



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

February 7, 2024

SCHOOLS DIVISION MEMORANDUM

No. 027, s. 2024

SCHOOLS DIVISION SEARCH FOR THE 2024 GAWAD PAG-GABAY “PAG-PUPUGAY SA GURONG TAGA-HUBOG, PUNONG GURO AT BAYANING PINUNONG MAG-AARAL”

- To: Assistant Schools Division Superintendent
Chief ES, School Governance and Operations Division
Public Elementary and Secondary Schoolheads
All Others Concerned
1. Pursuant to the Regional Memorandum No. 091, s. 2024 dated January 30, 2024, titled, *2024 Gawad Pag-Gabay “Pag-pupugay sa Gurong Taga-hubog, Punong Guro at Bayaning Pinunong Mag-aaral,”* this Office – through the Schools Governance and Operations Division-Learner Formation (SGOD-LF) – announces the conduct of the Schools Division Search for the 2024 Gawad Pag-Gabay.
 2. This search aims the following:
 - a. recognize and appreciate the outstanding performance, accomplishments, and significant contributions of school heads, teacher-advisers, student leaders and learner formators in implementing relevant and responsive learner formation programs contributing to the delivery of accessible and quality basic education for all and learners’ holistic development;
 - b. Encourage and motivate learner formation program implementers to plan and implement significant programs, projects, and activities (PPAs) responsive to address the pressing issues concerning today's learners; and,
 - c. Sustain and promote high-impact youth formation PPAs that lead learners to become agents of change and responsible citizens.
 3. The search is open to all public elementary and secondary schools, school heads, teacher-advisers, student leaders, and division learner formation coordinators who are excellently implementing the Learner Formation Flagship Programs, namely: Student Government Program, National Greening Program, Barkada Kontra Droga, and Child Protection Policy and Advocacy.
 4. The Learner Formation programs, project and activities implemented and/or accomplished from August 2023 to April 2024 shall only be considered for the 2024 Gawad Pag-Gabay Search.
 5. Application Forms and all documentary requirements of the entries of each school shall be endorsed by the schoolheads and shall be submitted to the Division Office through the School Governance and Operations Division (SGOD) on or before February 23, 2024.



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6. Enclosures to this Memorandum are the following:
 - Enclosure No. 1 – Timeline of Activities
 - Enclosure No. 2 – Division Search Committee
 - Enclosure No. 3 – Category of Awards
 - Enclosure No. 4 – Application Forms
 - Enclosure No. 5 – Supporting Attachments
 - Enclosure No. 6 – Criteria and Score Sheets per Category
7. The Committee shall conduct paper screening and evaluation on February 26, 2024/1:30 pm, February 27, 2024/8:30 am, and February 28, 2024/1:30 pm, at the SGOD Office using the criteria and scoresheet provided.
8. For each category, ten (10) finalists will be chosen to advance for the validation phase to determine the top 3 winners. A separate Memorandum will be issued to announce the results of the paper screening and evaluation and the schedule of validation.
9. In each category, the top three winners will be chosen following validation. All 1st place winners (Title Holders) will be the division representative to the **2024 Regional Search for Gawad Pag-Gabay**. Certificates of recognition will be awarded to all the winners including the Division Finalists. And Certificates of recognition will be awarded to non-finalists.
10. Results of the validation or the announcement of Top 3 winners in every category and the schedule of the awarding ceremony will be announced through issuance of a Schools Division Memorandum.
11. All expenses incurred in the conduct of this Search by the participants and the search committee shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.
12. For any inquiries and clarifications, you may directly communicate to Ms. Erina Rose V. Ladignon, PDO I, through the email address erina.ladignon@deped.gov.ph.
13. Wide dissemination of this Memorandum is earnestly desired.


JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent ✍

Encl: as stated
To be indicated in the Perpetual Index
Under the following subjects:

AWARDS AND RECOGNITION
LEARNER FORMATION PROGRAM EVALUATION

SGOD/Division Search for Gawad Pag-Gabay
February 7, 2024



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Enclosure No. 1 to SDM No. 07, s.2024.

Timeline of Activities

Date	Activity	Focal Unit/Person
February 7 – 23, 2024	Submission of entries to the Schools Division Office	Division Search Committee - Secretariat
February 26 – March 7, 2024	Evaluation and Validation of Entries	Division Search Committee
March 8, 2024	Announcement of Division Winners	Division Search Committee



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Enclosure No. 2 to SDM No. 057, s.2024

Division Search Committee

Chairperson	BERNARDO A. GARGABITE Chief ES, SGOD
Vice Chairperson	ERINA ROSE V. LADIGNON Project Development Officer I
Members	WINNIE W. POLI Education Program Supervisor LAMBERTO P. CORPUZ Senior Education Specialist (SMNE and Socmob)
Secretariat	ERINA ROSE V. LADIGNON Project Development Officer I



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Enclosure No. 3 to SDM No. 67, s.2024

Category of Awards

Categories
Student Government (SPG/SSG) Award for both Elementary and Secondary
Best Implementer – Maka-Diyos, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Best Implementer – Makakalikasan, 1 st Runner Up, 2 nd Runner Up, 3 rd Runner Up
Best Implementer – Maka-Tao, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Best Implementer – Makabansa, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Most Outstanding Student Leader, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Most Outstanding Teacher-Adviser, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Most Outstanding Schoolhead, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Youth for Environment in Schools (YES-O) Award for both Elementary and Secondary
Most Outstanding YES-O School Implementer, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Most Outstanding YES-O Student Leader, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Most Outstanding YES-O Teacher-Adviser, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Most Outstanding YES-O Schoolhead, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Barkada Kontra Droga (BKD) Award for Secondary only
Best BKD Implementer, 1 st Runner Up, 2 nd Runner Up, 3 rd Runner Up
Most Outstanding BKD Student Leader, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Most Outstanding BKD Teacher-Adviser, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Most Outstanding BKD Schoolhead, 1 st Runner Up, 2 nd runner Up, 3 rd Runner Up
Child Protection Award for both Elementary and Secondary
Best Child Protection Policy School Implementer, 1 st Runner Up, 2 nd Runner Up, 3 rd Runner Up
Most Outstanding Child Protection Policy Coordinator – School Level, 1 st Runner Up, 2 nd Runner Up, 3 rd Runner Up
Most Outstanding School Head, 1 st Runner Up, 2 nd Runner Up, 3 rd Runner Up
Division Youth Formation Coordinator Award
Most Outstanding Division Learner Formation Coordinator
Most Outstanding Division YFC Implementer
<ul style="list-style-type: none"> • Student Government Program (SPG/SSG) • National Greening Program (YES-O) • Barkada Kontra Droga (BKD) • Child Protection Policy
Most Functional Social Media Award
1 st Runner Up, 2 nd Runner Up, 3 rd Runner Up
Most Innovative Youth Formation PPAs Award (Division Level Only)
1 st Runner Up, 2 nd Runner Up, 3 rd Runner Up
Most Outstanding Schools Division Office Learners Formation Program Implementer
1 st Runner Up, 2 nd Runner Up, 3 rd Runner Up





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Enclosure No. 4 to SDM No. 07, s.2024

