



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

21 January 2025

SCHOOLS DIVISION MEMORANDUM

No. 034,

s. 2025

FIRST SCHOOLS DIVISION MANAGEMENT COMMITTEE MEETING

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary Schoolheads
All Others Concerned

1. This is to announce the conduct of the 1st Schools Division Management Committee Meeting on January 28, 2025, 8:30 a.m. at the Teachers' Hall of Schools Division Office of Science City of Muñoz.
2. The agenda of the meeting include the following:

Agenda	Functional Division / Responsible Personnel
CID Matters	Curriculum Implementation Division c/o Chief ES Larry B. Espiritu PhD
SGOD Matters	School Governance Operations Division c/o Chief ES Bernardo A. Gargabite EdD
SDO Concerns	AO Fhriessy Cruz S. Bermuda, II
ASDS Concerns	ASDS Ronilo E. Hilario, CESO VI
SDS Hour	SDS Johanna N. Gervacio PhD, CESO V
Other matters	

3. Participants to this meeting are the Assistant Schools Division Superintendent, Chief Education Supervisors, Education Program Supervisors, SDO Section/Unit Heads, Public Elementary and Secondary Schoolheads, and the Secretariat.
4. Expenses relative to the conduct of this activity shall be charged against the SDO MOOE subject to usual government accounting and auditing rules and regulations.
5. This Memorandum shall serve as the **Travel Authority** of all the participants.
6. Immediate and wide dissemination of this Memorandum is earnestly desired.

Encl: None
Reference: None

To be indicated in the Perpetual Index
Under the following subjects:

MANAGEMENT COMMITTEE MEETING

OASDS/DDV- 1st schools division management committee meeting
002/ January 21, 2025

JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent



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