



Republic of the Philippines

Department of Education

REGION III- CENTRAL LUZON

SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

September 27, 2022

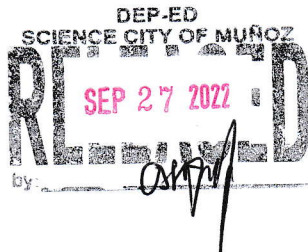
DIVISION MEMORANDUM

No. 496s. 2022

To: All Public Elementary and Secondary School Heads
All Public-School DRRM Coordinators
All Others Concerned

DIVISION ORIENTATION-WORKSHOP FOR THE PREPARATION, UPDATING AND ENHANCEMENT OF CONTINGENCY PLAN

1. In reference to Joint Memorandum Circular No. 1, s. 2022 entitled *Revised Operational Guidelines on the Progressive Expansion of Face-to-face Learning Modality* which requires all schools to secure a file of contingency plan, this Office announces the conduct of Orientation-Workshop for the preparation, updating and enhancement of their existing contingency plan.
2. The participants to this activity are all School DRRM Coordinators and should register at <https://tinyurl.com/ConPlan091722> for the preparation of certificate.
3. The orientation will be conducted on October 1, 2022, 9:00 AM at the SDO Conference Hall.
4. Enclosed to this activity are the Matrix of Activities and Technical Working Group for your reference.
5. Wide dissemination of this Memorandum is hereby enjoined.




DANTE G. PARUNGAO, CESO V
Schools Division Superintendent

//OSDS-DRRM



Loyal, Excellent, Accountable and Dedicated to Service

Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: munozscience.city@deped.gov.ph

DSCM-QMS-QMR-QSF-008 Rev.03 (01.31.20)



Certificate No. 50500731 QM15



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Enclosure No. 1 to Division Memorandum No. 44, s. 2022

ORIENTATION-WORKSHOP FOR THE PREPARATION OF CONTINGENCY PLAN

TIME	ACTIVITY / TOPIC	PERSON IN-CHARGE
9:00 – 9:05	Makabayan Song / Invocation	AVP
9:06 – 9:20	Checking of attendance	Kimberly N. Tadeo
9:21 – 9:25	Welcome Remarks	Dr. Zurex T. Bacay
9:26- 9:30	Virtual Message	Dr. Dante G. Parungao
9:31 – 10:00	Discussion Proper - DepEd Contingency Plan	Rosan E. Ariston
10:01 – 10:15	Snack	All
10:16 – 12:00	Continuation of discussion and start of workshop	Joel G. Dizon and SDRRMC
12:01 – 1:00	Lunch	All
1:01 – 2:30	Continuation of workshop and presentation of output	SDRRMC
2:30-3:00	Rapid Assessment of Damages Report (RADaR))	Princess Cielo B. Fajardo
3:01 - 3:15	DO 23, s. 2015	Rosan E. Ariston
3:16 – 3:30	Standard Operating Procedure (SOP) in different Hazards	Video Presentation
3:31 – 3:45	Snack	All
3:46 – 4:00	Kumustahan and Open Forum	Rosan E. Ariston
4:01 – 4:20	Awarding of Certificate	All

PRINCESS MEA P. MADAYAG

Master of Ceremony



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Enclosure No. 2 of Division Memorandum No. 495, s. 2022

TECHNICAL WORKING GROUP

Position	Name and Designation	Function / Assignment
Chairman	Kimberly Joan N. Tadeo <i>Administrative Assistant III</i>	Documentation, attendance
Vice Chairman	Princess Mea P. Madayag <i>Administrative Assistant III</i>	Master of Ceremony
Member	Alvin B. Ramirez <i>Administrative Assistant III</i>	Preparation of certificates

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