Form 2
 Application Form for
 SPG/SSG

Region: III
 Division: Science City of Muñoz

Profile			
Name of Nominee:			
School Address:			
Contact Number:			
Email Address:			
Total Enrollment:			
Information of Contact Person (If applicable)			
Full Name:			
Surname	First Name	Middle Initial	Name Extension
Home Address:			
Date of Birth:			
Position in the Organization:			
Contact Number:			
Project Profile			
Project Title:			
Project Brief Description (3 sentences only)			
Project Timeframe Implemented:			
Category (Please Check One Only)			
<input type="checkbox"/>	Maka-Diyos (Belief and Tradition)-School		
<input type="checkbox"/>	Maka-Tao (Human Development, Health, Well-Being)-School		
<input type="checkbox"/>	Makakalikasan (Environment and Disaster Risk Reduction Management)-School		
<input type="checkbox"/>	Makabansa (Heritage, Culture, Nationalism, Patriotism and Volunteerism)-School		
<input type="checkbox"/>	Most Outstanding Student Leader		
<input type="checkbox"/>	Most Outstanding Teacher-Adviser		
<input type="checkbox"/>	Most Outstanding Schoolhead		
<p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.</p> <p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p>			

 Signature over Printed Name



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Form 3
 Application Form for
 YES-O

Region: III
 Division: Science City of Muñoz

Profile			
Name of Nominee:			
School Address:			
Contact Number:			
Email Address:			
Total Enrollment:			
Information of Contact Person (If applicable)			
Full Name:			
Surname	First Name	Middle Initial	Name Extension
Home Address:			
Date of Birth:			
Position in the Organization:			
Contact Number:			
Project Profile			
Project Title:			
Project Brief Description (3 sentences only)			
Project Timeframe Implemented:			
Category (Please Check One Only)			
<input type="checkbox"/>	Most Outstanding YES-O School Implementer		
<input type="checkbox"/>	Most Outstanding YES-O Student Leader		
<input type="checkbox"/>	Most Outstanding YES-O Teacher-Adviser		
<input type="checkbox"/>	Most Outstanding YES-O Schoolhead		
<p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.</p> <p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p>			

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Form 4
 Application Form for
 BKD- Secondary only

Region: III
 Division: Science City of Muñoz

Profile			
Name of Nominee:			
School Address:			
Contact Number:			
Email Address:			
Total Enrollment:			
Information of Contact Person (If applicable)			
Full Name:			
Surname	First Name	Middle Initial	Name Extension
Home Address:			
Date of Birth:			
Position in the Organization:			
Contact Number:			
Project Profile			
Project Title:			
Project Brief Description (3 sentences only)			
Project Timeframe Implemented:			
Category (Please Check One Only)			
<input type="checkbox"/>	Best Barkada Kontra Droga School Implementer		
<input type="checkbox"/>	Most Outstanding Student Leader		
<input type="checkbox"/>	Most Outstanding Teacher-Adviser		
<input type="checkbox"/>	Most Outstanding Schoolhead		
<p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.</p> <p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p>			

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 SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Form 5
 Application Form for
 CPP Best Implementer

Region: III
 Division: Science City of Muñoz

Profile			
Name of Nominee:			
School Address:			
Contact Number:			
Email Address:			
Total Enrollment:			
Information of Contact Person (If applicable)			
Full Name:			
Surname	First Name	Middle Initial	Name Extension
Home Address:			
Date of Birth:			
Position in the Organization:			
Contact Number:			
Project Profile			
Project Title:			
Project Brief Description (3 sentences only)			
Project Timeframe Implemented:			
Category (Please Check One Only)			
<input type="checkbox"/>	Best Child Protection Policy School Implementer		
<input type="checkbox"/>	Most Outstanding Child Protection Policy School Coordinator		
<input type="checkbox"/>	Most Outstanding Schoolhead		
<p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.</p> <p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p>			

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Form 6
 Application Form for
 DLFC

Region: III
 Division: Science City of Muñoz

Profile			
Name of Nominee:			
School Address:			
Contact Number:			
Email Address:			
Total Enrollment:			
Information of Contact Person (If applicable)			
Full Name:			
Surname	First Name	Middle Initial	Name Extension
Home Address:			
Date of Birth:			
Position in the Organization:			
Contact Number:			
Project Profile			
Project Title:			
Project Brief Description (3 sentences only)			
Project Timeframe Implemented:			
Category (Please Check One Only)			
<input type="checkbox"/>	Most Functional Social Media Award		
<input type="checkbox"/>	Most Innovative Learner Formation PPAs Award		
<p>I hereby certify upon my honor that all facts and information indicated herein are true and correct to the best of my knowledge and abilities. I further declare that any information given that proves to be untrue may constitute a ground for disqualification in the search and prosecution for perjury. Further, I subscribe and agree that the Department of Education Region III have the sole prerogative to select the winners, and that their decision is final and executory.</p> <p>In witness hereof, I am executing and signing this statement voluntarily and without compulsion.</p>			

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Enclosure No. 5 to SDM No. 07, s.2024

Supporting Attachments

1. What is your project title? Describe your project entry not less than 500 words, but not more than 800 words.
2. How does your project address the pressing issues of the youth/school/community? (Answer must not be less than 500 words, but not more than 800 words.)
3. Who and how many are the beneficiaries of the project? How did they benefit from the project? (Answer must not be less than 300 words, but not more than 500 words.)
4. What are the significant impacts of the projects to the stakeholders? (Answer must not be less than 300 words, but not more than 500 words.)
5. Who are involved and describe their role to the success of the project? How did they ensure the implementation of the project? (Answer must not be more than 300 words.)
6. How does the project promote the idea of teamwork, solidarity and goal oriented among its stakeholders? (Answer must not be less than 300 words, but not more than 500 words.)
7. What innovation did the team introduce in implementing and achieving the purpose of the project? (Answer must not be less than 500 words, but not more than 800 words.)
8. How was the team able to fund the implementation of the project? (Answer must not be more than 300 words.)
9. What are your plan of strategies, mechanisms and measures to sustain the implementation of the project? (Answer must not be less than 500 words, but not more than 800 words.)



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SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure No. 6 to SDM No. 057, s.2024

**Score Sheet for Outstanding
SELG/SSLG Student Leader**

Name of Nominee:			
Teacher-Adviser:		Schoolhead:	
Region/Division: <u>III</u> /Science City of Muñoz			
Criteria	MOVs	Maximum Points	Nominee Actual Points
1. Excellence in Student/Pupil Governance – 30 points			
a. Implementation of Mandated/Recommended PPAs: <ul style="list-style-type: none"> Implemented 1-3 PPAs=11 points Implemented 4-6 PPAs=13 points Implemented 7-10 PPAs=15 points 	<ul style="list-style-type: none"> Approved General Plan of Action (GPOA) Approved Resolutions / Project Proposals Signed School SPG/SSG Memorandum (PPA Implementations) Activity Completion Report duly signed by the school head. 	15	
b. Efficiency in the submission of necessary reports: <ul style="list-style-type: none"> ✓ Submitted 1-3 reports=11 points ✓ Submitted 4-5 reports=13 points ✓ Submitted 7-10 reports=15 points 	SPG/SSG Reports based on DO 47, s.2014) 1. Approved General Plan of Action (GPOA) 2. Approved Resolutions 3. Approved Minutes of the Meeting 4. Duly Signed Financial Reports 5. Activity Completion/ Evaluation Reports 6. Filing of List of Recognized School Clubs/Organizations 7. Approved Project Proposals 8. School Memorandum duly signed by SH/SP 9. Accomplishment Report 10. Election Reports	15	
2. Networking, Linkages and Collaboration – 5 points			
a. Initiated and Implemented community outreach/extension programs/activities for the learners: <ul style="list-style-type: none"> One (1) initiated and implemented program/activity = 3 points 	1. Duly approved project proposal 2. Activity report with pictures 3. Attendance of the participants	3	



