



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

25 February 2026

SCHOOLS DIVISION MEMORANDUM

No. 080, s. 2026

**DEVELOPMENT, QUALITY ASSURANCE AND ADMINISTRATION OF THE
UNIFIED FOURTH QUARTER ASSESSMENT TOOLS
FOR GRADES 3-5, AND 7-9, S.Y. 2025-2026**

To: Assistant Schools Division Superintendent
Chief Education Supervisor
Public Elementary and Secondary Schoolheads
All Others Concerned

1. This Office announces the Development, Quality Assurance, and Administration of the Schools Division Fourth Quarter Unified Assessment Tools for Grades 3-5, 7-9 for S.Y. 2025-2026. Conversely, assessment tools for Kindergarten, Grades 1, 2, 6, 10, 11 and 12 shall be school-based and will be developed, administered, and utilized by their respective schools.
2. This activity aims to ensure that assessment tools are aligned with current curriculum standards, improve the accuracy of learning outcomes, and support data-driven instruction and intervention.
3. To align processes, timeliness and technical requirements, a coordination online meeting for all Test Writers, and Quality Assurance Team members will be held on March 3, 2026, from 3:00 p.m. to 5:00 p.m. Link will be sent to the group chat of the participants a day before the activity.
4. Development and validation will be conducted through face-to-face or asynchronous sessions under the technical guidance and supervision of the Learning Area Supervisors.
5. Please refer to the links provided below to access the list of test writers, the subject schedules for Days 1 and 2, and the folder for uploading quality-assured assessment tools.

Test Writers: <https://tinyurl.com/3z5kykdf>

Test Schedule: <https://tinyurl.com/525hc5zy>

Uploading of assessment tools: <https://tinyurl.com/24662nrrn>



Address: Brgy. Rizal, Science City of Muñoz, 3119

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Enclosure No. 1 to Schools Division Memorandum No. 010, s. 2026

ACTIVITY PROPOSAL MATRIX OF THE FOURTH QUARTER ASSESSMENT

| Activity (Per learning area) | Fourth Quarter | Modality | Participants |
|--------------------------------------|-----------------------|--------------------------|--------------------------------------|
| Development of Assessment Tools | March 3 - 5, 2026 | Asynchronous | Test Writers |
| Quality Assurance | March 6, 9, 2026 | Face-to-face/ Virtual | Test Writers, Quality Assurance Team |
| Finalization of the Assessment Tools | March 10, 2026 | Face-to-Face/ Virtual | Test Writers, Quality Assurance Team |
| Uploading to a google drive/onedrive | March 11-12, 2026 | Online | Test Writers |
| Printing of the Assessment Tools | March 13, 16-17, 2026 | Face-to-Face | In-charge per school |
| Fourth Quarter Examination | March 19-20, 2026 | Face-to-Face | Room Examiners, Learners |



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Enclosure No. 2 to Schools Division Memorandum No. 080 s. 2026

