



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

December 7, 2022

DIVISION MEMORANDUM

No. 626, s. 2022

To: Assistant Schools Division Superintendent
CID and SGOD Chief ESs
Education Program Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

**YEAR-END PROGRAM IMPLEMENTATION REVIEW OF SPECIAL EDUCATION
(SPED) PROGRAM/INCLUSIVE EDUCATION**

1. This office announces the conduct of the Year-End Program Implementation Review of Special Education Program/Inclusive Education on December 10, 2022, from 8:00 A.M. to 5:00 P.M. at Muñoz Central School.
2. This activity aims to
 - a. review the implementation of SpEd program and support services for LWDs;
 - b. ensure that LWDs receive support services from school; and
 - c. provide timely technical assistance to SpEd/Inclusive Education implementing schools.
3. Participants in this activity are the Special Education/Inclusive Education Program Coordinators from elementary to secondary implementing schools or those schools catering to Learners with Disabilities/Difficulties (LWDs).
4. The participants are advised to bring the report on enrolment of LWDs using the attached template found in Annex 2, Action Plan on the Implementation of Special Education Program for S.Y. 2022-2023, and the accomplished template on the issues and concerns duly signed by the concerned signatories.
5. This issuance serves as the Authority to Travel of the participants and their travel expenses shall be charged against the school MOOE subject to the usual liquidation procedures. The teachers shall be given service credits and Compensatory Time Overtime Credit for the non-teaching personnel.
6. Enclosed are the Program Management Team, Technical Working Group, List of Participants, Matrix of Activities, and templates to be used for the submission of reports and action plan.



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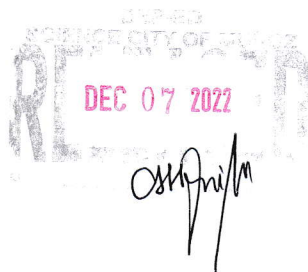


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- 7 For clarification, you may contact Mrs. Mercedita D. Saldero, the Division Focal Person in Special Education through her cellphone number 09260147603 or email her at mercedita.saldero001@deped.gov.ph
8. Immediate and wide dissemination of this Memorandum is hereby enjoined.



For **DANTE G. PARUNGAO, CESO V**
Schools Division Superintendent *[Signature]*



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Enclosure 1 to Division Memorandum No. 626, s. 2022

Program Management Team (PMT)

Chairperson: LARRY B. ESPIRITU, PhD
Chief ES-CID

Co -Chairperson: MERCEDITA D. SALDERO
EPS-I, SpEd Focal Person

Members: MARIVIC RAYOS
SPET – I, MNCS

MILANY S. JACINTO
SPET-I, MNCS

Technical Working Group (TWG)

Chairperson: MERCEDITA D. SALDERO
EPS-I, SpEd Focal Person

Co -Chairperson: LEILANI D. TIDALGO, EdD
Master Teacher-II, MNHS-Main JHS

Members: EVANGELINE P. AGUSTIN
Teacher III, MNHS-Annex

AIZA D. LAZO
Teacher II, Villa Isla ES



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Enclosure 2 to Division Memorandum No. 626, s. 2022