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<p>b. Participation in outreach/extension programs/activities for the learners:</p> <ul style="list-style-type: none"> Participated in 1 outreach/extension programs/activities for the learner= 1 point Participated in 2 outreach/extension programs/activities for the learner= 2 points 	<p>Certificate of participation (in the last 2 years)</p>	<p>2</p>	
<p>3. Experience as a Student Leader – 5 points</p>			
<p>The nominee has been an SPG/SSG officer for:</p> <ul style="list-style-type: none"> 6 months but less than 10 months= 1 point 10 months but less than 15 months= 3 points 15 months or more= 5 points 	<ol style="list-style-type: none"> Appointment/Election Report that the name of the nominee was reflected as duly appointed/elected. Certification that the nominee is serving as student leader indicating their term of office. 	<p>5</p>	
<p>4. Embodiment of DepEd Core Values – 40 points</p>			
<p>a. Initiated and implemented Maka-Diyos (upholds/respects belief and faith, Manifests moral stander, right conduct, honesty, Involvement in religious activities) PPAs:</p> <ul style="list-style-type: none"> 1 PPA conducted = 3 points 2 PPAs conducted = 6 points 3 PPAs conducted = 10 points 	<p>Approved project proposal/s School Memo on the implementation of the project Accomplishment report/s</p>	<p>10</p>	
<p>b. Initiated and implemented Maka-Tao (charity/kindness, empathy and sympathy, compassion, human dignity and equality and multi-culturalism) PPAs:</p> <ul style="list-style-type: none"> 1 PPA conducted = 3 points 2 PPAs conducted = 6 points 3 PPAs conducted = 10 points 	<p>Approved project proposal/s School Memo on the implementation of the project Accomplishment report/s</p>	<p>10</p>	



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<p>c. Initiated and implemented Makakalikasan (cleanliness and orderliness, proper waste management, energy conservation, environmental protection and preservation and wise use of natural resources) PPAs:</p> <ul style="list-style-type: none"> • 1 PPA conducted = 3 points • 2 PPAs conducted = 6 points • 3 PPAs conducted = 10 points 	<p>Approved project proposal/s School Memo on the implementation of the project Accomplishment report/s</p>	10	
<p>d. Initiated and implemented Makabansa (takes pride for being a Filipino, resiliency in times of need/crisis, obedience to existing rules and regulations, community service involvement and promotes and patronizes local products, services and practices) PPAs:</p> <ul style="list-style-type: none"> • 1 PPA conducted = 3 points • 2 PPAs conducted = 6 points • 3 PPAs conducted = 10 points 	<p>Approved project proposal/s School Memo on the implementation of the project Accomplishment report/s</p>	10	
5. Leadership Advocacy, Governance and Development – 20 points			
<p>a. The nominee has been invited as a resource speaker to promote/influence other learners through their advocacy:</p> <ul style="list-style-type: none"> • School Level = 1 point • District Level = 2 points • Division Level = 3 points • Regional Level = 4 points • National Level = 5 points 	<p>Certificate of Recognition indicated the name of nominee as Resource Speaker Invitation Letter Activity Report indicating the salient points of their discussion.</p>	5	
<p>b. The nominee has participated in leadership</p>	<p>Certificate of Participation indicating</p>	5	



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<p>workshops, seminars and webinars:</p> <ul style="list-style-type: none"> • School Level = 1 point • District Level = 2 points • Division Level = 3 points • Regional Level = 4 points • National Level = 5 points 	<p>the name of nominee. (in the last 2 years) Activity report indicating the highlights of the seminar. Plan of action on how they will cascade what they have learned from the seminar.</p>		
<p>c. The flagship PPA/s of the Nominee has been adopted and implemented in the:</p> <ul style="list-style-type: none"> • School Level = 1 point • District Level = 2 points • Division Level = 3 points • Regional Level = 4 points • National Level = 5 points 	<p>Approved project proposal Memorandum stating the implementation of the PPAs Accomplishment Report.</p>	5	
<p>d. Awards and Recognition, Outstanding Accomplishment Received by the Nominee:</p> <ul style="list-style-type: none"> • School Level = 1 point • District Level = 2 points • Division Level = 3 points • Regional Level = 4 points • National Level = 5 points 	<p>Certificate or Plaque of Recognition indicated the name of the nominee. (in the last 2 years)</p>	5	
Total Score			

Signature over Printed Name of the Evaluator

Designation and Date



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SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Score Sheet for SELG/SSLG
Best School Implementer

Name of the Nominee:

Schoolhead:

Region / Division: III / Science City of Muñoz

Category: (please check one)

Elementary Secondary

Maka-Diyos

Maka-Tao

Makakalikasan

Makabansa

Criteria

Nominee Actual Points

1. Impact of the Project – 30%					Nominee Actual Points
a. Addresses the problem/issues of the school/community (Maximum of 15 points) MOV: Approved proposal Workable Action Plan Proofs/evidences that the problem was addressed.	The SPG/SSG was able to identify and address a specific problem of the school by providing a solution such as sustainable and long-term program/project – 15 points	The SPG/SSG was able to identify and address a specific problem of the school by providing a solution such as information dissemination, seminar, orientation, trainings, etc. – 13 points	The SPG/SSG was able to identify a specific problem of the school and provide solution that is relevant but did not hit the problem of the school. – 11 points	The SPG/SSG was able to identify a specific problem of the school and just plan to address the problem – 9 points	
b. Frequency of the Project Implementation	Thrice per quarter – 10 points	Once per month – 8 points	Twice per quarter – 4 points	Once per quarter – 2 points	



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(Maximum of 10 points)			
MOVs: Approved project proposal School Memo on the implementation Complete Number of Accomplishment Report Needed			
c. Scope of Implementation (Maximum of 5 points) MOVs: Approved project proposal Memorandum on the implementation of the project Workable Implementation Plan Accomplishment Report	Region wide – 5 points	Division wide – 4 points	District wide – 3 points
2. Team Work on the Implementation of the Project – 35%			
a. Engaged Stakeholders (Maximum of 25 points)	The SPG/SSG was able to engage 100% Barangay Officials, 100% PTA Officers and parents and five	The SPG/SSG was able to engage 80% Barangay Officials, 80% PTA Officers and parents and three (3)	The SPG/SSG was able to engage 60% Barangay Officials, 60% PTA Officers and parents and two (2)
			The SPG/SSG was able to engage 59% Barangay Officials, 59% PTA Officers and parents and one (1)



