



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

5 February 2025

SCHOOLS DIVISION MEMORANDUM

No. 043

s. 2025

**DEVELOPMENT, QUALITY-ASSURANCE, AND ADMINISTRATION
OF THE SCHOOLS DIVISION THIRD AND FOURTH
QUARTER ASSESSMENT TOOLS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Public Elementary and Secondary Schoolheads
All Others Concerned

1. This Office announces the Development, Quality-Assurance, and Administration of the Schools Division Third and Fourth Quarter Assessment Tools for SY 2024-2025.
2. The purpose of this activity is to ensure that the assessment tools are based on the Most Essential Learning Competencies (MELCs) and MATATAG Curriculum across learning areas and have undergone quality assurance before they will be utilized by schools.
3. All schools implementing Special Science Elementary School (SSES), Special Curricular Program in Science Technology and Engineering (STE) and Science, Technology, Engineering and Mathematics (STEM) from Grades 4 to 12 are directed to implement computer-based assessment (CBA) and utilize readily available resources such as DepEd Computerization Program (DCP) units and Chuwi laptops.
4. Time allotment per subject is 1 hour for paper and pen and 1.5 hours for the CBA.
5. Class advisers shall serve as test administrators for the paper and pen and the school ICT Coordinator for the computer-based assessment.



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6. Schoolheads shall monitor the test administration and the school Maintenance and Other Operating Expenses (MOOE) will be utilized in printing the assessment tools.
7. The Quality Assurance Teams for unified tests are the CORE groups per learning area, and for the specialized subjects in Senior High School are the School Heads, Assistant Principal (for schools with such position), and Master Teachers or Subject Group Heads.
8. The learning area supervisors will manage and oversee the quality assurance, validation, and finalization of the assessment tools.
9. Schoolheads are advised to refrain from sharing with their teachers the Google Drive link that will be provided by the CID as a preventive measure against test leakage.
10. Enclosed with this issuance are the following:
 - a. Enclosure No.1 Schedule of the Third and Fourth Quarter Assessment
 - b. Enclosure No. 2 Activity Proposal Matrix of the Third and Fourth Quarter Assessment
 - c. Enclosure No.3 Activities and Reports to be Accomplished
 - d. Enclosure No.4 Pool of Test Writers for the Assessment Tools
 - e. Enclosure No.5 Quality Assurance Teams
 - f. Enclosure No.6 ICT Core Teams
 - g. Enclosure No.7 Teacher's Report on the Results of the Quarterly Assessment (Template 1, 2 and 3)
 - h. Enclosure No.8 Quarterly Assessment Monitoring Tool
 - i. Enclosure No.9 Quarterly Issues and Concerns
 - j. Enclosure No. 10 Quarterly Assessment Tools Technical Specifications



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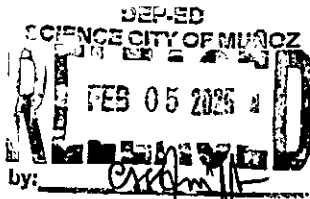


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12. For queries, please communicate with the concerned learning area supervisors through their messengers or cellphone numbers.

13. Wide dissemination of this Memorandum is earnestly desired.




JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent 9

Encl: As stated
Reference: None
To be indicated in the Perpetual Index
Under the following subjects:

ASSESSMENT

*CID/LDT-3rd and 4th Quarter Assessment
02/February 5, 2025*



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Enclosure No. I to Schools Division Memorandum No. 013 s. 2025

