



Republic of the Philippines

Department of Education

REGION III- CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

May 28, 2025

SCHOOLS DIVISION MEMORANDUM

No. 171,

s. 2025

CRAFTING OF SCHOOL DRRM PLAN

To: Assistant Schools Division Superintendent
Chief Education Supervisors
All Unit Heads
All Others Concerned

1. Section 22(c) of RA 10121, also known as the Philippine Disaster Risk Reduction and Management Act of 2010, authorizes all government departments, bureaus, offices, and agencies to allocate a portion of their appropriations for projects addressing disaster risk reduction and management (DRRM) activities. These initiatives must be implemented in accordance with the guidelines set by the National Disaster Risk Reduction and Management Council (NDRRMC), in coordination with the Department of Budget and Management (DBM). Furthermore, the General Appropriations Act mandates that a portion of government funds be specifically allocated for DRRM activities.

2. To ensure sustained implementation of Disaster Risk Reduction and Management (DRRM) in the education sector, as directed by the DepEd Central Office through the DRRMS, this office hereby mandates all schools to allocate 5% of their Maintenance and Other Operating Expenses (MOOE) for DRRM-related activities, such as:

- annual DRRM Plan with corresponding budgetary requirement covering the four thematic areas (Prevention and Mitigation, Preparedness, Response and Recovery, and Rehabilitation);
- the DRRM plan must be incorporated in School Improvement Plan (SIP), School Operating Budget (SOB), and Annual Implementation Plan (AIP);
- attendance and participation to Division DRRM activities;
- prepositioning, procurement, operation and maintenance of disaster and emergency-related equipment that may not fall into Capital Outlay and supplies as reflected in the DRRM Plan and/or Contingency Plan;
- DRRM capacity-building for school personnel and learners;
- conduct of multi-hazard drill; and
- all other expenses that are deemed necessary for the implementation of the DRRM program.



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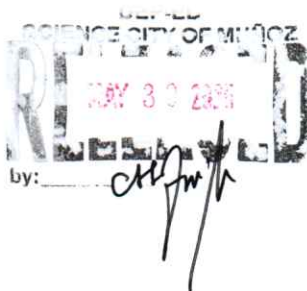
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3. Anent to this, all schools are required to develop a DRRM Plan aligned with their Annual Improvement Plan (AIP) and School Improvement Plan (SIP), incorporating the results of the conducted student-led school watching and hazard mapping activity and risk assessment.
4. The plan should ensure that DRRM Programs, Projects, and Activities (PPAs) are clearly outlined. The activities to be implemented must be supported with a corresponding Project Proposal and Activity Completion Report.
5. All schools are directed to upload their School DRRM Plan through the link <https://tinyurl.com/DRRMPlan> until June 6, 2025.
6. Attached are the templates of the DRRM Plan and Project Proposal.
7. For more information, all concerned may contact the Disaster Risk Reduction Management (DRRM) Division Coordinator through cellphone no. 0916-4950-559 or email address: rosan.ariston@deped.gov.ph
8. Immediate and wide dissemination of the Memorandum is desired.



JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

Encl: As stated
Reference: RA 10121
To be indicated in the Perpetual Index
Under the following subjects:

DRRM PLAN

REA Submission of DRRM Plan
010/May 28, 2025



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Enclosure No. 1 to Schools Division Memorandum No. 171, s. 2025

FY 2025 DRRM PLAN

Name of School: _____

THEMATIC AREA: PREVENTION AND MITIGATION

Goal: Avoid hazards and mitigate their potential impacts by reducing vulnerabilities and exposure of schools

Objective: Implement measures to mitigate disaster impacts

Outcome: Increased resiliency of buildings, facilities and infrastructures

| PROGRAMS, PROJECTS, ACTIVITIES (PPAs) | TARGETS | KEY OUTPUTS | TIMELINE | RESOURCES | | |
|--|---------|----------------|----------|-----------|----------|-----------|
| | | | | HUMAN | MATERIAL | FINANCIAL |
| | | | | | | |
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(Please insert additional rows if necessary. You may change the paper layout to landscape. You may also refer to your AIP/SOB)

THEMATIC AREA: PREPAREDNESS

Goal: Establish and strengthen capacities of schools to anticipate, cope, and recover from the negative impacts of disasters

Objective: Provide training and capacity building activities and DRRM-CCAM for schools

Outcome: Increased preparedness of schools to respond to the impacts of disasters and climate change

| PROGRAMS, PROJECTS, ACTIVITIES (PPAs) | TARGETS | KEY OUTPUTS | TIMELINE | RESOURCES | | |
|--|---------|----------------|----------|-----------|----------|-----------|
| | | | | HUMAN | MATERIAL | FINANCIAL |
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(Please insert additional rows if necessary. You may change the paper layout to landscape. You may also refer to your AIP/SOB)

THEMATIC AREA: RESPONSE AND EARLY RECOVERY

Goal: Ensure life preservation and meet the basic subsistence needs of affected population, during or immediately after a disaster

Objective: Determine and provide immediate needs of affected population

Outcome: Adequately provided needs of affected population

| PROGRAMS, PROJECTS, ACTIVITIES (PPAs) | TARGETS | KEY OUTPUTS | TIMELINE | RESOURCES | | |
|--|---------|----------------|----------|-----------|----------|-----------|
| | | | | HUMAN | MATERIAL | FINANCIAL |
| | | | | | | |



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(Please insert additional rows if necessary. You may change the paper layout to landscape. You may also refer to your AIP/SOB)

THEMATIC AREA: REHABILITATION AND RECOVERY

Goal: Restore and improve facilities, livelihood and living conditions and organizational capacities of affected communities, and reduce disaster risk in accordance with the "build back better" principle

Objective: Restore school's means of education

Outcome: Improved and sustained socio-economic activities

| PROGRAMS, PROJECTS, ACTIVITIES (PPAs) | TARGETS | KEY OUTPUTS | TIMELINE | RESOURCES | | |
|---------------------------------------|---------|-------------|----------|-----------|----------|-----------|
| | | | | HUMAN | MATERIAL | FINANCIAL |
| | | | | | | |
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(Please insert additional rows if necessary. You may change the paper layout to landscape. You may also refer to your AIP/SOB)

Prepared by:

School Head



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Enclosure No. 2 to Schools Division Memorandum No. 171, s. 2025

--SCHOOL LOGO--

PROJECT PROPOSAL

- I. PROJECT TITLE :
- II. PROGRAM AREA :
- III. PROPONENT/S :
- IV. PROJECT SCHEDULE :
- V. PROJECT VENUE :
- VI. TARGET CLIENTELE :
- VII. RATIONALE :
- VIII. OBJECTIVES :
- IX. STRATEGIES :
- X. SOURCE OF FUND :
- XI. BUDGETARY REQUIREMENTS:

Prepared by:

Approved:

Proponent

School Head



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