List of Participants

No.	Name	School
1	MNHS Main JHS	Leilani D. Tidalgo
2	Gabaldon IS	Marilou S Omaña
3	Magtanggol IS	Arlene A. Feliciano
4	MNHS -Main SHS	Diana Gene S. Panuyas
5	Muñoz National High School-Annex	Evangeline P. Agustin
6	Maragol IS	Lucena U Granada
7	Cabisuculan ES	Mary-Ann M. Bañaga
8	Bagong Sikat ES	Maria Lourdes C. Claus
9	DepEd-CLSU Elem. (Lab.) Sch.	Marissa P. Novicio
10	Franza ES	Arcely B. Cuaresma
11	Bantug ES	Imelda C. Mendoza
12	Licaong ES	Natividad I. Niegos
13	Munoz Central School	Necelyn M. Encarnacion
14	Pandalla ES	Mary Jean D. De Guzman
15	Rangayan ES	Arlene M. Cagawan
16	Catalanacan ES	Elena M. Saludez
17	Balante ES	Ruby C. Sican
18	Palusapis IS -Elem.	Welina S. Gumangan
19	Mapangpang ES	Susan U. Lumaho
20	Maligaya ES	Marilyn C. Bravo
21	Villa Santos ES	Joy B. Palit-Ang
22	Calabalabaan ES	Riza P. Lomboy
23	Curva ES	Jocelyn G. Iblasin
24	Linglingay ES	Geraldine B. Balagot
25	Villa Isla ES	Aiza D. Lazo
26	San Andres ES	Edilyn M. Parugrug
27	Bical ES	Susan M. Garcia
28	Rizal ES	Evelyn T. Suniega
29	Mangandingay E/S	Rea Fae C. Aquino
30	Muñoz North Central Sch.	Marivic P. Rayos
31	San Felipe ES	Aiza DC. Noveras
32	Gabaldon IS	Marilou S Omaña



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Enclosure 3 to Division Memorandum No. 626, s. 2022

Matrix of Activities

Time	Activity/Topic	Facilitator
7:30 A.M.-8: 00 A.M.	Opening Program	AIZA D. LAZO Teacher II, Villa Isla ES
8:00 A.M.-8:30 A.M.	Current Situation of SpEd Program in SDO Science City of Muñoz	MERCEDITA D. SALDERO EPS-I/SpEd Focal Person
8:30 A.M.-9:30 A.M.	Issues and Concerns Encountered on the Implementation of SpEd/Inclusive Education Program: Basis for Technical Assistance	LEILANI D. TIDALGO Master Teacher II, MNHS- Main JHS
9:30 A.M.-9:45 A.M.	Health Break	
9:45 A.M.-10:35 A.M.	Validation of Enrolment and Tagging of LWDs in LIS	LEILANI D. TIDALGO Master Teacher II, MNHS- Main JHS
10:35 A.M.-12:00 A.M.	Assessment of LWDs and IEP	MARIVIC RAYOS SPET-I, MNCS
12:00 P.M.-1:00 P.M.	Lunch Break	
1:00 A.M.-2:30 P.M.	Curriculum Placement and Adaptation	MARIVIC RAYOS SPET-I, MNCS
2:30 A.M.-2:45 P.M.	Break	
2:30 A.M.-4:00 P.M.	Learning Resources	MILANY JACINTO SPET-I, MNCS
4:00 P.M.-5:00 P.M.	Ways Forward/ T.A. Plan	MERCEDITA D. SALDERO EPS-I/SpEd Focal Person



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Enclosure 4 of Division Memorandum 22, s. 2022

ISSUES AND CONCERNS

Project/Program/Activity: _____

Date: _____

School: _____

AREA OF CONCERN	ISSUES AND CONCERNS ENCOUNTERED	ACTIONS TAKEN	RESULTS (after the action/s taken)	RECOMMENDATION (to avoid recurrence of the issue)

Prepared by: (PPAs Coordinator)

Noted: (School Head)



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Enclosure 5 to Division Memorandum No. CM s. 2022

SPECIAL EDUCATION PROGRAM

ACTION PLAN

SY 2022-2023

Area of Concern	Activities	Strategies/ Procedures	Persons Responsible/ Stakeholders	Time Frame	RESOURCES		Success Indicators
					Funds	Source of Fund	
Child Find	Ex. Advocacy Mapping						
Assessment Services							
Educational Placement							
Adaptation of the K to 12 Curriculum for LWDs							
Individualized Educational Plan (IEP)							
Adaptation of Learning Resources and ICT							
Partnership/Linkages							
Monitoring and Implementation							
Others (pls. specify)							

Prepared by:

Approved:

SpEd Focal Person

School Head



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