



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

15 January 2026

**SCHOOLS DIVISION MEMORANDUM**  
No. 6|9, s. 2026

**DEVELOPMENT, QUALITY ASSURANCE AND ADMINISTRATION OF THE  
UNIFIED THIRD QUARTER ASSESSMENT TOOLS FOR GRADES 4 TO 10  
S.Y. 2025-2026**

To: Assistant Schools Division Superintendent  
Chief Education Supervisor  
Public Elementary and Secondary Schoolheads  
All Others Concerned

1. This Office announces the Development, Quality Assurance, and Administration of the Schools Division Third Quarter Unified Assessment Tools for Grades 4 to 10 for S.Y. 2025-2026. Conversely, assessment tools for Kindergarten, Grades 1, 2, 3, 11 and 12 shall be school-based and will be developed, administered, and utilized by their respective schools.
2. This activity aims to ensure that assessment tools are aligned with current curriculum standards, improve the accuracy of learning outcomes, and support data-driven instruction and intervention.
3. To align processes, timeliness and technical requirements, a coordination meeting for all Test Writers, and Quality Assurance Team members will be held on January 19, 2026, from 3:00 p.m. to 5:00 p.m. at the SDO Teacher's Hall, Brgy. Rizal, Science City of Muñoz.
4. Development and validation will be conducted through face-to-face or asynchronous sessions under the technical guidance and supervision of the Learning Area Supervisors.
5. Please refer to the links provided below to access the list of test writers, the subject schedules for Days 1 and 2, and the folder for uploading quality-assured assessment tools.  
Test Writers: <https://tinyurl.com/mrxtx7vb>  
Test Schedule: <https://tinyurl.com/2uc45nub>  
Uploading of assessment tools: <https://tinyurl.com/48y7xsa7>
6. Enclosed with this issuance are the following:
  - a. Enclosure No.1 Activity Proposal Matrix of the Third Quarter Assessment



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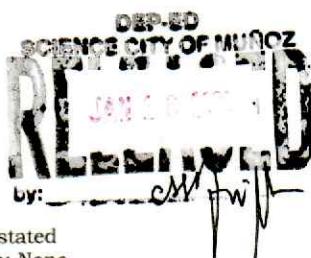
REGION III - CENTRAL LUZON

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- b. Enclosure No. 2 Quality Assurance Teams
- c. Enclosure No. 3 Third Quarter Assessment Technical Specifications

7. For inquiries, please coordinate with the Division Testing Coordinator, Dr. Leilani D. Tidalgo thru her messenger account or cell phone number 09636009845.

8. Wide dissemination of this Memorandum is earnestly desired.



Encl: As stated  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

  
**JOHANNA N. GERVACIO PhD, CESO V**  
Schools Division Superintendent *mu* ✓

ASSESSMENT

CID/LDT-Third Quarter Assessment  
01/January 15, 2026



**Address:** Brgy. Rizal, Science City of Muñoz, 3119

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Enclosure No. 1 to Schools Division Memorandum No. 014, s. 2026

**ACTIVITY PROPOSAL MATRIX OF THE THIRD QUARTER ASSESSMENT**

Activity (Per learning area)	Third Quarter	Modality	Participants
Development of Assessment Tools	January 20-21, 2026	Asynchronous	Test Writers
Quality Assurance	January 22-23, 2026	Face-to-face/ Virtual	Test Writers, Quality Assurance Team
Finalization of the Assessment Tools	January 24, 2026	Face-to-Face/ Virtual	Test Writers, Quality Assurance Team
Uploading to a google drive/onedrive	January 26, 2026	Online	Test Writers
Printing of the Assessment Tools	January 27-30, 2026	Face-to-Face	In-charge per school
Third Quarter Examination	February 2-3, 2026	Face-to-Face	Room Examiners, Learners



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Enclosure No. 2 to Schools Division Memorandum No. 019 s. 2026

