



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

November 24, 2025

SCHOOLS DIVISION MEMORANDUM

No. SC7, s. 2025

RECONSTITUTION OF THE BIDS AND AWARDS COMMITTEE

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Unit / Section Heads
All SDO Personnel

In compliance with the Implementing Rules and Regulations of RA 12009, this office hereby reconstitutes the composition of the Division Bids and Awards Committee (BAC), Secretariat, and the Technical Working Group (TWG) *effective immediately*, to wit:

Chairman	:	RONILO E. HILARIO, CESO VI Assistant Schools Division Superintendent
Vice Chairman	:	WINNIE W. POLI Education Program Supervisor
Members	:	BERNARDO A. GARGABITE, EdD Chief Education Supervisor – CID RODOLFO A. DIZON, PhD Education Program Supervisor MERCEDITA D. SALDERO Education Program Supervisor
Alternate BAC Members	:	AUGUSTO A. MATEO Education Program Supervisor NELIE D. SACMAN, PhD Education Program Supervisor I
Secretariat	:	SHIRLEY A. PASCUAL Administrative Officer IV – Procurement Unit Head, Secretariat ALVIN B. RAMIREZ Administrative Officer II – Procurement Unit Member, Secretariat
Technical Working Group (TWG)	:	JOMEL V. MANGAWANG Accountant III JOHANN M. TABING Information Technology Officer I MARY QUEEN P. ORPILLA, PhD Education Program Supervisor



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REGION III – CENTRAL LUZON

SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

MA. MERCEDES M. CRUZ

Librarian II

Canvassers

:

JOEL G. DIZON

Education Program Specialist II

JOMAR D. WAING

Administrative Assistant III

CARIZALDY P. PAGAY

Administrative Aide VI

To expedite the procurement process, the BAC shall be on a "*jury duty*" and shall give utmost priority to their assignments over all duties and responsibilities until the requirements of the assignments at hand are completed.

They shall be responsible for ensuring that the Procuring Entity abides by the standards set forth under RA 12009 and its IRR.

Furthermore, the designated alternate members of the BAC shall attend meetings of the BAC whenever the regular members are absent and shall have the same term as the regular members.

Unless sooner removed for a cause, the members of the BAC, BAC Secretariat and BAC Technical Working Group shall have a fixed term of one (1) year reckoned from the date of appointment, renewable at the discretion of the Head of the Procuring Entity.

Upon the expiration of the terms of the current members, they shall continue to exercise their functions until new BAC members are designated.

Please be guided accordingly.


JOHANNA N. GERVACIO PhD, CESO V

Schools Division Superintendent *g*



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