



Republic of the Philippines  
Department of Education  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

06 February 2026

**SCHOOLS DIVISION MEMORANDUM**

No. 057, s. 2026

**FIRST SCHOOLS DIVISION MANAGEMENT COMMITTEE MEETING**

To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Public Elementary and Secondary Schoolheads  
All Others Concerned

1. This is to announce the conduct of the 1<sup>st</sup> Schools Division Management Committee Meeting on February 11, 2025, 9:00 a.m. at the Teacher's Hall of Schools Division Office of Science City of Muñoz.

2. The agenda of the meeting include the following:

Agenda	Functional Division / Responsible Personnel
CID Matters	Curriculum Implementation Division c/o Chief ES Larry B. Espiritu PhD
SGOD Matters	School Governance Operations Division c/o Chief ES Bernardo A. Gargabite EdD
SDO Concerns	Unit Heads
ASDS Concerns	ASDS Ronilo E. Hilario, CESO VI
SDS Hour	SDS Johanna N. Gervacio PhD, CESO V
Other matters	

3. Participants to this meeting are the Assistant Schools Division Superintendent, Chief Education Supervisors, Education Program Supervisors, SDO Section/Unit Heads, Public Elementary and Secondary Schoolheads, and the Secretariat.

4. Expenses relative to the conduct of this activity shall be charged against the SDO MOOE subject to usual government accounting and auditing rules and regulations.

5. This Memorandum shall serve as the **Travel Authority** of all the participants.

6. Immediate and wide dissemination of this Memorandum is earnestly desired.

Encl: None  
Reference: None  
To be indicated in the Perpetual Index  
Under the following subjects:

MANAGEMENT COMMITTEE MEETING

OASDS/DDV- 1<sup>st</sup> schools division management committee meeting  
002/ February 6, 2025



JOHANNA N. GERVACIO PhD, CESO V  
Schools Division Superintendent



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