



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
**SCHOOLS DIVISION OF SCIENCE CITY OF MUNOZ**

05 December 2026

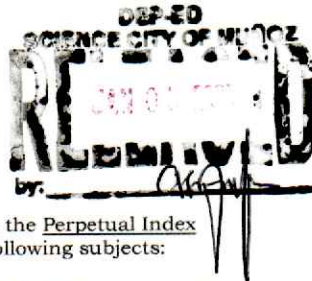
**SCHOOLS DIVISION MEMORANDUM**

No. 04, s. 2026

**CHANGE OF SIGNATORY FOR THE CERTIFICATE OF NO PENDING CASE**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

1. This is to inform all concerned that effective immediately, the new signatory for the Certificate of No Pending Case will be Rommel L. Corpuz, Attorney III. The change in signatory is in line with new appointment of our legal officer.
2. All requests for the issuance of the Certificate of No Pending Case should now be directed to Atty. Rommel L. Corpuz. Kindly ensure that all forms and documents requiring the signature are forwarded accordingly.
3. Immediate and wide dissemination of this Memorandum is desired.



**JOHANNA N. GERVACIO PhD, CESO V**  
Schools Division Superintendent

Encl: None  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

CERTIFICATE OF NO PENDING CASE

OASDS/DDV - change of signatory for the certificate of no pending case  
011/January 5, 2026