SCHEDULE OF THE THIRD AND FOURTH QUARTER ASSESSMENT

THIRD QUARTER ASSESSMENT		
Key Stage	Day 1 (February 10, 2025)	Day 2 (February 11, 2025)
KS 1: Kinder and Grades 1-3	Literacy in Kinder Filipino GMRC Science Makabansa Social Science	Numeracy in Kinder Math English AP MAPEH
KS 2: Grades 4-6	Filipino English MAPEH GMRC	Math Science AP EPP/TLE
KS 3: Grades 7-10	Values Education Science Filipino EPP/TLE	Mathematics Araling Panlipunan MAPEH English
KS 4: Grade 11	Pagbasa at Pagsusuri ng Iba't Ibang Teksto Reading and Writing Statistics and Probability	Physical Science Physical Education and Health DIASS
KS 4: Grade 12	Piling Larang Akademik Piling Larang Tech-Voc Contemporary Philippine Arts from the Regions (CPAR)	Trends, Network and Critical Thinking in the 21st Century Physical Education and Health Trends, Community Engagement



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FOURTH QUARTER ASSESSMENT		
Key Stage	Day 1 (April 7, 2025)	Day 2 (April 8, 2025)
KS 1: Kinder and Grades 1-3	Literacy in Kinder Filipino GMRC Science Makabansa Social Science	Numeracy in Kinder Math English AP MAPEH
KS 2: Grades 4-6	Filipino English MAPEH GMRC	Math Science AP EPP/TLE
KS 3: Grades 7-10	Values Education Science Filipino EPP/TLE	Mathematics Araling Panlipunan MAPEH English
KS 4: Grade 11	Paghasa at Pagsusuri ng Iba't Ibang Teksto Reading and Writing Statistics and Probability	Physical Science Physical Education and Health DIASS
KS 4: Grade 12	Piling Larang Akademik Piling Larang Tech-Voc Contemporary Philippine Arts from the Regions (CPAR) Reading and Writing	Trends, Network and Critical Thinking in the 21st Century Physical Education and Health Trends, Community Engagement



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Enclosure No. 2 to Schools Division Memorandum No. 043 s. 2025

**ACTIVITY PROPOSAL MATRIX OF THE THIRD AND FOURTH
 QUARTER ASSESSMENT**

Activity (Per learning area)	Third Quarter	Fourth Quarter	Modality	Participants
Planning Meeting and Orientation	One week before the examination	March 14, 2025	Face-to-Face/ Online	EPSs Test Writers, QA Team, ICT Core Team
Development and, Refinement of Assessment Tools	January 31- Feb 3, 2025	March 17 to 19, 2025	Asynchronous	Test Writers
Quality Assurance of Developed Assessment Tools	February 3, 2025	March 19 to 21, 2025	Face-to-Face/ Online	EPSs Test Writers, QA Team
Pilot Testing	February 4, 2025	March 24-25, 2025	Face-to-Face	EPSs, Students and Teachers
Finalization and uploading to a google drive/onedrive	February 4-5, 2025	March 26-27, 2025	Online	EPSs and ICT Core Team
Providing access to the final assessment tools	February 5, 2025	March 28 and 31, 2025	Online	CID
Printing of the Assessment Tools	February 5-6, 2025	April to 1-4, 2025		
Third Quarter Assessment	February 10 and 11, 2025			
Fourth Quarter	April 7-8, 2025			



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Enclosure No. 3 to Schools Division Memorandum No. 043, s. 2025

ACTIVITIES AND REPORTS TO BE ACCOMPLISHED

Activity	Third Quarter	Fourth Quarter	Person Responsible	Remarks
Checking and Analysis of Results - % of learners who obtained or exceeded the MPL - Most and least learned competencies (MLCs & LLCs) - Learners who need intervention per LLC	February 12-13, 2025	April 9 to 10, 2025	Subject Teachers	Use Templates 1 and 3 in Enclosure No. 7
School Consolidation of Test Results, Accomplishment of Monitoring tool, and issues and concerns	February 14-15, 2025	April 11 and 14, 2025	Grade Level/ Learning area coordinators or Head Teachers	Use Template 2 in Enclosure No.7 and Enclosures 8 to 9
Uploading the Accomplished Enclosures 7 to 9 and Submission of the Consolidated Assessment Results and Analysis to the Division Office	February 24-25, 2025	April 15 to 16, 2025	School Heads and Learning Area Supervisors	Link will be given after the administration of the quarterly assessment