QUALITY ASSURANCE TEAMS

| | | | |
|--|---|--|---|
| <p>FILIPINO Leader: Mary Queen P. Orpilla PhD Members: Leah C. Lazaro Cecilia R. Alvarez John F. Del Mundo PhD Gilda S. Panuyas Alona C. Acosta PhD Jocelyn C. Regpala PhD Bennedick T. Viola Necelyn M. Encarnacion Eufemia N. Cuaresma PhD Mark Anthony Paraguison Jocelyn Castelo Jackielyn G. Vergara Janet G. Escano</p> | <p>ENGLISH Leader: Aileen G. Mactal PhD Members: Marichele M. Mercurio PhD Glorifer F. Quitan Ann Christian A. Francisco Melanie N. Aquino Wensdy S. Casio Jocelyn R. De Guzman Michelle T. Jayme PhD Marilyn D. Sicat Ruth D. Santiago Amalia F. Cruz Margarie D. Lucero Revelita T. Bello Haidee O. Pajarito Jackylou G. Alberto Moon Lee G. Lee Josephine S. Qunit Irenio A. Bucsit Jr. Robinson B. Valenzona April V. Eugenio Leoval DG. Dela Cruz PhD</p> | <p>MATHEMATICS Leader: Leilani D. Tidalgo EdD Members: (Elementary) Jordan T. Nicodemus Agnes C. Bengaña Benilda V. Gregorio Rosemarie N. Busania Juliet C. Garcillan Maribel L. Peralta Helen V. Alvaran (Junior HS) Sally S. Feria Roberto C. Abril Arlene C. Castañeda Alberto H. Papalis Jun Francis P. Santiago Rafael Q. Natividad Liyssa D. Dequinat Francisco M. Pelagio (Senior HS) Pedro J. De Guzman Cynthia C. Monserate Kathlyn Joy M. Manlusoc</p> | <p>SCIENCE Leader: Nelie D. Sacman PhD Members: (SSES/ G1-6) Nelie D. Sacman Joanna Marie D. Torda Felerma G. Urbano Veronica M. Aquino Rona May E. Cruz Jackylou G. Alberto Teresita E, Ventura (Science 7-10) Glenda L. Viola Maricor V. Santos Rolando M. Bulatao Melanie O. Roldan KINDERGARTEN Leader: Rodolfo A. Dizon PhD Maricel D. Gilvoligaya PhD Michelle T. Jayme, PhD Sherilou L. Balingbing Fremarlynn C. Leano</p> |
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| <p>ARALING PANLIPUNAN Leader: Melody E. Galingan Members: (MNHS Main-SHS) Ma. Concepcion M. Santiago (MNHS-Annex SHS) Helen Grace P. Dolormente Arlene C. Castañeda</p> <p>(MNHS-JHS) Imelda V. Sirot Randy F. Del Rosario Darius DC Escubio Marimel R. Castañeda Jonah Mae L. Peñaflorida Camille P. Castañeda Cristy I. Relis Roel T. Lazaro Rommel T. Gabriel Maribel C. Balagot</p> <p>(Key Stage 1) Maricel Devad Elsa E. Untalan</p> <p>(Key Stage 2) Reny B. Ramirez Sandra Alvarado</p> | <p>EPP/TLE/TVL Leader: Zoraida F. Espino PhD Members: (Senior HS) Dominador M. Orpilla, PhD Jenifer V. Mangahas, PhD (Elementary) Ruby Donna C. Manuel (Junior HS) Michael Castaneda Diana Kris G. Limos Priscila P. Esteban Rubie Rosa P. Caimoy</p> | <p>GMRC/Values Education Leader: Mercedita D. Saldero Members: (Elementary) Al John U. Febrero Natividad I. Niegos Maria Gina Roa Elsa E. Untalan Marites Cabading Rosemarie Busania (Junior HS) Corazon H. Mateo Jefferson M. Umagat Michael M. Evangelista Ladylyn G. Javier Charmaine M. Marzan</p> | <p>MAPEH Leader: Augusto A. Mateo and May P. Padilla Members: (Elementary) April V. Eugenio Revelita T. Bello (Junior HS) Anvil Portes Nino M. De Guzman Edgardo De Guzman Rustum P. Esteban (Senior HS) Jeffrey E. Banawe</p> |
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Enclosure No. 3 to Schools Division Memorandum No.  s. 2026

FOURTH QUARTER ASSESSMENT TECHNICAL SPECIFICATIONS

1. The heading of the test should contain the Quarter, Learning Area, Grade Level, and School Year.

Example: FOURTH QUARTER TEST IN SCIENCE 7
SY: 2025-2026

2. Follow the number of items, font size, and font style indicated below.

| Grade Level | Number of Items | Font Size | Font Style |
|-------------|-----------------|-----------|----------------------------|
| Kinder | 25 | 16 | Alfabeto or Century Gothic |
| 1 | 25 | 16 | |
| 2 | 25 | 14 | |
| 3 | 30 | 14 | |
| 4 | 40 | 12 | Bookman Old Style |
| 5 | 50 | 12 | |
| 6 | 50 | 12 | |
| 7-12 | 50 | 11 | |

3. Margin is 2 centimeters on all sides.

4. The first page should contain the SDO header and SDO-MATATAG footer. On the other hand, the succeeding pages should contain the SDO header while pagination (e.g. Page 1 of 6) on the footer's left side.

5. In the table of specifications, use the following Bloom's Taxonomy Level:

Easy (30%) - Remembering and Understanding

Average (60%) - Applying and Analyzing

Difficult (10%) - Evaluating and Creating

6. Leading space shall be at 1.15



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