



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

November 20, 2025

SCHOOLS DIVISION MEMORANDUM

No. 355,

s. 2025

**DESIGNATION OF PARTICIPANTS TO THE NATIONAL ORIENTATION-
WORKSHOP ON THE INSTITUTIONALIZATION OF SCHOOL SPORTS CLUBS**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Concerned School Head
All Others Concerned

1. In reference to DepEd Memorandum OM-OUOPS-2025-09-04947 entitled "*Conduct of Orientation-Workshop on the Institutionalization of School Sports Club in Public Schools*", which directs each division to designate two (2) participants, this Office hereby designates the following personnel to attend the said orientation-workshop:

Name	Designation/Position
Cyril S. Talusan	SEPS/HRD
Pepito D. De Guzman	Principal IV

2. The activity will be held at Baguio Teachers Camp on December 15–17, 2025. It aims to enhance the knowledge and competencies of key personnel in implementing, managing, and sustaining School Sports Clubs as part of strengthening the school sports development program.
3. Designated participants are required to comply with the following:
 - Secure a Travel Authority from the Schools Division Office prior to departure.
 - Submit a Certification of Medical and Psychological Fitness to ensure readiness to participate in the orientation-workshop.
4. Participants are expected to actively engage in the workshop and share the knowledge and insights gained with personnel and schools in the division to support the effective institutionalization of the School Sports Club program.
5. For compliance and information.



JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

Encl: As stated
Reference: None

To be indicated in the Perpetual index
Under the following subjects

DESIGNATION OF PARTICIPANTS TO THE NATIONAL ORIENTATION-WORKSHOP ON THE INSTITUTIONALIZATION OF SCHOOL SPORTS CLUBS
SGOD-HRD-CST/SSC

14/November 20, 2025



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