch Break                                                                       |                                                                                             | 12:00-1:00              |
| 10  | PMIS Process Flow                                                                 | Marlon V. Siminig, PO III                                                                   | 1:00-1:30               |
| 11  | Communication Plan to Stakeholders                                                | Lambert P. Corpuz, SEPS<br>SMME                                                             | 1:30-2:00               |
| 11  | Monitoring and Evaluation                                                         | Lambert P. Corpuz, SEPS<br>SMME                                                             | 2:00-2:30               |
| 12  | Template for Summary of Challenges                                                | Cyril S. Talusan, SEPS HRD                                                                  | 2:30-3:00               |
| 13  | Templates of DEDP 2022-2028                                                       | Larry B. Espiritu, CES CID                                                                  | 3:00-3:30               |
| 14  | Ways Forward Based on the Timeline                                                | Zurex T. Bacay, PhD<br>ASDS                                                                 | 3:30-4:30               |
| 15  | Synthesis                                                                         | Dante G. Parungao, CESO V<br>SDS                                                            | 4:30-5:00               |
| 16  | Closing Ceremony                                                                  | Community Singing                                                                           | Pilipinas<br>Kong Mahal |

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**TIMELINE**

IN THE PREPARATION AND SUBMISSION OF FINAL REPORT DEDP 2016-2022,  
 CRAFTING OF DEDP 2022-2028 AND SIP 2022-2024

Date Presented: August 17, 2022  
 SDO Conference Hall

| DATE               | ACTIVITY                                                                                                              | DURATION | PERSONNEL                                                             |
|--------------------|-----------------------------------------------------------------------------------------------------------------------|----------|-----------------------------------------------------------------------|
| August 5, 2022     | Initial Meeting with the DEDP Team                                                                                    | 1 day    | SDO DEDP TEAM                                                         |
| August 8, 2022     | Presentation of the initial plan to the SDO Top Management during the regular weekly staff meeting                    | .5 day   | Top Management, Chief ES and unit heads of the 3 functional divisions |
| August 9-11, 2022  | Preparation of the final report of the DEDP 2016-2021                                                                 | 3 days   | DEDP and Composite Teams from the 3 functional divisions (FDs)        |
| August 9-11, 2022  | Preparation of the final report of the DEDP 2016-2021                                                                 | 3 days   | DEDP and Composite Teams from the 3 functional divisions (FDs)        |
| August 12, 2022 am | Presentation of the final report of the DEDP 2016-2021 to the Office of the SDS                                       | .5 day   | DEDP and Composite Teams from the 3 functional divisions (FDs)        |
| August 12, 2022 pm | Submission of the final report of the DEDP 2016-2021 to the Office of the Regional Director c/o Chief PPRD via online | .5 day   | Office of the SDS and PO III                                          |
| August 15, 2022    | Presentation of the timeline in the preparation of the crafting of the DEDP 2022-2028                                 | 1 day    | DEDP and Composite Teams from the 3 functional divisions (FDs)        |
| August 17, 2022    | Orientation on the inputs and templates                                                                               | 1 day    | DEDP and Composite Teams                                              |

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|                                 |                                                                                                                                                                                                                                                                                                                                                  |                 |                                                                                   |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-----------------------------------------------------------------------------------|
|                                 | in the crafting of DEDP 2022-2028 and SIP 2022-2024                                                                                                                                                                                                                                                                                              |                 | from the 3 functional divisions (FDs) and Public School Heads                     |
| August 18-29, 2022              | Upload entries to the designated templates per units in each of the 3 FDs of the SDO.                                                                                                                                                                                                                                                            | 8 working days  | DEDP and Composite Teams from the 3 functional divisions (FDs)                    |
| August 30-31 (am), 2022         | Finalization and Presentation of the DEDP 2022-2028 to the SDS                                                                                                                                                                                                                                                                                   | 1.5 days        | DEDP and Composite Teams from the 3 functional divisions (FDs) and Top management |
| August 31(pm), 2022             | Submission of DEDP 2022-2028 soft copy to the Office of the Regional Director c/o Chief PPRD via online                                                                                                                                                                                                                                          | .5 day          | PO III                                                                            |
| September 5, 2022               | Presentation of the DEDP 2022-2028 at DepEd RO III                                                                                                                                                                                                                                                                                               | 1 day           | SDS                                                                               |
| September 6-29, 2022            | Incorporation of comments and suggestion from the Regional Panel                                                                                                                                                                                                                                                                                 | 15 working days | DEDP Secretariat/Team                                                             |
| On or before September 30, 2022 | Submission of the DEDP 2022-2028 soft copy and book form to the Office of the Regional Director c/o Chief PPRD via online and hard copy (Application: Canva Font type: Sans open Font size: 11) and SIP 2022-2024 soft copy and book form to the SDS c/o Chief SGOD online and hard copy (Application: Canva Font type: Sans open Font size: 11) | 1 day           | SDS/PO III                                                                        |

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