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Enclosure No. 4 to Schools Division Memorandum No. 043 s. 2025

POOL OF TEST WRITERS FOR THE ASSESSMENT TOOLS

Learning Area (Domain)	Level	Name of Test Writers	School
Numeracy	Kindergarten	Rhoda May C. Herrera	Maligaya IS
Literacy		Cristina M. Duero	Maligaya IS
Social Science		Ellen D. Galicia	Mapangpang ES
Filipino	1	May-Ann M. Amar	Munoz North CS
	2	Jennilyn C. Salvador	Maligaya ES
	3	Elsa S. Dela Cruz	Bantug ES
	4	Jayson L. Valdez	Maligaya ES
	5	Myla W. Villeno	Munoz CS
	6	Joana Marie A. Luciano	Maligaya ES
	7	Marvin A. Villo and Bernabe D. Gapuz Jr	MNHS-Annex Curva ES
	8	Jessa P. Solomon	MNHS-Main JHS
	9	Cristian E. Talon	MNHS-Main JHS
	10	Cynthia E. Todd	MNHS-Main JHS
English	1	Grace Ann DC. Semacio	Magtanggol IS
	2	Tessie A. Atayde	Licaong ES
	3	Justine Idylla T. Fernandez	Munoz CS
	4	Jesel D. Acosta	Calisitan ES
	5	Florence M. Cansino	Munoz CS
	6	Revelita T. Bello	Rang-ayan ES
	7	Jovi Mei Valdez	San Antonio IS
	7	Shekinah Abigail G. Corpuz	MNHS Main JHS
	8	Jeminna Feliz S. Quinit	MNHS Annex
		Jeremae C. Dumale	MNHS Main JHS



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		Christian Lee R. Roque Lovejoy S. Paraguison	MNHS Main JHS Maragol IS
	9	Edgene L. Castillo Joyce A. Saludez Maica A. Manuel Honey Glen B. Lanuza Lourdes P. Mendoza Rhodora S. Rivera	Inday Melencio NHS MNHS Main JHS San Antonio IS MNHS Annex MNHS Main JHS MNHS Main JHS
	10	Moon Lee G. Lee Aulene V. Wamil Rambi B. Mananes Rose Ann M. Beron	MNHS Main JHS MNHS Main JHS MNHS Annex Gabaldon IS
Mathematics	1	Charmaine D. Ortiz	Sapang Cawayan ES
	2	Deborrah D. Simon	Magtanggol IS
	3	Sheila Ann R. Martinez	Ricardo Viola Adriano ES
	4	Mercedes R. Dela Cruz	Maragol IS
	5	Simplicio P. Garcia	Calisitan ES
	6	Marites O. Luzadas	Curva IS
	7	Francisco M. Pelagio Judyline R. Gayap	MNHS-Main JHS MNHS-Annex
	8	Arlene P. Marcelo Sybelle Clyde B. Fronda	Gabaldon IS MNHS-Main JHS
	9	Jocelyn D. Inigo Zenaida O. Abaya	MNHS-Main JHS Inday Melencio NHS



