



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

March 21, 2023

SCHOOLS DIVISION MEMORANDUM

No. 141, s. 2023

**SUBMISSION OF APPLICATION, SCREENING & EVALUATION OF APPLICANTS
FOR TEACHER II (ELEM), TEACHER II JHS (HE & MATH) POSITIONS**

To: Schools Division Screening Committee
Public Elementary and Secondary School Heads
All Others Concerned

1. With reference to DepEd Order No. 66 s. 2007 titled *Revised Guidelines on Appointment and Promotion of other Teaching and Non-Teaching Positions*, this Office announces the evaluation of applicants for vacant positions with the following details:

FOR TEACHER II (Elementary)

Salary Grade / Salary: SG 12 – 349,980.00

Qualification Standards

Education: Bachelor of Elementary Education (BEED) or Bachelor's degree
plus 18 professional units in Education
Experience: One (1) year relevant experience
Training: None required
Eligibility: LET/PBET

FOR TEACHER II JHS (Home Economics)

Salary Grade / Salary: SG 12 – 349,980.00

Qualification Standards

Education: Bachelor of Secondary Education (BSED) or Bachelor's degree
plus 18 professional units in Education with appropriate major
Experience: One (1) year relevant experience
Training: None required
Eligibility: LET/PBET





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FOR TEACHER II JHS (Mathematics)

Salary Grade / Salary: SG 12 – 349,980.00

Qualification Standards

Education: Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major
Experience: One (1) year relevant experience
Training: None required
Eligibility: LET/PBET

2. The said evaluation has the following timeline:

March 22-29, 2023	-	Submission of application and pertinent Documents
March 30, 2023	-	Preliminary Evaluation of the documents of applicants
April 3, 2023	-	Posting of qualified applicants.
April 11, 2023/ 9am onwards	-	Document Evaluation, Written Exam, Interview and Deliberation

3. Interested applicants are advised to submit to the SDO Records Section the following documents on or before March 29, 2023, 5:00pm. Additional documents shall not be accepted after the said deadline.

- Letter of Intent addressed to our Schools Division Superintendent, **DANTE G. PARUNGAO, CESO V**, SDO Science City of Muñoz
- Duly Accomplished Form 212 (Personal Data Sheet)
- Transcript of Records, *Certified True Copy from the Original*
- Performance Rating Sheet for the last three (3) consecutive years, *Certified True Copy from the Original*
- Certificates/Proofs of Outstanding Accomplishments, *Certified True Copy from the Original*
- Service Records, *Certified True Copy from the Original*
- Omnibus certification of authenticity and veracity of all documents submitted, signed by the applicant


4. Applicants shall be evaluated using the criteria stated in DepEd Order No. 66 s. 2007.
5. Kindly bring original documents on the day of evaluation for verification and other purposes.





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6. This Office adheres to Equal Employment Opportunity Principle to all applicants regardless of gender, civil status, disability, religion, ethnicity or political affiliation.
7. Immediate and wide dissemination of this Memorandum is desired.


DANTE G. PARUNGAO, CESO V
Schools Division Superintendent

