



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUNOZ

25 February 2026

SCHOOLS DIVISION MEMORANDUM

No. 083, s. 2026

**CORRIGENDUM TO SCHOOLS DIVISION MEMORANDUM NO. 29, S. 2026, RE:
“DISSEMINATION OF REGIONAL MEMORANDUM NO. 012, S. 2026 TITLED
“LEARNER GOVERNMENT (LG) ELECTION FOR SCHOOL YEAR (SY) 2026-
2027” AND COORDINATION MEETING OF SCHOOL LEARNER FORMATION
PRESIDENTS AND TEACHER-ADVISERS**

To: Assistant Schools Division Superintendent
Chief Education Supervisor – SGOD
All Public Elementary and Secondary Schoolheads
All Others Concerned

1. Pursuant to the Schools Division Memorandum No. 29, s. 2026, Re: “Dissemination of Regional Memorandum No. 012, s. 2026, titled “Learner Government (LG) Election for School Year (SY) 2026-2027”, this Office announces the schedule of the election for the Division Federation of Supreme Elementary Learner Government (DFSELG) and Division Federation of Supreme Secondary Learner Government (DFSSLG), and the Coordination Meeting of School Learner Formation Presidents and Teacher-advisers on March 5, 2026, at the Teachers’ Hall of the Schools Division Office, with the following schedule:

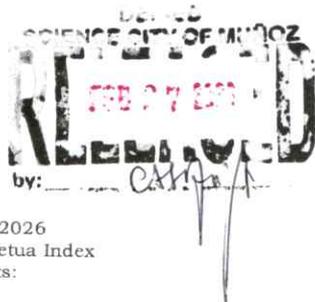
Learner Formation Organization	Time
Supreme Elementary and Secondary Learner Government (SELG/SSLG)	9:00 a.m. – 12:00 noon
Youth for Environment in School – Organization (YES-O)	1:00 p.m. – 2:30 p.m.
Barkada Kontra Bisyo (BKB)	3:00 p.m. – 4:40 p.m.

2. Participants are the duly elected SELG, SSLG, BKB and YES-O Presidents, and Teacher-Advisers for SY 2026-2027.
3. To ensure no disruption of classes, schoolheads are instructed to arrange for relieving teachers for the affected classes of the teacher-advisers.
4. In addition, schoolheads are requested to arrange provisions for their own delegates which shall be charged against School MOOE or other local funds subject to usual accounting and auditing rules and regulations.
5. For the information and guidance of all concerned, enclosed are the following:
 - a. Enclosure No. 1: Division Election Core Group



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- b. Enclosure No. 2: Program Matrix
 - c. Enclosure No. 3: Guidelines and Procedures in the Election of Division Federation of Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Officers
 - d. Enclosure No. 4: Parental Consent
6. This issuance shall serve as the official **Authority to Travel** of the participants.
 7. For questions and clarifications, please communicate with Mr. Allen Jhay C. Luquias, PDO I, through his email address allen.luquias@deped.gov.ph.
 8. The immediate and widest dissemination of this Memorandum is desired.




JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

Encl: as stated
Reference: SDM No. 29, s. 2026
To be indicated in the Perpetua Index
Under the following subjects:

ELECTION DFSELG DFSSLG

PDO I/LFD/Election DFSELG & DFSSLG
005/February 23, 2026



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Enclosure No. 1 to the Schools Division Memorandum No. 083, s. 2026

DIVISION ELECTION CORE GROUP

Chair: **BERNARDO A. GARGABITE, EdD**
Chief Education Supervisor, SGOD

Co-Chair: **WINNIE W. POLI**
Education Program Supervisor

Members: **ALLEN JHAY C. LUQUIAS**
Project Development Officer I

PRINCESS MEA P. MADAYAG
Project Development Officer I

RONNEL ALVIN ISIP
Project Development Officer I

RIZA A. MANINANG
Project Development Officer I



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Enclosure No. 2 to the Schools Division Memorandum No. 003, s. 2026