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<p>MOVs: Signed Pledge of Commitment Attendance in the Activity Implementation Notarized MOA with CSO</p>	<p>(5) relevant Civic Society Organizations were involved in the project implementation – 25 points</p>	<p>relevant Civic Society Organizations were involved in the project implementation – 20 points</p>	<p>relevant Civic Society Organizations were involved in the project implementation – 15 points</p>	<p>relevant Civic Society Organizations were involved in the project implementation – 10 points</p>	
<p>b. Involvement of the School (Maximum of 10 points)</p> <p>MOVs: Attendance with picture in planning and implementation of the project.</p>	<p>The Schoolhead, 100% teachers and personnel, 100% SELF/SSG officers were involved and engaged in planning and implementation of the project – 10 points</p>	<p>The Schoolhead, 80% teachers and personnel, 80% SELF/SSG officers were involved and engaged in planning and implementation of the project – 8 points</p>	<p>The Schoolhead, 60% teachers and personnel, 60% SELF/SSG officers were involved and engaged in planning and implementation of the project – 6 points</p>	<p>The Schoolhead, 59% teachers and personnel, 59% SELF/SSG officers were involved and engaged in planning and implementation of the project – 4 points</p>	
<p>3. Creativity and Innovation of the Project – 25%</p>					
<p>a. Uniqueness of the approved project (Maximum of 15 points)</p> <p>MOVs: Approved project proposal- explicitly stating the background of the project in the rationale.</p>	<p>The approved project was new, unique and beyond the mandated PPAs of the SPG/SSG – 15 points</p>	<p>The approved project was patterned but modified on the mandated PPAs of the SPG/SSG – 13 points</p>	<p>The approved project was patterned but modified from the other SPG/SSG organizations – 9 points</p>	<p>The approved project was totally adopted from other SPG/SSG organizations and/or mandated PPAs of the SPG/SSG – 7 points</p>	
<p>b. The project provides innovative</p>	<p>The approved project solved the problem</p>	<p>The approved project nearly solved the</p>	<p>The approved project nearly solved the</p>	<p>The approved project nearly solved the</p>	



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<p>solutions. (Maximum of 10 points)</p> <p>MOVs: Accomplishment Report on how the identified problem was solved. Attendance of the learners who participated in the project. Narrative of the impact of the projects to the learners.</p>	<p>beyond its expectations, highly innovative solution, it promotes the intended core values and 100% of the learners are aware or participated in the project – 10 points</p>	<p>problem, it promotes the intended core values and 80% of the learners are aware or participated in the project – 8 points</p>	<p>problem, it promotes the intended core values and 60% of the learners are aware or participated in the project – 6 points</p>	<p>problem, it promotes the intended core values and 59% or below of the learners are aware or participated in the project – 4 points</p>	
<p>4. Effective Use of Resources – 10%</p>					
<p>a. Accountability and Transparency (Maximum of 5 points)</p> <p>MOVs: Signed Disbursement/Liquidation report. Receiving copy of the report.</p>	<p>The SPG/SSG provided/submitted/posted the signed disbursement and liquidation report (financial report / in-kind donation) to SPG/SSG Officers, Teacher-Adviser and the Schoolhead and posted in the Bulletin Boards/Official FB page of the organization – 5 points</p>	<p>The SPG/SSG provided/submitted the signed disbursement and liquidation report (financial report / in-kind donation) to SPG/SSG Officers, Teacher-Adviser and Schoolhead – 4 points</p>	<p>The SPG/SSG provided/submitted the signed disbursement and liquidation report (financial report / in-kind donation) to SPG/SSG Officers and Teacher-Adviser – 3 points</p>	<p>The SPG/SSG provided/submitted the signed disbursement and liquidation report (financial report / in-kind donation) to the Teacher-Adviser only – 2 points</p>	



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<p>b. Collaboration with other school clubs/organization for support in the implementation (Maximum of 5 points)</p> <p>MOVs: Signed Pledge of Commitment of other Clubs and organizations in the school. List of all clubs/ organizations in the school.</p>	<p>The SPG/SSG was able to partner and engage the 100% of listed clubs or organizations in the school in the implementation of the project – 5 points</p>	<p>The SPG/SSG was able to partner and engage the 70% of listed clubs or organizations in the school in the implementation of the project – 4 points</p>	<p>The SPG/SSG was able to partner and engage the 50% of listed clubs or organizations in the school in the implementation of the project – 3 points</p>	<p>The SPG/SSG was able to partner and engage the 49% of listed clubs or organizations in the school in the implementation of the project – 2 points</p>	
<p>Total Score</p>					

Signature over Printed Name of the Evaluator _____

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**Score Sheet for Outstanding
YES-O Student Leader**

Name of Nominee: _____

Region/Division: III/Science City of Muñoz

Criteria	MOVs	Maximum Points	Actual Score
1. Organizational Leadership – 35 points			
Implementation of all mandated Programs, Project, and Activities (PPAs): <ul style="list-style-type: none"> Implemented 1-3 PPAs – 5 points Implemented 4-6 PPAs – 10 points Implemented 7-9 PPAs – 15 points Implemented 10 PPAs – 20 points 	Approved proposal Implementation Plan Activity Completion Report	20	
Governance: <ol style="list-style-type: none"> Calendar of Annual Proposed Activities (CAPA) Certificate of Registration Registration Form Membership Form Biannual Accomplishment Report (BAR) SY 2022-2023 Activity Completion Report Monitoring and Evaluation form by Division YES-O Program Coordinator Five-year Targets from 2022-2027 Financial Reports <ul style="list-style-type: none"> 1-2 accomplished documents – 5 points 3-4 accomplished documents – 7 points 5-6 accomplished documents – 9 points 7-8 accomplished documents – 13 points 1-2 accomplished documents – 15 points 	MOVs listed in Governance	15	
2. Networking, Linkages and Collaboration – 40 points			
Involvement and Participation in community/civic/organizations/associations and its activities <ul style="list-style-type: none"> 1-2 participations/involvement – 6 point 3-4 participations/involvement – 8 points 5 participations/involvement – 10 points 	Certificate of Membership Certificate of Participation (in the last two years) Re-entry plan on how they can share their learnings on the activity.	10	
Initiated and implemented outreach programs/activities in the community. <ul style="list-style-type: none"> 1-2 initiated and implemented outreach program/activity – 5 points 3 initiated and implemented outreach program/activity – 10 points 4 initiated and implemented outreach program/activity – 15 points 5 initiated and implemented outreach program/activity – 20 points 	Approved outreach program/activity. Accomplishment Report explicitly explaining how the community benefited from the activity. Attendance of the participant.	20	
Outstanding Accomplishment as Makakalikasan Advocate	Certificate or Plaque of	5	



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<ul style="list-style-type: none"> Award <ul style="list-style-type: none"> School Level – 2 points District/Municipal Level – 4 points Division /Provincial Level – 5 points <p>If the award is given by National or International giving body, it shall correspond to highest points.</p>	Recognition (in the last 2 years)		
<p>Serve as Resource Speaker in any trainings, webinars and workshop and workshops offered by DepEd and private sectors related to Environment Protection and Awareness</p> <ul style="list-style-type: none"> School Level – 2 points District/Municipal Level – 4 points Division/Provincial Level – 5 points <p>If the trainings, webinars and workshops were organized by the National or International Entity, it shall correspond to highest points.</p>	Certificate or Plaque of Recognition (in the last 2 years) Highlights of the Talk Invitation letter	5	
3. Embodiment of the Core Value Makakalikasan – 25 points			
<p>Promoting and Practicing 5Rs (Refuse, Reduce, Reuse, Repurpose, Recycle) at school, home and in the community</p> <ul style="list-style-type: none"> 1 indicator – 1 point 2 indicators – 3 points 3 indicators – 5 points 	Video advocacy or IEC material Picto Narrative	5	
<p>Promoting and Practicing Vegetable Gardening at school, home and in the community</p> <ul style="list-style-type: none"> 1 indicator – 1 point 2 indicators – 3 points 3 indicators – 5 points 	Video advocacy or IEC material Picto Narrative	5	
<p>Promoting and advocating the practice of not using single-used plastic at school, home and in the community</p> <ul style="list-style-type: none"> 1 indicator – 1 point 2 indicators – 3 points 3 indicators – 5 points 	Video advocacy or IEC material Picto Narrative	5	
<p>Promoting and practicing energy, water, and electric supply conservation at school, home and in the community</p> <ul style="list-style-type: none"> 1 indicator – 1 point 2 indicators – 3 points 3 indicators – 5 points 	Video advocacy or IEC material Picto Narrative	5	
<p>Lead the environment protection and preservation at school, home and in the community</p> <ul style="list-style-type: none"> 1 indicator – 1 point 2 indicators – 3 points 3 indicators – 5 points 	Video advocacy or IEC material Picto Narrative	5	
Total Score			

