



**Republic of the Philippines**  
**Department of Education**  
**REGION III – CENTRAL LUZON**  
**SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ**

February 1, 2023

**DIVISION MEMORANDUM**

No. 57, s. 2023

To: Division Screening Committee  
 All Others Concerned

**OPEN RANKING FOR ASSISTANT SCHOOL PRINCIPAL II POSITION**

1. With reference to DepEd Order No. 42, s. 2007 (The Revised Guidelines on Selection, Promotion, and Designation of School Heads) this Office announces the open ranking for vacant position, this Division, with the following details:

Position Title:	<b>Assistant School Principal II</b>	<b>Date and Time of Ranking</b>	<b>Venue</b>
Salary Grade / Salary:	SG 19 – Php 616,284.00		
<b>Qualification Standards</b>			
Education:	Bachelor's Degree in Education or its equivalent w/ major or minor, or Bachelor's degree in Arts and Science with at least ten (10) Units in Professional Education	February 14, 2023 8:30 AM	SDO Conference Hall
Experience:	Two (2) years of relevant experience		
Training:	8 hours of relevant training		
Eligibility:	RA 1080 (Teacher)		

2. The last day of submission of pertinent will be on February 8, 2023 at SDO Records Section.
3. Applicants who intend to apply are advised to submit the following documents:
  - a. Letter of Intent addressed to our Schools Division Superintendent **DANTE G. PARUNGAO, CESO V**, SDO Science City of Muñoz
  - b. Duly Accomplished Form 212 (Personal Data Sheet)
  - c. Transcript of Records, *Certified True Copy from the Original*



*Oyal, Excellent, Accountable and Dedicated to Service*

**Address:** Brgy. Rizal, Science City of Muñoz, 3119  
**Telephone No.:** (044) 806 -2192; **Email Address:** [munozscience.city@deped.gov.ph](mailto:munozscience.city@deped.gov.ph)  
 DSCM-QMS-QMR-QSF-008 Rev.05 (09.23.22)



Certificate No. 50500731 QM15



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- d. Performance Rating Sheet for the last three (3) consecutive years, *Certified True Copy from the Original*
  - e. Certificates/Proofs of Outstanding Accomplishments, *Certified True Copy from the Original*
  - f. Service Records, *Certified True Copy from the Original*
  - g. Omnibus certification of authenticity and veracity of all documents submitted, signed by the applicant
4. Applicants shall be evaluated using the criteria stated in Decs Order No. 42, s. 2007.
  5. Kindly bring original documents on the day of ranking for verification and other purposes.
  6. The composition of the Personnel Selection Board will be as follows:  
  
Chairman : ZUREX T. BACAY, PhD  
Assistant Schools Division Superintendent  
  
Members : LARRY B. ESPIRITU, PhD / Chief ES – CID  
BERNARDO A. GARGABITE, EdD / Chief ES – SGOD  
WINNIE W. POLI / Education Program Supervisor  
FHRIESSY CRUZ S. BERMUDA, II / Administrative Officer V  
STELLA MARIE C. DUMALE / Administrative Officer IV  
NORMA R. FRAMO / Principal IV  
MENARD Q. FAJARDO / Teacher III  
  
Secretariat: KIMBERLY JOAN N. TADEO / Administrative Officer II
  7. This Office adheres to Equal Employment Opportunity Principle for applicants who needs special attention.
  8. Immediate and wide dissemination of this Memorandum is desired.

DEP-ED  
SCIENCE CITY OF MUÑOZ  
**RECEIVED**  
FEB 02 2023  
by:

**DANTE G. PARUNGAO, CESO V**  
Schools Division Superintendent

DDV/2023/OASDS

