



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

18 February 2026

SCHOOLS DIVISION MEMORANDUM

No. 67,

s. 2026

**DISSEMINATION OF DEPED MEMORANDUM DM-OULS-2026-018 TITLED
GUIDELINES ON ENSURING EFFECTIVE MANAGEMENT OF THE NATIONAL
EDUCATORS ACADEMY OF THE PHILIPPINES (NEAP)
SCHOLARSHIP PROCESSES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
All Elementary and Secondary Schoolheads
All Others Concerned

1. For the information and guidance of all concerned, attached is the DepEd Memorandum DM-OULS-2026-018 dated January 19, 2026, re: Guidelines on Ensuring Effective Management of the National Educators Academy of the Philippines (NEAP) Scholarship Processes.
2. These guidelines aim to ensure a systematic, transparent, and harmonized implementation of scholarship programs that support the professional development of teaching and teaching-related personnel across all government levels.
3. In this regard, schools, functional divisions and units of the Division Office shall conduct an initial review, screening, and verification of records based on eligibility and minimum qualifications of their potential teaching, non-teaching, and teaching-related scholars.
4. Prior to the submission to the Schools Division Scholarship Committee (SDSC), schools shall thoroughly screen the documents of the applicants in terms of accuracy, authenticity, and compliance with the prescribed requirements.



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5. The deadline for the submission of nominees for the scholarship grant, together with the required documents, is on or before February 23, 2026.
6. Immediate and wide dissemination of this Memorandum is earnestly desired.



JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

Encl: as stated
Reference: none

To be indicated in the Perpetual Index
under the following subjects:

NEAP Scholarship Processes
CID/MQPO/ Guidelines on Ensuring Effective Management of the National Educators Academy of the Philippines
(NEAP) Scholarship Processes
012/February 18, 2026