Signature over Printed Name of the Evaluator

Designation and Date





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Score Sheet for YES-O Best School Implementer

Name of Nominee: _____

Region/Division: III/Science City of Muñoz

Category: () Elementary () Secondary

Criteria	MOVs	Maximum Points	Actual Score
Implementation of School Inside a Garden (SIG) "Clean and Green Campaign" – 25 points			
Seed bank and Nursery Establishment <ul style="list-style-type: none"> • 25 or more variety seeds and seedlings – 5 points • 20 or more variety seeds and seedlings – 4 points • 15 or more variety seeds and seedlings – 3 points • 10 or more variety seeds and seedlings – 2 points • 5 or more variety seeds and seedlings – 1 point 	Picture of Seed Cabinet and Nursery with proper label	5	
Establishment of Flowering Garden <ul style="list-style-type: none"> • 25 or more variety of flowering plants – 10 points • 20 or more variety of flowering plants – 8 points • 15 or more variety of flowering plants – 6 points • 10 or more variety of flowering plants – 4 points • 5 or more variety of flowering plants – 2 points 	Picto-Narrative signed by the Schoolhead	10	
Native Endemic and Indigenous Trees Planted/Tree Seedlings <ul style="list-style-type: none"> • For tree seedlings: <ul style="list-style-type: none"> ✓ 150 pcs or more with 5 variety of Endemic and Indigenous tree seedlings – 5 points ✓ 149-130 pcs or more with 5 variety of Endemic and Indigenous tree seedlings – 4 points ✓ 129-110 pcs or more with 5 variety of Endemic and Indigenous tree seedlings – 3 points ✓ 109-90 pcs or more with 5 variety of Endemic and Indigenous tree seedlings – 2 points ✓ 89 pcs or more with 5 variety of Endemic and Indigenous tree seedlings – 1 point • For planted trees: <ul style="list-style-type: none"> ✓ 5 Endemic or Indigenous tree planted in school – 5 points 	Picto-Narrative signed by the Schoolhead	5	



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<ul style="list-style-type: none"> ✓ 4 Endemic or Indigenous tree planted in school – 4 points ✓ 3 Endemic or Indigenous tree planted in school – 3 points ✓ 2 Endemic or Indigenous tree planted in school – 2 points ✓ 1 Endemic or Indigenous tree planted in school – 1 point <p>Whichever Is applicable to school.</p>			
<p>Initiated and conducted Arbor Day and Earth Day Celebration</p> <ul style="list-style-type: none"> • 100% of School Population Attended – 5 points • 99%-80% of School Population Attended – 4 points • 79%-60% of School Population Attended – 3 points • 59%-40% of School Population Attended – 2 points • 39% and below of School Population Attended – 1 point 	<p>Activity program/matrix Signed Accomplishment Report Attendance of participants</p>	5	
Awareness and Outreach Programs – 25 points			
<p>Environmental Educations, Awareness Campaigns and Symposia on Environmental Issues and Call to actions</p> <p>Indicators:</p> <ul style="list-style-type: none"> • Video Advocacy or EIC material • Seminar-Workshop, Trainings, Webinars • Enviro-related contest • One tumbler for every learner campaign • Build Material Recovery Facility (MRF) <p>All indicators shall be provided to obtain the highest points, absence of the given indicators correspond to deduction of point/s.</p>	<p>Video Advocacy or EIC material Approved Project Proposal Program Matrix List of Winners Photo documentation Activity Report</p>	5	
<p>Environmental Youth Camp</p> <ul style="list-style-type: none"> • Conducted one (1) Environmental Youth Camp in collaboration with existing clubs/organizations in the school. 	<p>Approved Project Proposal Program Matrix Attendance of the participants Activity Completion report with proper photo documentation.</p>	5	
<p>Watershed Protection and Conservation</p> <ul style="list-style-type: none"> • Initiated and conduced one (1) Mangrove planting. Minimum of 500 Mangrove seedlings planted • Manila Bay Conservation Program/Activity 	<p>Activity request Photo documentation Attendance of the participants Certificate of Number of Mangrove Seedlings Planted</p>	5	



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<p>Clean-up drives (coastal or community clean-up drives)</p> <ul style="list-style-type: none"> • 350 kls. or more collected solid waste – 5 points • 201-250 kls. or more collected solid waste – 4 points • 151-200 kls. or more collected solid waste – 3 points • 101-150 kls. or more collected solid waste – 2 points • 100 kls. and below collected solid waste – 1 point 	<p>Activity Request Photo documentation Certification of Collected Solid Waste from the Concerned Barangay Official</p>	<p>5</p>	
<p>Adopt a river/community/forest</p>	<p>Memorandum of Agreement Implementation Plan Progress Indicators Activity Report</p>	<p>5</p>	
Solid Waste Management, Entrepreneurship and Energy Conservation – 20 points			
<p>Promoting and Practicing 5Rs (Refuse, Reduce, Reuse, Repurpose, Recycle) in School</p>	<p>Video advocacy or IEC material posted in conspicuous vicinity of the school. Narratives from the students on the importance of 5Rs.</p>	<p>5</p>	
<p>Functional Material Recovery Facility (MRF)</p> <ul style="list-style-type: none"> • 10 months' photo documentation and Sale Report – 5 points • 8-9 months' photo documentation and Sale Report – 4 points • 6-7 months' photo documentation and Sale Report – 3 points • 4-5 months' photo documentation and Sale Report – 2 points • 1-3 months' photo documentation and Sale Report – 1 point 	<p>Monthly photo documentation or MRF and Sale Report signed by the Schoolhead</p>	<p>5</p>	
<p>Environmental Entrepreneurship</p> <p>Indicators:</p> <ul style="list-style-type: none"> • Conduct environmental entrepreneurship skill development • Recycle Product Corner • Sale Report of Recycled Product <p>All indicators shall be provided to obtain the highest points, absence of the given indicators correspond to deduction of point/s.</p>	<p>Activity Request Photo documentation of Recycled Product Corner Sale report of recycled product signed by the Schoolhead.</p>	<p>3</p>	
<p>Promoting and practicing Not to Single Use Plastic</p> <p>Indicator:</p> <ul style="list-style-type: none"> • One tumbler for every learner and school personnel 	<p>Approved Project Proposal School Memorandum Photo documentation</p>	<p>5</p>	



