

### Republic of the Philippines

# Department of Education

SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

March 21, 2023

## SCHOOLS DIVISION MEMORANDUM

No. 141.

s. 2023

# SUBMISSION OF APPLICATION, SCREENING & EVALUATION OF APPLICANTS FOR TEACHER II (ELEM), TEACHER II JHS (HE & MATH) POSITIONS

To: Schools Division Screening Committee

Public Elementary and Secondary School Heads

All Others Concerned

1. With reference to DepEd Order No. 66 s. 2007 titled Revised Guidelines on Appointment and Promotion of other Teaching and Non-Teaching Positions, this Office announces the evaluation of applicants for vacant positions with the following details:

## FOR TEACHER II (Elementary)

Salary Grade / Salary: SG 12 - 349,980.00

#### **Qualification Standards**

Education:

Bachelor of Elementary Education (BEED) or Bachelor's degree

plus 18 professional units in Education

Experience: One (1) year relevant experience

Training:

None required

Eligibility:

LET/PBET

## FOR TEACHER II JHS (Home Economics)

Salary Grade / Salary: SG 12 - 349,980.00

#### Qualification Standards

Education:

Bachelor of Secondary Education (BSED) or Bachelor's degree

plus 18 professional units in Education with appropriate major

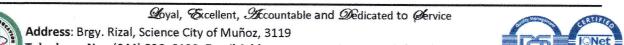
Experience: One (1) year relevant experience

Training:

None required

Eligibility:

LET/PBET





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# FOR TEACHER II JHS (Mathematics)

Salary Grade / Salary: SG 12 - 349,980.00

#### **Qualification Standards**

Education: Bachelor of Secondary Education (BSED) or Bachelor's degree

plus 18 professional units in Education with appropriate major

Experience: One (1) year relevant experience

Training: None required Eligibility: LET/PBET

2. The said evaluation has the following timeline:

March 22-29, 2023 - Submission of application and pertinent

**Documents** 

March 30, 2023 - Preliminary Evaluation of the documents of

applicants

April 3, 2023 - Posting of qualified applicants.

April 11, 2023/ - Document Evaluation, Written Exam, Interview

9am onwards and Deliberation

- 3. Interested applicants are advised to submit to the SDO Records Section the following documents on or before March 29, 2023, 5:00pm. Additional documents shall not be accepted after the said deadline.
  - a. Letter of Intent addressed to our Schools Division Superintendent, DANTE
     G. PARUNGAO, CESO V, SDO Science City of Muñoz
  - b. Duly Accomplished Form 212 (Personal Data Sheet)
  - c. Transcript of Records, Certified True Copy from the Original
  - d. Performance Rating Sheet for the last three (3) consecutive years, *Certified True Copy from the Original*
  - e. Certificates/Proofs of Outstanding Accomplishments, Certified True Copy from the Original
  - f. Service Records, Certified True Copy from the Original
  - g. Omnibus certification of authenticity and veracity of all documents submitted, signed by the applicant
- 4. Applicants shall be evaluated using the criteria stated in DepEd Order No. 66 s. 2007.
- Kindly bring original documents on the day of evaluation for verification and other purposes.





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- 6. This Office adheres to Equal Employment Opportunity Principle to all applicants regardless of gender, civil status, disability, religion, ethnicity or political affiliation.
- 7. Immediate and wide dissemination of this Memorandum is desired.

SCIENCE CITY OF MUNOZ

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DANTE G. PARUNGAO, CESO V Schools Division Superintendent

HRMPSBSecretariat/KJNT\_2023