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	10	Marivic C. Umagat Jackielou H. Nery	MNHS-Main JHS San Antonio IS
Science	3	Miriam B. Dela Cruz	RVAES
	4	Virgilio Billiones	Curva ES
	5	Eva E. Garcia	Munoz Central School
	6	Maila A. Norte	Bagong Sikat ES
	7	Ferry E. Reyes	SAIS
	8	Reynalyn P. Martin	Magtanggol IS
	9	Catherine S. Esguerra	MNHS-Main JHS
	10	Edenrose Limos	MNHS-Annex
	1 (Makabansa)	Dawn Angelie P. Marcos	Mangandingay ES
AP	2	Catherine R. Danor	RVAES
	3	Lory T. Cansino	Magtanggol IS
	4	Jennifer M. Parcasio	DEPED-CLSU
	5	Krisanta Marie B. Milan	DepEd - CLSU
	6	Liezette Joy F. Miranda	Munoz North Central School
	7	Ricky M. Mempin	MNHS - Annex
	8	Katherine S. Llamelo	MNHS - Annex
	9	Belinda G. Esguerra	MNHS - Annex
	10	Randy F. Del Rosario	MNHS - Annex
	1	Elsa E. Untalan	Linglingay ES
GMRC/ Values Education	2	Janice Eamparo	Bgong Sikat ES
	3	Marissa P. Novicio	DepEd CLSU (Lab.) ES
	4	Ellen L. Ventura	Munoz CS
	5	Lorna labiano	Munoz CS
	6	Melodie R. Jacinto	Bantug ES
	7	Jovita E. Bajec	Maragol IS
	8	Lorelei G. Diaz	Magtanggol IS
	9	Joan Marie Q. Asuncion	MNHS Main JHS
	10	Maricar . De Guzman	MNHS Main JHS
	2	Ellaine C. Ventura	San Felipe ES
MAPEH	3	Ralphy Fajardo	Lingingay ES
	4	Gladys F. Ubaldo	Munoz North CS
	5	Amerey D. Panuyas	Munoz North CS
	6	Joel D. Salvador	Linglingay ES



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EPP/TLE	7	Janet G. Palapuz	MNHS Main JHS
	8	Katherine C. Garcia	MNHS Main JHS
	9	Ezekiel P. Bautista	MNHS Main JHS
	10	Imee D. Evangelista	MNHS Main JHS
	4	Jennifer P. Tenoso	DEPED-CLSU
	5	John Phil R. Badua	San Felipe ES
	6	Ruby Donna C. Manuel	Munoz CS
	7	Jeanelyn G. Claus	MNHS-Main JHS
	8	Shiela H. Lagasca	MNHS-Main JHS
	9	ER Jane Duran (Home Economics)	MNHS-Main JHS
EPP/TLE	9	Diana Kris G. Limos (Agriculture)	MNHS-Main JHS
	9	Priscila P. Esteban (ICT)	MNHS-Main JHS
	9	Garry R. Gapuz (SMAW)	MNHS-Main JHS
	9	Rubie Rosa P. Caimoy (Beauty Care)	MNHS-Main JHS
	10	Noel A. San Pedro (SMAW)	MNHS-Main JHS
	10	Regina E. Bigornia (Home Economics)	MNHS-Main JHS
SHS CORE SUBJECTS	10	Donabelle G. Licudan (ICT)	MNHS-Main JHS
	10	Zenaida M. Mones (Agriculture)	MNHS-Main JHS
	Level	Name of Test Writers	School
	DIASS	11 Irish Jane Pascua	MNHS Main-SHS
	Probability and Statistics	11 Cherry Mae B. Cabrera	MNHS Main-SHS
	Physical Science	11 Maorin Mari R. Santos	Inday Melencio NHS
	Pagbasa at Pagsusuri ng Iba't Ibang Teksto	11 Rosheya Q. Malaca	MNHS-Main-SHS
	Reading and Writing	11 Justine I. Ibanez	MNHS Main SHS
	Physical Education and Health	11 Genevie Diane D. Valenzuela	MNHS Main SHS



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Food and Beverage Services NCII	11	Cristine L. Rigonan	MNHS- Main-SHS
Beauty and Nail Care NCII	11	Jo-anne Marie D. Obena	MNHS- Main-SHS
CSS	11	Jezzamay Salvatierra	MNHS- Main-SHS
Empowerment Technologies	11	Arnold G. Bautista	MNHS- Main-SHS
Agricultural Crops and Production	11	Lourdes D. Noscal	Inday Melencio NHS
DIASS	11	Helen Grace P. Dolormente	MNHS-Annex
Piling Larang (Akademik)	12	May M. Mendoza	MNHS Main-SHS
Piling Larang (Tech-Voc)	12	Alonna C. Acosta PhD	MNHS Main-SHS
Contemporary Philippine Arts from the Regions	12	Wilson C. Antolin	MNHS Main-SHS
Trends, Network and Critical Thinking in the 21st Century	12	April S. Galut	MNHS- Main-SHS
Community Engagement	12	Rochelle Oracion	MNHS-Annex
Reading and Writing	12	Jeminna Feliz S. Quinit	MNHS Annex
Creative Writing	11	Rexy Anne P. Maun	MNHS Main SHS
Practical Research 1	11	Roann Joy C. Quiming	MNHS Main SHS
EAPP	12	Christian Edward G. Cruz	MNHS Main SHS
Physical Education and Health	12	Katherine Joyce T. Tabuno	MNHS Main SHS
Agricultural Crops and	12	Jemima P. Pueyo	San Antonio IS



