



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ

January 5, 2026

**SCHOOLS DIVISION MEMORANDUM**

No. 05, s. 2026

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Elementary and Secondary School Heads  
All Others Concerned

**SUBMISSION OF 2025 STATEMENT OF ASSETS,  
LIABILITIES AND NET WORTH (SALN)**

1. As a mandate by law and as part of our duties and responsibilities as public servants, everyone is hereby enjoined to submit the individual 2025 Sworn Statement of Assets, Liabilities and Net worth (SALN) using the revised 2025 SALN form on or before January 31, 2026.
2. The form shall be accomplished in one (1) copy in legal-sized format, and must contain complete and verifiable information. It shall be notarized by a duly registered notary public prior to submission.
3. Inquiries pertaining to this issuance please refer directly with Ms. Jessica L. Sapitan, Administrative Assistant III of the Human Resource/Personnel Unit thru her mobile number 0917-1191638 or via e-mail at [jessica.sapitan@deped.gov.ph](mailto:jessica.sapitan@deped.gov.ph)
4. For information and compliance.



**JOHANNA N. GERVACIO, PhD., CESO V**  
Schools Division Superintendent

Encl: None  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

SCHOOLS DIVISION MEMORANDUM

ADMIN/HR/Personnel/2026- submission of 2025 SALN  
01/January 5, 2026



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