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<ul style="list-style-type: none"> ○ 100% of School Population has a tumbler – 5 points ○ 99%-80% of School Population has a tumbler – 4 points ○ 79%-60% of School Population has a tumbler – 3 points ○ 59%-40% of School Population has a tumbler – 2 points ○ 39% and below of School Population has a tumbler – 1 point 	<p>Certification that all the learners and school personnel have a tumbler.</p>		
<p>Energy, Water and Power Supply Conservation</p>	<p>Video advocacy or IEC material posted in conspicuous vicinity of the school. Narratives from the students in the importance of Energy, Water and Power Supply Conservation</p>	2	
Collaboration to Gulayan sa Paaralan Program (GPP) – 20 points			
<p>Crop integration (fruit, leafy vegetables, root vegetables, indigenous plants)</p>	<p>Narrative report with proper photo documentation</p>	5	
<p>Use of organic fertilizer and/or pest control</p>	<p>Narrative report with proper photo documentation</p>	5	
<p>Properly maintained compost pit and heap</p>	<p>Narrative report with proper photo documentation</p>	5	
<p>Utilization of Garden Space</p>	<p>Narrative report with proper photo documentation</p>	5	
<p>Utilization of Garden Produce (School Feeding)</p>	<p>Narrative report with proper photo documentation</p>	5	
Partnership and Linkages – 10 points			
<p>Forged and engaged the community and local government unit (LGU) in clean and green program of the school.</p> <p>Indicators:</p> <ul style="list-style-type: none"> • Forged partnership with Community (Barangay) and LGU (MAO, CENRO, MENRO, PENRO) – 5 points • Absence of one indicator – 2 points 	<p>MOA/MOU/Letter of Understanding Program Implementation as stated in the MOA/MOU/LOU Accomplishment Activity Report with proper documentation.</p>	5	
<p>Established partnership with Non-Government Organization/s and/or Civic Organization/s</p> <p>Indicators:</p> <ul style="list-style-type: none"> • Forged partnership with 3 NGOs or CSOs – 5 points 	<p>MOA/MOU/Letter of Understanding Program Implementation as stated in the MOA/MOU/LOU</p>	5	



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<ul style="list-style-type: none">• Forged partnership with 2 NGOs or CSOs – 3 points• Forged partnership with 1 NGOs or CSOs – 1 point	Accomplishment Activity Report with proper documentation.		
Total Score			

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 SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

**Score Sheet for BKD
 Outstanding Student Leader**

Name of Nominee: _____
 Region/Division: III/Science City of Muñoz

Criteria	MOVs	Maximum Points	Actual Score
1. Exemplary Student Leadership – 40 points			
Organized and Implemented BKD Programs, Projects, and Activities (PPAs) on Drug Prevention <ul style="list-style-type: none"> • Implemented 1-3 BKD relevant PPAs – 10 points • Implemented 4-6 BKD relevant PPAs – 15 points • Implemented 7-9 BKD relevant PPAs – 20 points • Implemented 10 BKD relevant PPAs – 30 points 	Approved project proposal Implementation Plan Activity Completion Report with proper photo documentation	30	
Governance <ul style="list-style-type: none"> ✓ General Annual BKD Action Plan of PPAs ✓ Contextualized BKD School Charter approved by the Schoolhead ✓ List of BKD Officers ✓ List of Members ✓ Registration Form ✓ Membership Form ✓ Minutes of the Meeting ✓ BKD Resolutions ✓ Communication/Request/Support Letters ✓ Biannual BKD Accomplishment Report (BAR) SY 2022-2023 <ul style="list-style-type: none"> • 1-3 accomplishment documents – 2 points • 4-5 accomplishment documents – 4 points • 6-7 accomplishment documents – 6 points • 8-9 accomplishment documents – 8 points • 10 accomplishment documents – 10 points 	MOVs listed in Governance	10	
2. Networking, Linkages and Collaboration on Drug Abuse Prevention – 40 points			
Involvement or Participation in BKD community/civic/organizations/associations and its activities <ul style="list-style-type: none"> • 1-2 participations/involvement – 6 points • 3-4 participations/involvement – 8 points • 5 participations/involvement – 10 points 	Certificate of Membership Certificated of Participation (in the last 2 years) RE-entry plan on how they can share their learnings on the Drug Abuse Prevention	10	



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Initiated, Organized and implemented BKD outreach programs/activities in the community. <ul style="list-style-type: none"> • 1-2 initiated and implemented BKD outreach program/activity – 10 points • 3 initiated and implemented BKD outreach program/activity – 15 points • 4 initiated and implemented BKD outreach program/activity – 20 points • 5 initiated and implemented BKD outreach program/activity – 25 points 	Approved outreach program/activity Accomplishment Report explicitly explaining how the community benefited from the activity Attendance of the participants	25	
Forged Partnership <ul style="list-style-type: none"> ✓ NGAs (PNP, PDEAD, DDB) ✓ LGUs ✓ NGOs ✓ CSOs ✓ Religious Organizations At least 5 indicators are provided to obtain the highest points.	MOA/MOU/Letter of Understanding Approved Program or Activity Implementation as stated in the MOA/MOU/Letter of Understanding Activity Report with proper photo documentation	5	
3. Outstanding Accomplishments – 20 points			
Outstanding Accomplishments ad BKD Advocate <ul style="list-style-type: none"> ✓ Award <ul style="list-style-type: none"> ✓ School Level – 6 points ✓ District/Municipal Level – 8 points ✓ Division/Provincial Level – 10 points If the award is given by National or International giving body, it shall correspond to the highest points.	Certificate or Plaques of Recognition (in the last 2 years)	10	
Serve as Resource Speaker in BKD related trainings, webinars and workshops offered by DepEd and private sectors related to Environment Protection and Awareness <ul style="list-style-type: none"> • School Level – 6 points • District/Municipal Level – 8 points • Division/Provincial Level – 10 points If the trainings, webinars and workshops were organized by the National or International entity, it shall correspond to the highest points.	Invitation Letter Certificate of Recognition (in the last 2 years) Highlights of the Talk	10	
Total Score			

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Score Sheet for BKD Best School Implementer Secondary Only

Name of Nominee: _____

Region/Division: III/Science City of Muñoz

Criteria	MOVs	Maximum Points	Actual Score
1. Functionality of Bakada Kontra Droga (BKD) Program on Drug Abuse Prevention in Secondary Schools – 20 points			
General Annual Action Plan for BKD PPAs <ul style="list-style-type: none"> Achievable and responsive BKD activities 	Signed Approved Annual Plan for BKD PPAs	5	
Grand Launching of BKD programs in School <ul style="list-style-type: none"> BKS Kick-Off Activity 	Approved Activity Request School Memorandum Program Matrix Registration list of the participants	5	
Organized and Functional BKD School Chapter <ul style="list-style-type: none"> Officers and Teacher-Advisers 	List of BKD Officers (elected or appointed) Designation of Teacher-Advisers as BKD Coordinator	5	
Contextualized BKD School Charter <ul style="list-style-type: none"> Rationale Roles and Responsibilities of each Officers and teacher-advisers and its members. 	Submit hard copy of BKD School Charter approved by the Schoolhead.	5	
2. Scope and Coverage of Implementation – 20 points			
School wide implementation	School Memorandum Advocacy video posted in the official BKD FB account of the School and/or Official FB account of the School or EIC materials posted in the conspicuous vicinity of the school Photo documentation	10	
Community involvement and partnership	Memorandum of Agreement with the Barangay/s covering the school Pledge of commitment of the Barangay Officials Roles of the Barangay in the implementation of the BKD Program	5	
Adopt a School on the BKD Program	Memorandum of Agreement	5	



