



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

February 17, 2023

**DIVISION MEMORANDUM**

No. 92, s. 2022

To: Assistant Schools Division Superintendent  
Chief Education Supervisor SGOD  
All SGOD Personnel  
All Other Concerned

**YEAR END PERFORMANCE IMPLEMENTATION REVIEW (PIR) AND CRAFTING  
OF OPCRF AND IPCRF FOR CY 2023 OF SGOD PERSONNEL**

1. As per RM No. 609, s. 2021 titled Performance Implementation Review (PIR) of Programs, Activities and Projects (PAPs), the Schools Governance Operation Division (SGOD) of DepEd SDO, Science City of Munoz shall conduct similar activity to measure, appraise and evaluate individual as well as collective accomplishments for the fiscal year 2022 as well as crafting of OPCRF/IPCRF of SGOD Personnel for 2023 on February 23-24, 2023 at NEUST Eco Park, Gabaldon, Nueva Ecija.
2. This activity primarily aims to:
  - a. To present the individual accomplishments for the calendar year; and
  - b. To utilize data synchronized with the plans and strategies formulated in consonance with the DEDP 2022-2028 of the SDO.
3. The participants of the activity will include all 16 personnel of the functional division, the ASDS, SDS, AO IV of personnel unit and ADA III (Driver) with a total of 20 pax. Attached is the Matrix of Activities for the purpose as a ready reference.
4. This Division Memorandum also serves as the Travel Authority of the concerned personnel on the mentioned activity.
5. For inquiry and information contact Bernardo A. Gargabite, Chief Education Supervisor, SGOD at CP No. 0917-311-6656 or at email address [bernardo.gargabite001@deped.gov.ph](mailto:bernardo.gargabite001@deped.gov.ph).
6. Immediate and widest dissemination of this Memorandum is earnestly desired.



*Dante G. Parungao*  
**DANTE G. PARUNGAO, CESO V**  
Schools Division Superintendent



by: *[Signature]* *Accountable and Dedicated to Service*  
Address: Brgy. Rizal, Science City of Muñoz, 3119  
Telephone No.: (044) 806-2192; Email Address: [munozscience.city@deped.gov.ph](mailto:munozscience.city@deped.gov.ph)  
DSCM-QMS-QMR-QSF-008 Rev.03 (01.31.20)



Certificate No. 50500731 QM15



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 SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

**MATRIX OF ACTIVITIES**

**YEAR END PERFORMANCE IMPLEMENTATION REVIEW (PIR) AND CRAFTING  
 OF OPCRF AND IPCRF FOR CY 2023 OF SGOD PERSONNEL**

NO.	TOPIC	RESOURCE PERSON	TIME
<b>Day 1 February 23, 2022</b>			
1	Registration of Participants Philippine National Anthem Prayer Checking of Attendance Message	Wensdy S. Casio, EPS II HRD Riza S. Aba-a, ADAS III Evangeline A. Baustita, Nurse II Cyril S. Talusan Zurex T. Bacay, PhD ASDS Dante G. Parungao, CESO V SDS	8:00-8:10
2	Statement of the purpose of the Activity	Bernardo A. Gargabite, CES SGOD	9:00-9:10
3	Validation of MOV's and Rating of 2022 IPCRF	Lamberto P. Corpuz, SEPS Joel Joel G. Dizon, EPS II Angelica M. Burayag, EPS	9:10-12:00
4	Lunch Break	All Pax	12:00-1:00
5	Continuation of Validation and Rating of 2022 IPCRF	Wensdy S. Casio, EPS II Jayson V. Fores, Dentist II Rosan E. Ariston, PDO II Mark Sydore I. Arimbuyutan, Nurse II Riza S. Aba-a, ADAs III	1:00-5:00
6	Dinner and Fellowship	All Pax	6:00-10:00
<b>Day 2, February 24, 2023</b>			
1	Sumba and Breakfast	All Pax	6:00-7:00
2	Personal Hygiene	All Pax	7:00-8:30
3	PIR AND AIP OF 2022	Marlon V. Siminig, PO III	8:30-9:30
4	Workshop	All Pax	9:30-12:00
5	Lunch Break	All Pax	12:00-1:00
6	Presentation of IPCRF 2023	All Pax	1:00-2:30
7	Ways Forward	Bernardo A. Gargabite, Chief ES	2:30-3:00
8	Home Sweet Home	All Pax	3:00-5:00

**RIZA S. ABA-A, ADAS III**

*Loyal, Excellent, Accountable and Dedicated to Service*



**Address:** Brgy. Rizal, Science City of Muñoz, 3119  
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