



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

12 February 2024

SCHOOLS DIVISION MEMORANDUM

No. *256* s. 2024

**SCHOOLS DIVISION TRAINING ACTIVITIES FOR THE 2024 CENTRAL LUZON
REGIONAL ATHLETIC ASSOCIATION (CLRAA) MEET**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
All Public and Private Elementary and Secondary Schoolheads
All Others Concerned

1. This Office, through the School Governance and Operations Division (SGOD), announces the conduct of Schools Division Training activities, as preparation for the 2024 CLRAA Meet in Tarlac Province on April 27-May 3, 2024.
2. The said initiative aims to improve the skills and performance of division athletes in various sports events.
3. To ensure proper planning and coordination, schoolheads in charge of each sports event are required to submit an action plan using the prescribed template containing the activities, strategies, time frame, persons involved, and expected outputs/means of verifications. The deadline for the submission of the action plan is February **15**, 2024. Schoolheads' commitment to meeting the deadline is crucial for the success of the training activities.
4. The Schools Division Medical Officer, Dr. Mariane C. Coronel is advised to propose meal plans during training sessions and CLRAA Meet. The proposal shall be presented during the meeting of the athletes' parents, at MNHS-Main Conference Hall on February 13, 2024, 3 p.m.
5. For activities that will fall on weekends, teaching and nonteaching personnel involved shall be provided with corresponding service credit and Compensatory Overtime Credit (COC), respectively, per DepEd Order No. 3 s. 2003 entitled "Updated Guidelines on the Grant of Vacation Service Credits to Teachers, and CSC-DBM Joint Circular No. 2, s. 2015, entitled Policy Guidelines on Overtime Services and Overtime Pay for Government Employees"
6. For the information and guidance of all concerned, enclosed are the following:
Enclosure 1: List of Facilitators
Enclosure 2: Proposed Action Plan Template



Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address:

scm@deped.gov.ph

DSCM-QMS-QMR-QSF-008 Rev.06 (03.23.23)



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7. For queries and concerns, you may contact Mr. Cyril S. Talusan, Schools Division Sports Officer, through his cellphone number 09776442582.
8. For guidance and strict compliance.


JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent ^d

Encl: as stated
Reference: none
To be included in the Perpetual Index
Under the following subjects:
CLRAA MEET
TRAINING ACTIVITIES

SGOD/CMT/ PREPARATION FOR THE 2024 CLRAA MEET
002/ February 12, 2024




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Enclosure No. 1 to Schools Division Memorandum No. 0576 s. 2024

TRAINING FACILITATORS

SPORTS EVENT	IN-CHARGE
Basketball	Christian Dela Cruz Michael Castaneda
Chess	Charles Dizon Edwin Manuel Jordan Nicodemus Joven La Rosa
Sepak Takraw	Rod Herbert Castillo Michelle Jayme Arnold Paglinawan
Athletics	Emmanuel Alvarez JhonDel Mundo John Galera Cecilia Alvarez Anvil Portes Rick Tatel
Volleyball EG	Jocelyn De Guzman Margarie Lucero
Volleyball EB	Dominador Orpilla Lea Lazaro
Volleyball SB/SG	Marichele Mercurio Elvierita Paclibare Alona Gascon Angel Fernandez
Arnis	Pepito De Guzman Emily Fernandez Eufemia Cuaresma
Billiard	Melanie Aquino Elenita Romagosa Marites Ringor
Taekwondo	Pepito De Guzman Maricel Gilvoligaya Joana Marie Torda Edgardo De Guzman



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	Portia Esperanza
Table Tennis	May Padilla Rosario Sapitan Marily Sicat Florita Campanero
Tennis	James Patrick Barias Norma Framo Avalon Inigo
Dance Sports	Rowena Ordonez Madelyn Ilagan Divina Capinpin Alvin Lazaro
Badminton	Pedro De Guzman Genalyn Tangonan Aurelio Siping Cornelio Espiritu
Swimming	Alma Dela Cruz Juvy Antonio Leah Irish Salazar Rustom Esteban