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Production NC II			
SMAW NCII	12	Froilan Santiago Jr	MNHS- Main-SHS
CSS NCII	12	Karl Vincent R. Nonog	MNHS- Main-SHS
Hairdressing NCII	12	Roanne Mae Cabigon	MNHS- Main-SHS

SSSES	Level	Name of Test Writers	School
Science	1	Rosemarie N. Busania	Maligaya ES
	2	Daryl Ann Q. Pagaduan	Munoz Central School
	3	Marilyn C. Bravo	Maligaya ES
	4	Jennie Lyn M. Escobar	DepEd -CLSU
	5	Sherlyn S. Viloria	Munoz Central School
	6	Marilyn U. Dela Cruz	Maligaya ES



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Enclosure No. 5 to Schools Division Memorandum No. 043 s. 2025

QUALITY ASSURANCE TEAMS

<p>FILIPINO Leader: Mary Queen P. Orpilla PhD</p> <p>Members: Leah C. Lazaro Cecilia R. Alvarez John F. Del Mundo PhD Gilda S. Panuyas Alona C. Acosta PhD Jocelyn C. Regpala PhD Necelyn M. Encarnacion Eufemia N. Cuaresma PhD Mark Anthony Paraguison Jocelyn Castelo John Ocampo PhD Sheila M. Angel Jackielyn G. Vergara Janet G. Escano</p>	<p>ENGLISH Leader: Aileen G. Mactal PhD</p> <p>Members: Marichele M. Mercurio PhD Glorifer F. Quitan Ann Christian A. Francisco Melanie N. Aquino Wensdy S. Casio Jocelyn R. De Guzman Michelle T. Jayme PhD Marilyn D. Sicat Ruth D. Santiago Amalia F. Cruz Margarie D. Lucero Revelita T. Bello Haidee O. Pajarito Jackylou G. Alberto Moon Lee G. Lee Josephine S. Quinit Irenio A. Bucsit Jr. Robinson B. Valenzona April V. Eugenio Leoval DG. Dela Cruz PhD</p>	<p>MATHEMATICS Leader: Leilani D. Tidalgo EdD</p> <p>Members: (Elementary) Jordan T. Nicodemus Agnes C. Bengaño Benilda V. Gregorio Rosemarie N. Busania Juliet C. Garcillan Maribel L. Peralta Helen V. Alvaran</p> <p>(Junior HS) Sally S. Feria Roberto C. Abril Arlene C. Castañeda Alberto H. Papalis Jun Francis P. Santiago Rafael Q. Natividad Liyssa D. Dequinat Lucio A. Pajarito Marisol P. Madamca</p> <p>(Senior HS) Pedro J. De Guzman Cynthia C. Monserate Kathlyn Joy M. Manlusoc</p>	<p>SCIENCE Leader: Nelie D. Sacman PhD</p> <p>Members: (SSES) Teresita Ventura Ginalyn O. Imperial Nelie D. Sacman Joanna Marie D. Torda Nelie D. Sacman Felerma G. Urbano (Science Regular) Rona May E. Cruz Jackylou G. Alberto Maricor V. Santos Melanie O. Roldan (Senior HS) Lea Irish A. Salazar</p> <p>KINDERGARTEN Leader: Rodolfo A. Dizon PhD</p> <p>Maricel D. Gilvoligaya PhD Michelle T. Jayme, PhD Sherilou L. Balingbing Fremarlyn C. Leano</p>
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Enclosure No. 6 to School Division Memorandum No. 043 s. 2025

