



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

29 July 2025

SCHOOLS DIVISION MEMORANDUM

No. 227, s. 2025

**OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCRF)
PHASE 1: PERFORMANCE PLANNING AND COMMITMENT FOR SY 2025-2026**

To: Assistant School Division Superintendent
Chief Education Supervisors
Unit Heads
Public Elementary and Secondary Schoolheads
All Others Concerned

1. In adherence to DepEd Order No. 2, s. 2015 titled, “*Guidelines on the Establishment and Implementation of Results-Based Performance Management System (RPMS) in the Department of Education (DepEd)*” and DepEd Memorandum No. 586, s.2024 from the Office of the Undersecretary for Human Resource and Organizational Development (OUHROD) titled, “*Interim Guidelines for the Office Performance Planning and Assessment for FY 2024 Onwards*”, this Office will conduct Performance Planning and Commitment (OPCRF Phase 1) to set targets that will be reflected in the Office Commitment Review Form (OPCRF) of schools for SY 2025-2026. The meeting will be held on July 31, 2025, 8:30 am at the Teachers’ Hall, SDO – Science City of Muñoz.
2. The objectives of this activity are the following:
 - a. develop and finalize the performance commitments of the schools to be reflected in the interim OPCRf for SY 2025-2026;
 - b. ensure that all schools and functional divisions utilize accurate and relevant data in setting measurable and attainable performance indicators;
 - c. strengthen accountability and shared responsibility among education leaders in achieving desired organizational outcomes.
3. Participants to this activity are the members of the Performance Management Team and Technical Working Group, and Public Elementary and Secondary School Heads.
4. All participants are expected to bring laptops with all the data necessary for this planning meeting. In addition, participants are also advised to bring their own provisions.
5. In addition, the presentation of the respective Office Performance Targets and Commitments of the three functional divisions: OSDS, CID, and SGOD will also be conducted in the afternoon of July 31, 2025, 1:30 PM,



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6. For further clarification, you may contact DR. BERNARDO A. GARGABITE, Chief ES- SGOD, through his messenger account.
7. Immediate and widest dissemination of this Memorandum is desired.



JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

Encl: as stated

References: DO 2, s. 2015, DM-OUHROD-0586, s. 2024

To be indicated in the Perpetual Index

Under the following subjects:

RPMS PERFORMANCE MANAGEMENT EVALUATION SYSTEM
WWP/OPCRF Phase 1-Planning Meeting
015/July 29, 2023



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