



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

September 27, 2022

DIVISION MEMORANDUM

No. 494, s. 2022

OPEN RANKING FOR EDUCATION PROGRAM SUPERVISOR

To: Division Screening Committee
All Others Concerned

1. With reference to DepEd Order No. 66 s. 2007 (Revised Guidelines on the Appointment and Promotion of other Teaching and Non-Teaching Positions) this Office announces the open ranking for vacant position, this Division, with the following details:

Position Title:	Education Program Supervisor		
Salary Grade / Salary:	SG 22 – Php 839,556.00		
Qualification Standards		October 6, 2022 9:00 AM	SDO Conference Hall
Education:	Master's Degree in Education or other relevant Master's Degree with specific area of specialization		
Experience:	2 years as Principal; 2 years as Head Teacher; or 2 years as Master Teacher		
Training:	8 hours of relevant training		
Eligibility:	RA 1080 (Teacher)		



Loyal, Excellent, Accountable and Dedicated to Service

Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: munozscience.city@deped.gov.ph

DSCM-QMS-QMR-QSF-008 Rev.04 (01.31.20)



Certificate No. 50500731 QM15



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2. The last day of submission of pertinent papers will be on October 3, 2022 at SDO Records Section.
3. Interested applicants are advised to submit the following documents:
 - a. Letter of Intent
 - b. Duly Accomplished Form 212 (Personal Data Sheet)
 - c. Transcript of Records, *Certified True Copy from the Original*
 - d. Performance Rating Sheet for the last three (3) consecutive years, *Certified True Copy from the Original*
 - e. Certificates/Proofs of Outstanding Accomplishments, *Certified True Copy from the Original*
 - f. Service Records, *Certified True Copy from the Original*
 - g. Omnibus certification of authenticity and veracity of all documents submitted, signed by the applicant
4. Applicants shall be evaluated using the criteria stated in DepEd Order No. 66 s. 2007.
5. In consonance with the Merit Selection Plan of the Department, applicants who shall be included in the Top 5 shall undergo deep selection process and in-depth performance validation through the job immersion of all the top listed applicants by the Human Resource Management Personnel Selection Board. The results of the deep selection and validation shall be the basis for recommendation to the appointing authority.
6. Kindly bring original documents on the day of ranking for verification and other purposes.
7. The composition of the Personnel Selection Board will be as follows:

Chairman : ZUREX T. BACAY, PhD
Assistant Schools Division Superintendent

Members : LARRY B. ESPIRITU, PhD / Chief ES – CID
BERNARDO A. GARGABITE, EdD / Chief ES – SGOD
WINNIE W. POLI / EPS - Mathematics
FHRIESSY CRUZ S. BERMUDA, II / Administrative Officer V
STELLA MARIE C. DUMALE / HRMO

Secretariat: WINNIE S. VALDEZ / Administrative Officer IV



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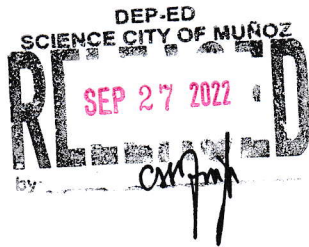
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8. This Office adheres to Equal Employment Opportunity Principle for applicants who needs special attention.
9. Immediate and wide dissemination of this Memorandum is desired.


DANTE G. PARUNGAO, CESO V
Schools Division Superintendent



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