ICT CORE TEAMS

<p>FILIPINO Leader: Mary Queen P. Orpilla PhD Members:</p> <p>Rick Tatel Antonio Niegos Andrew Pagaling Sherly Fronda Jayson Sobrevilla</p>	<p>ENGLISH Leader: Aileen G. Mactal PhD Members: Renier B. Paraguison Justine Idylla T. Fernandez Leonard C. Viloria Christian Lee R. Roque Marie Joy F. Cunanan Aulene V. Wamil Jessie V. Dumale Honey Rocehl V. Sapitan</p>	<p>MATH Leader: Leilani D. Tidalgo and Pedro J. De Guzman Members: Elyssa Marie T. Prado Raymond Baniqued Lissette Garcia Agnes C. Bengaño Hederlyn L. Ferrer Danielle Mae Chuidian Christine Cruz Ferlyn M. Fabros Claudia D. Barias Mildred A. Abrenilla Kathlyn Manlusoc</p>	<p>SCIENCE Leader: Nelie D. Sacman PhD Members: Cardinal G. Mananes Nila F. Mazon Eden Rose L. Gonzales Ferry E. Reyes Aprilyn C. Torio Rosemarie N. Busania Liezete Joy F. Miranda</p>
<p>ARALING PANLIPUNAN Leader: Melody E. Galingan Members: Imelda V. Sirot Helen Grace P. Dolormente</p>	<p>EPP/TLE/TVL Leader: Zoraida F. Espino PhD Members: Dominador M. Orpilla, PhD Jenifer V. Mangahas, PhD Michael Castaneda</p>	<p>GMRC/Values Education Leader: Mercedita D. Saldero Members: JHS Jefferson Umagat Charmaine M. Marzan Jayson Sobrevilla</p>	<p>MAPEH Leader: Augusto A. Mateo and May P. Padilla Members: Anvil P. Posrtes Carl Vince R. Nonog Rogelio Mariano Flomel F. Javier Ariel M. Ordoñez</p>



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REGION III – CENTRAL LUZON
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Enclosure No. 7 to Schools Division Memorandum No. 043 s. 2025
Template No. 1

TEACHER'S REPORT ON THE RESULTS OF THE QUARTERLY ASSESSMENT
School Year _____

School: _____

Address of the School: _____

Learning Area: _____

School: _____

Grade Level: _____

School: _____

Section (If applicable): _____

Total Number of Enrolled Learners: _____ **No. of Male:** _____ **No. of Female:** _____

Total Number of Takers: _____ **No. of Male:** _____ **No. of Female:** _____

Percentage of Learners who achieved or exceeded the MPL: _____

Percentage of Male Takers who achieved or exceeded the MPL: _____

Percentage of Female Takers who achieved or exceeded the MPL: _____

Part A. Most Learned and Least Learned Items

Item No.	Most Learned Competencies	Rank	Item No.	Least Learned Competencies	Rank
		1			1
		2			2
		3			3
		4			4
		5			5
		6			6
		7			7
		8			8
		9			9
		10			10

Analysis and Interpretation:

Prepared by:

Subject Teacher
Template No. 2



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**SCHOOL REPORT ON THE RESULTS OF THE QUARTERLY ASSESSMENT
(REGULAR CLASS)**

School Year _____

School: _____

Address of the School: _____

Learning Area: _____

School: _____

Grade Level: _____

School: _____

Section (If applicable): _____

Total Number of Enrolled Learners: _____ No. of Male: _____ No. of Female: _____

Total Number of Takers: _____ No. of Male: _____ No. of Female: _____

Percentage of Learners who achieved or exceeded the MPL: _____

Percentage of Male Takers who achieved or exceeded the MPL: _____

Percentage of Female Takers who achieved or exceeded the MPL: _____

Item No.	Most Learned Competencies	Rank	Item No.	Least Learned Competencies	Rank
		1			1
		2			2
		3			3
		4			4
		5			5
		6			6
		7			7
		8			8
		9			9
		10			10

Note: *If there are more than one sections in particular grade level, the average percentage of the learners who achieved or exceeded the MPL shall be reported.

