



Republic of the Philippines

## Department of Education

REGION III- CENTRAL LUZON  
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

March 1, 2024

### SCHOOLS DIVISION MEMORANDUM

No. 086, s. 2024

#### ORIENTATION OF SCHOOL COORDINATORS ON SGOD PROGRAMS

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Elementary and Secondary Schoolheads  
All Others Concerned

- Relative to DepEd Order No. 002, s. 2024 entitled *Immediate Removal of Administrative Tasks of Public School Teacher*, this Office, through the School Governance and Operations Division (SGOD), announces an orientation to be conducted on March 12, 2024, at MNHS Main JHS Conference Hall at 8:30 am to 5:00 pm.
- The objectives of the activity includes:
  - capacitate the new coordinators of the programs under SGOD and
  - monitor and evaluate the monitoring of the compliance of all public schools to the said Order.
- Participants in this activity are all School Heads and School based non-teaching personnel deployed in schools. All are advised to bring their own provisions.
- Attached is the matrix of the activity.
- For more information, all concerned may contact the Disaster Risk Reduction Management (DRRM) Division Coordinator through cellphone no. 0916-4950-559 or email address: [rosan.ariston@deped.gov.ph](mailto:rosan.ariston@deped.gov.ph)
- Immediate and strict compliance of this Memorandum is desired.

Encl: None

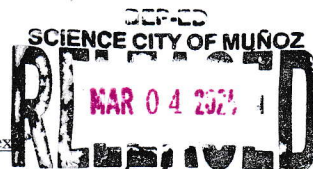
Reference: DO 002, s. 2024

To be indicated in the Perpetual Index

Under the following subjects:

REMOVAL OF ADMINISTRATIVE TASK

REA Orientation of School Coordinatoship on SGOD Programs  
003/March 1, 2024



**JOHANNA N. GERVACIO PhD, CESO V**  
Schools Division Superintendent



Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: [munozi-science.city@deped.gov.ph](mailto:munozi-science.city@deped.gov.ph)



Republic of the Philippines

## Department of Education

REGION III- CENTRAL LUZON

SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure No. 1 to Schools Division Memorandum No. 086, s. 2024

### ACTIVITY MATRIX

March 12, 2024

Time	Activity	In-charge
8:30 – 8:35 AM	Nationalistic Song	AVP
8:36 – 8:40 AM	DepEd Munoz Hymn	AVP
8:41 – 8:45 AM	Prayer	<b>LAMBERTO P. CORPUZ</b> <i>SEPS, M&amp;E</i>
8:46 – 9:00 AM	Checking of Participants	<b>JOEL G. DIZON</b> <i>Eps II - SocMob</i>
9:01 – 9:05 AM	Statement of Purpose	<b>BERNARDO A. GARGABITE EdD</b> <i>Chief ES – SGOD</i>
9:06 – 9:30 AM	Messages	<b>RONILO E. HILARIO</b> <i>Asst. Schools Division Superintendent</i>  <b>JOHANNA N. GERVACIO PHD, CESO V</b> <i>Schools Division Superintendent</i>
9:31 – 10:00 AM	Education Facilities	<b>ENGR. ALVIN D. TANGONAN</b> <i>DepEd Engineer</i>
10:01 – 11:00 AM	LIS, BEIS, PMIS, Early Registration, eSF7	<b>ENGR. MARLON V. SIMINIG</b> <i>Planning Officer III</i>
11:01 – 11:30 AM	DRRM, PAC	<b>ROSAN E. ARISTON</b> <i>DRRM Coordinator / DPAC</i>
11:31 – 12:00 AM	TIP	<b>CYRIL S. TALUSAN</b> <i>SEPS, HRD / Sports</i>
12:01 – 1:00 PM	Lunch	All
1:01 – 1:31 PM		<b>JAMES PATRICK BARIAS</b> <i>OIC EPS-II, GAD Focal</i>
1:31 – 2:31 PM	CPC, SELG/SSLG, Guidance Program, CFSS, YES-O, BKD	<b>ERINA ROSE LADIGNON</b> <i>PDO-I, Youth Formation</i>
2:31 – 3:30 PM	SMEA, SBM, SGC, DPMS, ASP, SIC	<b>LAMBERTO P. CORPUZ</b> <i>SEPS, M&amp;E</i>
3:31 – 4:30 PM	SBFP, NDEP, ARH, Mental Health, Medical & Nursing Services, WinS, GPP	<b>MARIANNE C. CORONEL</b> <i>Medical Officer I</i>
4:31 – 4:45 PM	Open Forum	
4:46 – 5:00 PM	Closing Remarks	<b>WINNIE W. POLI</b> <i>Education Program Supervisor I</i>

**RIZA S. ABA-A**

Master of Ceremony



Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: [munozscience.city@deped.gov.ph](mailto:munozscience.city@deped.gov.ph)