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<ul style="list-style-type: none"> • 5 BKD related activities conducted – 5 points • 4 BKD related activities conducted – 4 points • 3 BKD related activities conducted – 3 points • 2 BKD related activities conducted – 2 points • 51 BKD related activity conducted – 1 point 	<p>Implementation plan of the BKD PPAs Activity Report with proper photo documentation</p>		
<p>3. Nature of Extent of Drug Abuse Prevention Activities/Projects Initiated/Implemented and Organized – 40 points</p>			
<p>Information or Advocacy Campaign</p> <p>Indicators:</p> <ul style="list-style-type: none"> ✓ BKD advocacy video ✓ Film showing ✓ BKD jingle ✓ Hugot lines related to BKD ✓ EIC materials (posters) <p>Each indicator is equivalent to 2 points</p>	<p>BKD videos Film showing BKD jingle Hugot lines related to BKD EIC materials (posters) Photo documentation</p>	10	
<p>BKD Education</p> <p>Indicators:</p> <ul style="list-style-type: none"> ✓ Integration of drug abuse prevention concepts and BKD components in classroom instruction ✓ Organizing Seminar-workshops, Webinars on Drug Abuse Prevention ✓ Conduct BKD Student Forum/Conference/Summit ✓ Capacity Building for BKD Officers 	<p>Approved Project proposal/ Activity Request School Memorandum Activity Report with proper photo documentation</p>	10	
<p>School Intervention</p> <p>Indicators:</p> <ul style="list-style-type: none"> ✓ Provision of guidance and counseling services to learners ✓ Peer Coaching ✓ Referral Services ✓ Assistance to Student Surrenders, if any ✓ Provision of guidance and counseling services for Parents/Guardians. <p>Each indicator is equivalent to 1 point</p>	<p>Process flow on how to conduct each service. Report relative to illegal drugs if any and action are taken</p>	5	
<p>Alternative Intervention</p> <p>Indicator:</p> <ul style="list-style-type: none"> ✓ Friendly Sports/Athletics Competition ✓ Cultural Presentation ✓ BKD Arts and crafts ✓ Religious Activities ✓ Civic Engagement/Activity 	<p>Approved Activity Request Activity report with proper photo documentation Registration of the participants</p>	5	



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<ul style="list-style-type: none"> ✓ Other Recreational Activities Each indicator is equivalent to 1 point.	If it's a contest, list of winners duly signed by authorized person.		
Established and Functional BKD Corner/Space Indicators: <ul style="list-style-type: none"> ✓ Advocacy posters on BKD ✓ Reading materials ✓ Output of learners on BKD activity ✓ BKD school news paper ✓ BKD Accomplishment Report ✓ Other materials relevant for BKS Corner/Space 	Approved request on the establishing BKD Corner Proper documentation of BKD Corner	10	
4. Extent of Involvement of the following in terms of providing Assistance, Leadership and Support (ALD) in the implementation of the BKD Program – 20 points			
Learners Indicators: <ul style="list-style-type: none"> • Active participation in the Activity/ies. • Minimum of four (4) (at least 1 per quarter) BKD related activities conducted ✓ 90%-100% of the target learners participated in the activity – 10 points ✓ 80%-90% of the target learners participated in the activity – 8 points ✓ 60%-70% of the target learners participated in the activity – 6 points ✓ 40%-50% of the target learners participated in the activity – 4 points ✓ 39% and below of the target learners participated in the activity – 2 points 	Approved Project Proposal Program Matrix Registration list of the participants per activity. Activity Report with proper photo documentation	10	
Parent Teachers Association (PTA) ALS	Attendance in the Activity Involvement in planning Photo documentation Financial support if applicable Pledge of Commitment	3	
Schoolhead, Teaching and Non-Teaching ALS	Attendance in the activity Involvement in planning Photo documentation Financial Support from the school budget or other source Provision of Technical assistance Pledge of Commitment	2	
ALS involvement of <ul style="list-style-type: none"> ✓ NGAs (PNP, PDEAD, DDB) ✓ LGUs 	MOA/MOU/Letter of Understanding	5	



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<ul style="list-style-type: none">✓ NGOs,✓ CSOs✓ Religious Organizations At least 5 indicators are provided to obtain the highest points.	Program Matrix indicating the active involvement. Activity Report with proper photo documentation		
Total Score			

Signature over Printed Name of the Evaluator

Designation and Date



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**Score Sheet for Best Child
 Protection School
 Implementer**

Name of Nominee: _____
 Region/Division: III/Science City of Muñoz
 Category: () Elementary () Secondary

Criteria	MOVs	Maximum Points	Actual Score
1. Functionality of Child Protection in School – 40 points			
Established and Functional Child Protection Committee (per DepEd Order No. 40, s.2012)	List of the Composition of School Child Protection Committee Minutes of the Meeting	5	
Contextualized School Child Protection Policy duly approved by the members of SCPC.	School Child Protection Policy	5	
Established School Referral and Monitory system	Process flow of the School Referral and Monitoring System School Protocol on Reporting and Referring child abuse cases	5	
Annual Child Protection Plan of Programs, Projects and Activities (PPAs)	Copy of Annual Child Protection Activities Signed by the Schoolhead	5	
Conducted Child Protection Activity/ies as stated in the Annual Child Protection Plan of PPAs <ul style="list-style-type: none"> ✓ 10 organized and implemented CP PPAs – 20 points ✓ 9-8 organized and implemented CP PPAs – 16 points ✓ 7-6 organized and implemented CP PPAs – 12 points ✓ 5-4 organized and implemented CP PPAs – 8 points ✓ 1-3 organized and implemented CP PPAs – 4 points 	Approved Project Proposal/Actovoty Request Program Matrix Registration of the attendees Activity Report with proper photo documentation	20	
2. Capactiy Building on Child Reightes and Child Protection – 30 points			
Organize and implement Seminar-workshops, webinars or integrate during the Learning Action Cell/School Gender Sensstivie Training Indicators: <ul style="list-style-type: none"> ✓ Training on awareness and understanding of child maltreatment and its common contributing factors and immediate and long-term impacts. ✓ Training oon classroom management andpositive discipline, in order to minimize the use of corporal punishment and student-teaecher and peer bullying. ✓ Training on how to recognize signs and symptoms of child abuse, neglect or exploitation and make appropriate reposrts and referral in line with 	Approved Project Proposals Program Matrix Registration list of the participants Activity Report with proper photo documentation	30	



