



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

December 28, 2022

DIVISION MEMORANDUM

No. 659, s. 2022

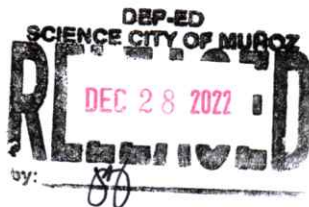
To: All concerned

**ONETIME DISTRIBUTION OF SERVICE RECOGNITION INCENTIVE (SRI)
IN THE SCHOOLS DIVISION OFFICE IN SCIENCE CITY OF MUNOZ**

1. The one-time distribution of Service Recognition Incentive (SRI) to all qualified DepEd personnel in the DepEd Schools Division of Science City of Munoz will be on December 29, 2022.
2. The distribution scheme will be per cluster and shall be directly supervised by their respective school heads/principals as follows

CLUSTER	TIME
Division Office Personnel	9:30-10:00
North and East	11:00-12:00
West and South	1:00-2:00
Integrated/Senior High School	3:00-5:00

3. Fiscally autonomous secondary schools shall strategize their own distribution scheme in their respective schools on the same date as mentioned above.
4. Qualified recipients shall bring their respective valid ID's preferably DepEd ID worn over their neck for easy identification, and strictly no proxies shall be allowed.
5. For information and strict compliance.




DANTE G. PARUNGAO, CESO V
Schools Division Superintendent



Loyal, Excellent, Accountable and Dedicated to Service

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