**ELECTION OF DIVISION FEDERATION OF SUPREME ELEMENTARY LEARNER
GOVERNMENT AND DIVISION FEDERATION OF SUPREME SECONDARY
LEARNER GOVERNMENT AND COORDINATION MEETING OF SCHOOL
LEARNER FORMATION PRESIDENTS AND TEACHER-ADVISERS**

March 5, 2026

TIME	SESSION	RESPONSIBLE PERSON
09:00 – 09:10	National Song Prayer DepEd Munoz Hymn	AVP
09:10 – 09:15	Checking of Attendance	RONNEL ALVIN ISIP Project Development Officer I
09:15 – 09:20	Welcome Remarks	BERNARDO A. GARGABITE, EdD Chief Education Supervisor, SGOD
09:20 – 09:30	Message	RONILO E. HILARIO, CESO VI Assist. Schools Division Superintendent JOHANNA N. GERVACIO PhD, CESO V Schools Division Superintendent
09:30 – 09:40	Election Guidelines	PRINCESS MEA P. MADAYAG Project Development Officer I
09:40 – 11:00	Election Proper	Election Core Group
11:00 – 12:00	Orientation on the SPG/SSG PPAs	ALLEN JHAY C. LUQUIAS Project Development Officer I
13:00 – 14:30	Orientation on the Youth for Environment in School – Organization (YES-O) PPAs	RIZA A. MANINANG Project Development Officer I
3:00 – 16:30	Orientation of the Barkada Kontra Bisyo (BKB) PPAs	PRINCESS MEA P. MADAYAG Project Development Officer I
16:30 – 16:35	Closing Remarks	ALLEN JHAY C. LUQUIAS Project Development Officer I

RIZA A. MANINANG
Lady of Ceremony



Address: Brgy. Rizal, Science City of Muñoz, 3119
Email Address: munozscience.city@deped.gov.ph



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Enclosure No. 3 to the Schools Division Memorandum No. 152, s. 2026

Guidelines and Procedures in the Election of Division and Regional Federation of Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Officers

1. The election in the division and regional federations of the SELG and SSLG is only exclusive for the following set of student-leaders:

Activity	Participants
DFSELG/DFSSLG elections	School-based elected SELG/SSLG Presidents
RFSELG/RFSSLG elections	DFSELG/DFSSLG elected Presidents

2. The setup (virtual and/or face-to-face) and date of the elections shall be determined by the Division Youth Formation Coordinator (DYFC) for the DFSELG/DFSSLG and Regional Youth Formation Coordinator (RYFC) for the RFSELG/RFSSLG following the timeline given by the Central Office.
3. The division and regional federations shall elect the following positions:
 - 3.1. President;
 - 3.2. Vice-President;
 - 3.3. Secretary;
 - 3.4. Treasurer;
 - 3.5. Auditor;
 - 3.6. Public Information Officer (PIO); and
 - 3.7. Protocol Officer (former Peace Officer)
4. All candidates must possess the following qualifications:
 - 4.1. currently enrolled in School Year 2022-2023;
 - 4.2. with good academic standing and no falling grades in all subjects;
 - 4.3. with good moral character and have not been subjected to any disciplinary action; and
 - 4.4. must be elected as SPG/SSG President in the school level to be eligible for the division level elections; DFSELG/DFSSLG President to be eligible for the regional level elections.
 - 4.5. any other qualifications determined by the DYFC and RYFCs, if applicable.
5. The rest of the body that will not be elected in any position will be designated as Board Members.
6. First-past-the-post or single-member plurality voting must be applied in the electoral process, wherein voters cast their vote for a candidate of their choice, and the candidate who receives the most votes wins.
7. Candidates for elective positions shall be determined through nomination procedures.
8. No candidate can refuse to be nominated for any position.
9. When the election starts and during the election proceedings, Presidents are not allowed to take calls and send private messages.
10. Any violation of the above-mentioned rules will be subjected to disqualification in any of the elective positions. The disqualification procedures shall be set by the Election Core Group prior to the start of the elections.



