



Republic of the Philippines

# Department of Education

REGION III- CENTRAL LUZON  
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

March 1, 2024

## SCHOOLS DIVISION MEMORANDUM

No. 084, s. 2024

### PARTICIPATION TO THE CONDUCT OF NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED)

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Elementary and Secondary Schoolheads  
All Others Concerned

1. Relative to OUOPS Memorandum No. DM-OUOPS-2024-04-01277 dated February 23, 2024, entitled *Reiteration on the Schedule for the Conduct of CY 2024 Quarterly Nationwide Simultaneous Earthquake Drill (NSED)*, this Office enjoins all schools and Functional Divisions in the Schools Division Office to participate in the conduct of NSED following the schedule as follows:

Quarter	Date	Time	Submission of report
1 <sup>st</sup> Quarter	March 22, 2024	9:00 AM	April 1, 2024
2 <sup>nd</sup> Quarter	June 13, 2024	2:00 PM	June 21, 2024
3 <sup>rd</sup> Quarter	September 12, 2024	9:00 AM	September 20, 2024
4 <sup>th</sup> Quarter	November 14, 2024	2:00 PM	November 22, 2024

2. The conduct of this activity will be different from the conduct of the Unannounced Earthquake Drill as stated in Schools Division Memorandum No. 073, s. 2024.

3. Due to the scheduled 3<sup>rd</sup> Quarter Examinations on March 25-26, 2024, the previous schedule of conduct of NSED was moved from March 25 to March 22.

4. Anent to this, all schools are directed to accomplish the following reports:

- Reporting Template <http://tinyurl.com/CY2024NSEDsummary>
- Signed Report <http://tinyurl.com/CY2024NSED> (template is found in Enclosure No. 1 of this Memorandum).

5. To ensure awareness and preparedness of personnel and learners, the Information, Education and Communication (IEC) campaign should be intensified. The copy of the materials can be accessed through <http://tinyurl.com/DepEdNSED2024>



Address: Brgy. Rizal, Science City of Muñoz, 3119  
Telephone No.: (044) 806-2192; Email Address: [munozscience.city@deped.gov.ph](mailto:munozscience.city@deped.gov.ph)

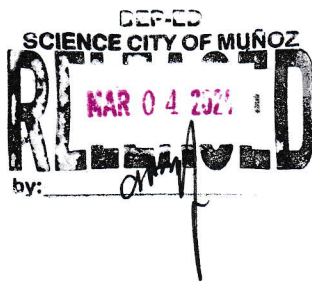


Republic of the Philippines

## Department of Education

REGION III- CENTRAL LUZON  
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

6. Enclosed are the template for report and the guidelines of the photo and video documentation.
7. For more information, all concerned may contact the Disaster Risk Reduction Management (DRRM) Division Coordinator through cellphone no. 0916-4950-559 or email address: [rosan.ariston@deped.gov.ph](mailto:rosan.ariston@deped.gov.ph)
8. Immediate and strict compliance of this Memorandum is desired.



**JOHANNA N. GERVAICIO PhD, CESO V**  
Schools Division Superintendent

Encl: As stated  
Reference: OUOPS-2024-04-01277 and SDM 073, s. 2024  
To be indicated in the Perpetual Index  
Under the following subjects:

RESILIENCY

REA Participation to the conduct of NSED  
006/March 1, 2024



Address: Brgy. Rizal, Science City of Muñoz, 3119  
Telephone No.: (044) 806-2192; Email Address: [munozscience.city@deped.gov.ph](mailto:munozscience.city@deped.gov.ph)



Republic of the Philippines

# Department of Education

REGION III- CENTRAL LUZON  
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure No. 1 to Schools Division Memorandum No. 084, s. 2024