**QUALITY ASSURANCE TEAMS**

<b>FILIPINO</b>	<b>ENGLISH</b>	<b>MATHEMATICS</b>	<b>SCIENCE</b>
<p><b>Leader:</b> Mary Queen P. Orpilla PhD</p> <p><b>Members:</b></p> <p>Leah C. Lazaro Cecilia R. Alvarez John F. Del Mundo PhD Gilda S. Panuyas Alona C. Acosta PhD Jocelyn C. Regpala PhD Bennedick T. Viola Necelyn M. Encarnacion Eufemia N. Cuaresma PhD Mark Anthony Paraguison Jocelyn Castelo Jackielyn G. Vergara Janet G. Escano</p>	<p><b>Leader:</b> Aileen G. Mactal PhD</p> <p><b>Members:</b></p> <p>Marichele M. Merculio PhD Glorifer F. Quitan Ann Christian A. Francisco Melanie N. Aquino Wensdy S. Casio Jocelyn R. De Guzman Michelle T. Jayme PhD Marilyn D. Sicat Ruth D. Santiago Amalia F. Cruz Margarie D. Lucero Revelita T. Bello Haidee O. Pajarito Jackylou G. Alberto Moon Lee G. Lee Josephine S. Quinit Irenio A. Bucsit Jr. Robinson B. Valenzona April V. Eugenio Leoval DG. Dela Cruz PhD</p>	<p><b>Leader:</b> Leilani D. Tidalgo EdD</p> <p><b>Members:</b></p> <p>(Elementary) Jordan T. Nicodemus Agnes C. Bengaño Benilda V. Gregorio Rosemarie N. Busania Juliet C. Garcillan Maribel L. Peralta Helen V. Alvaran (Junior HS) Sally S. Feria Roberto C. Abril Arlene C. Castañeda Alberto H. Papalis Jun Francis P. Santiago Rafael Q. Natividad Liyssa D. Dequinat Francisco M. Pelagio (Senior HS) Pedro J. De Guzman Cynthia C. Monserate Kathlyn Joy M. Manlusoc</p>	<p><b>Leader:</b> Nelie D. Sacman PhD</p> <p><b>Members:</b></p> <p>(SSES/ G1-6) Nelie D. Sacman Joanna Marie D. Torda Felerma G. Urbano Veronica M. Aquino Rona May E. Cruz Jackylou G. Alberto Teresita E. Ventura <b>(Science 7-10)</b> Glenda L. Viola Maricor V. Santos Rolando M. Bulatao Melanie O. Roldan</p> <p><b>KINDERGARTEN</b> <b>Leader:</b> Rodolfo A. Dizon PhD</p> <p>Maricel D. Gilvoligaya PhD Michelle T. Jayme, PhD Sherilou L. Balingbing Fremarlyn C. Leano</p>



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ARALING PANLIPUNAN	EPP/TLE/TVL	GMRC/Values Education	MAPEH
<p><b>Leader:</b> Melody E. Galingan</p> <p><b>Members:</b></p> <p>(MNHS Main-SHS) Ma. Concepcion M. Santiago</p> <p>(MNHS-Annex SHS) Helen Grace P. Dolormente</p> <p>Arlene C. Castañeda</p> <p>(MNHS-JHS) Imelda V. Sirot</p> <p>Randy F. Del Rosario</p> <p>Darius DC Escubio</p> <p>Marimel R. Castañeda</p> <p>Jonah Mae L. Peñaflorida</p> <p>Camille P. Castañeda</p> <p>Cristy I. Relis</p> <p>Roel T. Lazaro</p> <p>Ronnel T. Gabriel</p> <p>Maribel C. Balagot</p> <p>(Key Stage 1) Maricel Devad</p> <p>Elsa E. Untalan</p> <p>(Key Stage 2) Reny B. Ramirez</p> <p>Sandra Alvarado</p>	<p><b>Leader:</b> Zoraida F. Espino PhD</p> <p><b>Members:</b></p> <p><b>(Senior HS)</b> Dominador M. Orpilla, PhD Jenifer V. Mangahas, PhD</p> <p><b>(Elementary)</b> Ruby Donna C. Manuel</p> <p><b>(Junior HS)</b> Michael Castaneda Diana Kris G. Limos Priscila P. Esteban Rubie Rosa P. Caimoy</p>	<p><b>Leader:</b> Mercedita D. Saldero</p> <p><b>Members:</b></p> <p><b>(Elementary)</b> Al John U. Febrero Natividad I. Niegos Maria Gina Roa Elsa E. Untalan Marites Cabading Rosemarie Busania</p> <p><b>(Junior HS)</b> Corazon H. Mateo Jefferson M. Umagat Michael M. Evangelista Ladylyn G. Javier Charmaine M. Marzan</p>	<p><b>Leader:</b> Augusto A. Mateo and May P. Padilla</p> <p><b>Members:</b></p> <p><b>(Elementary)</b> April V. Eugenio Revelita T. Bello</p> <p><b>(Junior HS)</b> Anvil Portes</p> <p>Nino M. De Guzman</p> <p>Edgardo De Guzman</p> <p>Rustum P. Esteban</p> <p><b>(Senior HS)</b> Jeffrey E. Banawe</p>



Republic of the Philippines

## Department of Education

REGION III - CENTRAL LUZON

SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure No. 3 to Schools Division Memorandum No. 019, s. 2026

### THIRD QUARTER ASSESSMENT TECHNICAL SPECIFICATIONS

1. The heading of the test should contain the Quarter, Learning Area, Grade Level, and School Year.

*Example:* THIRD QUARTER TEST IN SCIENCE 7  
SY: 2025-2026

2. Follow the number of items, font size, and font style indicated below.

Grade Level	Number of Items	Font Size	Font Style
Kinder	25	16	Alfabeto or Century Gothic
1	25	16	
2	25	14	
3	30	14	
4	40	12	Bookman Old Style
5	50	12	
6	50	12	
7-12	50	11	

3. Margin is 2 centimeters on all sides.
4. The first page should contain the SDO header and SDO-MATATAG footer. On the other hand, the succeeding pages should contain the SDO header while pagination (e.g. Page 1 of 6) on the footer's left side.
5. In the table of specifications, use the following Bloom's Taxonomy Level:  
Easy (30%) - Remembering and Understanding  
Average (60%) - Applying and Analyzing  
Difficult (10%) - Evaluating and Creating
6. Leading space shall be at 1.15