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Enclosure No. 4 to Schools Division Memorandum No. 083 s. 2026

PARENTAL CONSENT AND WAIVER FORM

I, _____, as the parent or legal guardian of _____, hereby acknowledge that I have been informed of the details of the **Division Election for the Supreme Elementary and Secondary Learner Government and Coordination Meeting of School Learner Formation President and Teacher-Adviser** and hereby state/declare that:

1. I give Full Consent for our child/ward _____ to participate in the **Division Election for the Supreme Elementary and Secondary Learner Government and Coordination Meeting of School Learner Formation President and Teacher-Adviser** to be conducted by the Learner Formation Unit, Schools Division Office of Science City of Muñoz of the Department of Education (DepEd) on **March 5, 2026**, at **SDO Teachers Hall**;
2. I acknowledge that I have been informed of the details of the conduct of the **Division Election for the Supreme Elementary and Secondary Learner Government and Coordination Meeting of School Learner Formation President and Teacher-Adviser**;
3. I understand that my child/ward's in-person attendance at the event will include associating with teachers, fellow learners and school personnel, and other persons inside and outside of the school that may put my child of transmission of any communicable disease, notwithstanding the precautions undertaken by the implementing team to avoid such transmission;
4. I acknowledge that our child's participation in this activity is voluntary, and he/she may decline to participate at any time for any reason. While there remains the risk of possible transmission of any communicable diseases to my child/ward, and to the members of my household, I freely assume the said risk and I permit my child/ward to attend this activity;
5. To the best of my knowledge, my child/ward is in good physical condition, and I confirm that he/she does not have any symptoms for communicable disease;
6. I will not allow our child/ward to participate in **Division Election for the Supreme Elementary and Secondary Learner Government and Coordination Meeting of School Learner Formation President and Teacher-Adviser** if he/she or any member of my household develops any of the said symptoms or any other symptoms of illness that may or may not be related to any communicable disease. I will also inform the school/division and not allow my child/ward to attend the **Division Election for the Supreme Elementary and Secondary Learner Government and Coordination Meeting of School Learner Formation President and Teacher-Adviser**, if he/she or any members of my household test positive for any communicable disease;



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7. I give full permission in any recording or picture taken of my child/ward during the conduct of the **Division Election for the Supreme Elementary and Secondary Learner Government and Coordination Meeting of School Learner Formation President and Teacher-Adviser** and to use for purposes of documentation my child’s/ward’s images, contribution, or performance in any publication created by or for the DepEd Tayo Youth Formation and to release this material to DepEd official platforms in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
8. I conform/agree to the collection and/or processing of any personal information and data from myself and my child/ward, that are necessary to successfully host the **Division Election for the Supreme Elementary and Secondary Learner Government and Coordination Meeting of School Learner Formation President and Teacher-Adviser** event, in accordance with the provisions of Republic Act No. 10173 otherwise known as the Data Privacy Act of 2012;
9. I agree and understand the commitment of my child/ward as a participant and will support his/her endeavor to meet the expectations, guidelines, and responsibilities with his/her fellow participants and to DepEd;
10. To the extent allowed by law and rules, I hereby agree to waive, release, and discharge any and all claims, causes of action, damages and rights against DepEd relative to the conduct of the activity;
11. With full understanding, I hereby freely and voluntarily give my consent to my child/ward’s participation in the activity. I also attest that I had sought the views of my child, and he/she has expressed a willingness to participate in the activity; and
12. By signing below, I acknowledge and represent that I have read this document, took time to understand it, and eventually signed it voluntarily as my own free act and deed.

Signed this ____ day of _____ 2025 at _____, Philippines.

Signature over Printed Name of Parent/Guardian	Contact Details (Mobile Number)
Name of Child/Ward	Birth Date
Address	Home/Mobile Number



Address: Brgy. Rizal, Science City of Muñoz, 3119

Email Address: munozscience.city@deped.gov.ph