Analysis and Interpretation:

Template No. 3



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**SCHOOL REPORT ON THE RESULTS OF THE QUARTERLY ASSESSMENT
(SSES/STE CLASSES)**
School Year _____

School: _____

Address of the School: _____

Learning Area: _____

School: _____

Grade Level: _____

School: _____

Section (If applicable): _____

Total Number of Enrolled Learners: _____ **No. of Male:** _____ **No. of Female:** _____

Total Number of Takers: _____ **No. of Male:** _____ **No. of Female:** _____

Percentage of Learners who achieved or exceeded the MPL: _____

Percentage of Male Takers who achieved or exceeded the MPL: _____

Percentage of Female Takers who achieved or exceeded the MPL: _____

Item No.	Most Learned Competencies	Rank	Item No.	Least Learned Competencies	Rank
		1			1
		2			2
		3			3
		4			4
		5			5
		6			6
		7			7
		8			8
		9			9
		10			10

Note: *If there are more than one section in particular grade level, the average percentage of the learners who achieved or exceeded the MPL shall be reported.

Analysis and Interpretation:

Enclosure No. 8 to Schools Division Memorandum No. __, s. 2025



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QUARTERLY ASSESSMENT MONITORING TOOL

Grade Level	Total No. of Enrollment			Actual Test Takers			No. of Learners who did not take the TQA			Reasons for not taking the test
	M	F	Total	M	F	Total	M	F	Total	
Kinder										
Grade 1										
Grade 2										
Grade 3										
Grade 4										
Grade 5										
Grade 6										
Grade 7										
Grade 8										
Grade 9										
Grade 10										
Grade 11										
Grade 12										



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Enclosure No. 9 to Schools Division Memorandum No. 043, s. 2025

QUARTERLY ISSUES AND CONCERNS

A. Assessment Tools

Issues and Concerns	Action Taken

B. Printing and Reproduction of Assessment Tools

Issues and Concerns	Action Taken

C. Actual Conduct of the 2nd Quarter Assessment

Issues and Concerns	Action Taken

Comments/Suggestions/Recommendation to improve the test administration

Monitored by:



Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806 -2192; Email Address: munozscience.city@deped.gov.ph



Republic of the Philippines
Department of Education

REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Printed name and Signature of the Monitoring Official

Designation : _____

Date : _____

Conformed:

Printed name and Signature of the Schoolhead



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Enclosure No. 10 to Schools Division Memorandum No. 013, s. 2025

QUARTERLY ASSESSMENT TOOLS TECHNICAL SPECIFICATIONS

1. The heading of the test should contain the Quarter, Learning Area, Grade Level, and School Year.

Example: 3rd QUARTER ASSESSMENT IN SCIENCE 7
SY: 2024-2025

2. Follow the number of items, font size, and font style indicated below.

Grade Level	Number of Items	Font Size	Font Style
Kinder	30	16	Alfabeto or Century Gothic
1	25	16	
2	25	14	
3	30	14	
4	40	12	Bookman Old Style
5	50	12	
6	50	12	
7-12	50	11	

3. Margin is 2 centimeters on all sides.

4. The first page should contain the SDO header and SDO-MATATAG footer. On the other hand, the succeeding pages should contain the SDO header while pagination (e.g. Page 1 of 6) on the footer's left side.

5. In the table of specifications, use the following Bloom's Taxonomy Level:

Easy (30%) - Remembering and Understanding

Average (60%) - Applying and Analyzing

Difficult (10%) - Evaluating and Creating

6. Leading space shall be at 1.15



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