## REPORT ON THE CONDUCT OF QUARTERLY NATIONWIDE SIMULTANEOUS EARTHQUAKE DRILL (NSED)

**DATE CONDUCTED:** \_\_\_\_\_

**TIME STARTED:** \_\_\_\_\_

**TIME ENDED:** \_\_\_\_\_

<b>REGION</b>	
<b>DIVISION</b>	
<b>NAME OF SCHOOL</b>	

<b>Pre-Drill</b>		<b>Yes</b>	<b>No</b>
A	With available Go Bags?		
B	With updated preparedness, evacuation, and response plans?		
C	With updated contingency plan?		
D	With available early warning system?		
E	With available emergency and rescue equipment?		
F	With available first aid kits?		
G	With available communication equipment (internet, cellphone, two-way radio, etc.)?		
H	With sufficient space in school/classrooms to conduct the "Duck, Cover, and Hold"		
I	Conducted coordination / preparatory meeting with LDRRMO / BDRRMCs?		
J	Conducted an orientation to learners and school personnel on earthquake preparedness measures and conduct of earthquake and fire drills?		
K	Conducted an orientation to parents on earthquake preparedness measures and the conduct of earthquake and fire drills?		



Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: [munozonecity@deped.gov.ph](mailto:munozonecity@deped.gov.ph)



Republic of the Philippines

## Department of Education

REGION III- CENTRAL LUZON  
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

L	Learners have accomplished the Family Earthquake Preparedness Homework?		
M	Conducted alternative activities and/or Information, Education and Communication (IEC) campaigns on earthquake preparedness and fire prevention?		
<b>Additional Remarks</b>			
<b>Actual Drill</b>			
A	Conducted "Duck, cover, and hold"?		
B	Conducted evacuation drill?		
<b>Additional Remarks</b>			
<b>No. of Personnel</b>		<b>Male</b>	<b>Female</b>
No. of Teaching Personnel			
No. of Non-Teaching Personnel			
<i>Grand Total</i>			
<b>No. of Learners</b>			
No. of Learners			
No. of IP Learners			
No. of Muslim Learners			
No. of Learners with Disability			
<i>Grand Total</i>			
<b>Post Drill</b>			
A	Conduct of post-activity exercises tabletop, and functional exercises		
<b>Additional Remarks</b>			



Republic of the Philippines

## Department of Education

REGION III- CENTRAL LUZON  
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

<b>Common issues and concerns encountered during the actual conduct of drill</b>
--

1
---

2
---

3
---

4
---

5 (Add additional item/ when necessary)
---

Prepared by:

Approved by:

\_\_\_\_\_  
**School DRRM Coordinator**

\_\_\_\_\_  
**School Head**



Address: Brgy. Rizal, Science City of Muñoz, 3119  
Telephone No.: (044) 806 -2192; Email Address: [munozone.science.city@deped.gov.ph](mailto:munozone.science.city@deped.gov.ph)



Republic of the Philippines

## Department of Education

REGION III- CENTRAL LUZON  
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure No. 2 to Schools Division Memorandum No. 084 S, .2024

### **Guidelines on the Photo and Video Documentation of Quarterly Nationwide Simultaneous Earthquake Drill**

The following guidelines is set for the photo and video documentation of the quarterly conduct of NSED in schools and DepEd offices:

1. Photo and video recording of the conduct of quarterly NSED may be used in information and communication materials of the Department, as may be requested
2. All materials should display adherence to minimum health protocols such as but not limited to, social distancing and wearing of face masks.
3. The following scenarios must be included in the documentation of the school:
  - a. Learners, personnel, and/or parents/guardians wearing personal protective equipment such as hard hats
  - b. Learners, personnel, and/or parents/guardians doing the Duck, Cover and Hold
  - c. Conduct of coordination/preparatory meeting
  - d. Actual conduct of the quarterly NSED
4. The recommended minimum specifications are as follows:
  - a. Photo
    - i. File format: JPG or PNG
    - ii. Dimensions: 4:3 ratio or 16:9 ratio
    - iii. Orientation: Landscape or Portrait
  - b. Video
    - i. File format: MP4 or MOV (with 1080p or 720p resolution)
    - ii. Dimensions: 1920px x 1080px (16:9)
    - iii. Orientation: Landscape
    - iv. Frame rate: 30fps



Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: [munozone.science.city@deped.gov.ph](mailto:munozone.science.city@deped.gov.ph)