

## Republic of the Philippines

## Department of Education

REGION III – CENTRAL LUZON SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

March 06, 2024

## SCHOOLS DIVISION MEMORANDUM

No. 09),

s. 2024

## REITERATION IN WEARING OF DEPED PRESCRIBED UNIFORM FOR ALL SDO PERSONNEL

To: Assistant Schools Division Superintendent

Chief Education Supervisor All Others Concerned

- 1. This office reminds all SDO personnel to wear the DepEd prescribed uniform when reporting to work.
- 2. Futhermore, wearing of DepEd ID shall be required when entering DepEd Office premises. Thus, wearing of the prescribed office attire and DepEd ID shall be considered wearing of the complete uniform.
- 3. The Personnel Unit under the Administrative Services shall hold oversight in the monitoring of the wearing of the Office attire and wearing of DepEd ID. The Division Chief and or/heads of Offices are also expected to closely monitor the compliance of their respective employees on a daily basis.
- 4. Immediate and wide dissemination of this Memorandum is desired.

SCIENCE CITY OF MUÑOZ

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Encl: None

To be indicated in the <u>Perpetual Index</u> Under the following subject:

Wearing Prescribed Uniform for Non-Teaching Personnel/March 05, 2024 JOHANNA N. GERVACIO, PhD, CESO V Schools Division Superintendent \

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RONILO E. HILARIO
Assistant Schools Division Superintendent