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<p>procedure established by the school child protection policy.</p> <ul style="list-style-type: none"> ✓ Training for school personnel to be sensitive toward and supportive of students who have experienced child maltreatment. ✓ Capacitate school personnel to what actions to take if they suspect a child is being maltreated within or outside of school settings. ✓ Re-orientation on Personal Safety Lessons (PSL) (DepEd Order No. 45, s. 2009) <ul style="list-style-type: none"> ○ 6 trainings conducted relative to child rights and protection – 30 points ○ 5 trainings conducted relative to child rights and protection – 25 points ○ 4 trainings conducted relative to child rights and protection – 20 points ○ 3 trainings conducted relative to child rights and protection – 15 points ○ 2 trainings conducted relative to child rights and protection – 10 points ○ 1 training conducted relative to child rights and protection – 5 points 			
3. Networking, Collaboration and Partnership on Child Protection – 15 points			
<p>Collaboration and Coordination with other partner agencies such as NGAs, NGOs, COS, Religious Groups, and among others.</p> <p>Indicators:</p> <ul style="list-style-type: none"> ✓ Pool of external experts ✓ Network of volunteers ✓ Youth observatory ✓ Forged 5 partnerships on school child protection PPAs implementation – 15 points ✓ Forged 4 partnerships on school child protection PPAs implementation – 13 points ✓ Forged 3 partnerships on school child protection PPAs implementation – 9 points ✓ Forged 2 partnerships on school child protection PPAs implementation – 7 points ✓ Forged 1 partnership on school child protection PPAs implementation – 5 points 	<p>Notarized MOA/MOU/Letter of Understanding Approved Project Proposal/Implementation as stated in MOA/MOU/LOU Program Matrix Registration list of the participants Activity Report with proper photo documentation</p>	15	
4. Child Protection Advocacy – 10 points			
<p>Raise awareness of child protection issues and abuse in schools and communities</p> <p>Indicators:</p> <ul style="list-style-type: none"> ✓ Communication campaigns 	Copy of all indicators	10	



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<ul style="list-style-type: none"> ✓ Advocacy videos ✓ EIC materials (poster) ✓ Newsletter ✓ Let's protect our friends from violence and abuse campaign. ✓ Positive Discipline booklet or pamphlet (How to handle violence and problematic student behavior) <p>Scope and Covergae of the Campaign: School wide and Community All indicators must be submitted/presented to obtain the highest points.</p>			
5. Record Keeping and Information Management – 5 points			
<p>Mechanism of School on how the information on child protection concerns should be recorded and amanged, as well as shared with persons in positions of authority while assuring victim privacy and that such information is shared strictly on a need-to know basis.</p>	<p>Process Flow of the Mechanism Reported Cases and action taken</p>	3	
<ul style="list-style-type: none"> • Annual Accomplishment Report • Plan of Action on Child Protection Implementattion for the following SY. • Best Practices of Child Protection Implementation 	<p>Copy of Annual Accomplishment Report, Plan of Action and CP Best Practices</p>	2	
Total Score			

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**Score Sheet for Most
 Functional Social Media
 Award – Division Level**

Name of Nominee: _____
 Region/Division: III/Science City of Muñoz

Criteria	MOVs	Maximum Points	Participant's Points
Facebook Page Community			
(1) Facebook Page Followers <ul style="list-style-type: none"> 1,000 above followers = 20 points 700-999 followers = 15 points 400-699 followers = 10 points 100-399 followers = 4 points Below 100 followers = 3 points 	Screenshot of the Professional Dashboard Insights - Page Overview (Your Page Pane) No. of Page followers as of June 2023	20	
(2) Facebook Page Likes <ul style="list-style-type: none"> 1,000 above likes = 20 points 700-999 likes = 15 points 400-699 likes = 10 points 100-399 likes = 4 points Below 100 likes = 3 points 	Screenshot of the Professional Dashboard Insights - Page Overview (Your Page Pane) No. of Page followers as of June 2023	20	
Facebook Page Activeness and Impact – 60 points			
(1) Frequency of posting/sharing of materials and videos <ul style="list-style-type: none"> 1 post everyday = 20 points 1 post every 2 days = 15 points 1 post every 3 days = 10 points 1 post every 4 days = 4 points 1 post every 5 days = 3 points 	Screenshot of the Professional Dashboard: (Posts Pane) Timeline: Summary of Posts from April 2023 to February 2024	20	
(2) Average reach of posted/shared video <ul style="list-style-type: none"> More than 2,000 reached = 20 points 1500-1999 reached = 15 points 1000-1499 reached = 10 points 500-999 reached = 4 points 1-499 reached = 3 points 	Screenshot of the Professional Dashboard: (Posts Pane) Timeline: Summary of Posts from April 2023 to February 2024	20	
(3) Average reach of posted/shared photo <ul style="list-style-type: none"> More than 2,000 reached = 20 points 	Screenshot of the Professional Dashboard: (Posts Pane)	20	



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<ul style="list-style-type: none">• 1500-1999 reached = 15 points• 1000-1499 reached = 10 points• 500-999 reached = 4 points• 1-499 reached = 3 points	Timeline: Summary of Posts from April 2023 to February 2024		
TOTAL		100	

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**Score Sheet for Most
 Functional Social Media
 Award – School Level**

Name of Nominee: _____
 Region/Division: III/Science City of Muñoz

Criteria	MOVs	Maximum Points	Participant's Points
Facebook Page Community			
(1) Facebook Page Followers <ul style="list-style-type: none"> 1,000 above followers = 20 points 700-999 followers = 15 points 400-699 followers = 10 points 100-399 followers = 4 points Below 100 followers = 3 points 	Screenshot of the Professional Dashboard Insights - Page Overview (Your Page Pane) No. of Page followers as of June 2023	20	
(2) Facebook Page Likes <ul style="list-style-type: none"> 1,000 above likes = 20 points 700-999 likes = 15 points 400-699 likes = 10 points 100-399 likes = 4 points Below 100 likes = 3 points 	Screenshot of the Professional Dashboard Insights - Page Overview (Your Page Pane) No. of Page followers as of June 2023	20	
Facebook Page Activeness and Impact – 60 points			
(1) Frequency of posting/sharing of materials and videos <ul style="list-style-type: none"> 1 post everyday = 20 points 1 post every 2 days = 15 points 1 post every 3 days = 10 points 1 post every 4 days = 4 points 1 post every 5 days = 3 points 	Screenshot of the Professional Dashboard: (Posts Pane) Timeline: Summary of Posts from April 2023 to February 2024	20	
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(3) Average reach of posted/shared photo <ul style="list-style-type: none"> More than 2,000 reached = 20 points 	Screenshot of the Professional Dashboard: (Posts Pane)	20	



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<ul style="list-style-type: none">• 1500-1999 reached = 15 points• 1000-1499 reached = 10 points• 500-999 reached = 4 points• 1-499 reached = 3 points	Timeline: Summary of Posts from April 2023 to February 2024		
TOTAL		100	

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Score Sheet for Most Innovative Learner Formation PPAs – Division Level Only

Name of Nominee: _____
 Region/Division: III/Science City of Muñoz

Criteria	MOVs	Maximum Points	Participant's Points
1. Implementation		25	
✓ 3 years or more	Approved Project Proposal	25	
✓ 2 years but less than 2 years	Implementation Plan Activity Report	20	
✓ 1 year but less than 2 years		15	
✓ 6 months but less than 1 year		10	
✓ 3 months but less than 6 months		5	
2. Adopted and implemented by the schools		25	
✓ 90-100%	List of Schools Implemented Implementation plant of the school Activity Report of the School	25	
✓ 70-89.99%		20	
✓ 50-69.99%		15	
✓ 30-49.99%		10	
✓ Below 29.99%		5	
3. Issued policy, guidelines and standards		25	
	Division Memorandum on the PGS of project proposal implementation		
4. Stakeholders' Involvement		25	
✓ 5 or more stakeholders	MOA/MOU Letter of Understanding Activity Report on the Implementation stated in the MOA/MOU	25	
✓ 4 stakeholders		20	
✓ 3 stakeholders		15	
✓ 2 stakeholders		10	
✓ 1 stakeholders		5	
TOTAL			

Note: In order to rank as the Most Innovative YF PPAs, it should meet the minimum cut off score which is 70 points.

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