



Republic of the Philippines
Department of Education
 REGION III – CENTRAL LUZON
 SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

02 March 2026

SCHOOLS DIVISION MEMORANDUM

No. 085, s. 2026

PREPARATION AND SUBMISSION OF FISCAL YEAR 2026 GENDER AND DEVELOPMENT (GAD) PLAN AND BUDGET

To: Assistant Schools Division Superintendent
 Chief Education Supervisors
 Public Elementary and Secondary Schoolheads
 All Others Concerned

1. Pursuant to Republic Act 9710 otherwise known as Magna Carta of Women which strengthen the Gender and Development (GAD) budget policy through the General Appropriations Act (GAA) in 1995 of "The Women's Budget" which directs all government departments and agencies to allocate a minimum of five percent (5%) of their total annual budgets for gender program, projects and activities, this Office through the Division Gender and Development (GAD) Focal Point System, instructs all public elementary and secondary schools to prepare and submit their School Annual Gender and Development (GAD) Plan and Budget for Fiscal Year 2026.
2. In the effort to facilitate consolidation of GAD Plans and Budget (GPB) of the Division, the Schools Division Office requires all schools to submit 2026 GAD Plan and Budget on March 31, 2026. A hard copy, prepared and duly signed by the Schoolhead, must be submitted to this Office.
3. Attached to this Memorandum are the following enclosures for reference:
 Enclosure 1: Gender and Development Plan and Budget Template
 Enclosure 2: Guide in Completing the GAD Plan and Budget Template
4. For inquiries and clarifications, you may contact Mr. James Patrick S. Barias, Education Program Specialist II/Division GFPS Focal Person at jamespatrick.barias@deped.gov.ph or at 0917-189-3968.
5. Immediate dissemination of this Memorandum is earnestly desired.

JOHANNA N. GERVACIO PhD, CESO V
 Schools Division Superintendent

Encl. As stated
 To be indicated in the Perpetual Index
 Under the following subjects:

GAD SUBMISSION

GFPS/JPSB/Preparation and Submission of Fiscal Year 2026 Gender and Development (GAD) Plan and Budget
 04/March 2, 2026



Address: Brgy. Rizal, Science City of Muñoz, 3119
 Email Address: munozscience.city@deped.gov.ph



Republic of the Philippines
Department of Education
 REGION III - CENTRAL LUZON
 SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure No. 2 to the Schools Division Memorandum No. 081, s. 2026

**ANNUAL GENDER AND DEVELOPMENT PLAN
 FISCAL YEAR 2026**

School: Elementary School
 Total MOOE: 000,000.00
 Total GAD Budget: 00,000.00

Gender Issues and/or GAD Mandates	Cause of Gender Issues	GAD Results Statement/ GAD Objectives	Relevant Agency MFO/PAP	GAD Activity	Output Performance Indicators and Targets	GAD Budget	Source of Budget	Responsible Unit/Office
Client-Focused								
Organization-Focused								

Prepared by:

Reviewed by:

Funds Available:

NAME
 GFPS Chairperson

JAMES PATRICK S. BARIAS
 Division GAD Focal

MINDA V. MANGALINDAN
 Budget Officer

JOMEL V. MANGAWANG
 Account III

Recommending Approval

Approved:

RONILO E. HILARIO, CESO VI
 Asst. Schools Division Superintendent

JOHANNA N. GERVAICIO PhD, CESO V
 Schools Division Superintendent





Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Enclosure No. 2 to the Schools Division Memorandum No. 085, s. 2026

GUIDE IN COMPLETING THE GAD PLAN AND BUDGET TEMPLATE

Column 1: Gender Issue and/or GAD Mandate

The priority gender issues identified through the agency's review of its flagship or regular programs, analysis of sex disaggregated data or relevant information that surface the unequal situation of women and men will be listed in this column. A *client-focused gender issue* refers to concerns arising from the unequal status of women and men stakeholders of a particular agency including the extent of their disparity over benefits from and contribution to a policy/program and/or project of the agency. On the other hand, an *organization-focused gender issue* points to the gap/s in the capacity of the organization to integrate a gender dimension in its programs, systems or structure.

Column 2: Cause of the Gender Issue

Gender analysis proceeds from identifying the issue (what?) to explaining the issue (why the issue?). It is important to establish the cause or causes of the issue to ensure that the GAD program or activity will directly address the gender issue leading to its gradual or complete elimination.

Column 3 and Column 5: GAD Result Statement or GAD Objective and GAD Activity

Both the GAD objective and the GAD activity should respond to the gender issue including its cause or implement the specific GAD mandates relevant to the agency. The GAD Result Statement/Objective Column clarifies and spells out the result (outcome) that the agency intends to achieve.

Column 4: Relevant Agency MFO/PAP

This column indicates the major final output of the agency that can be integrated with gender perspective to respond to the gender issues and/or implement the specific GAD mandate/s identified in Column 1.

Column 6: Output Performance Indicators and Targets

The output Indicators are means to measure achievement of the results of the proposed activity and how they contribute to the realization of the GAD objective. *Quantitative indicators* are measures or evidence that can be counted such as, but not limited to, number, frequency, percentile, and ratio. *Qualitative indicators* are measures of an individual or group's judgment and/or perception of congruence of established standards, the presence or absence of specific conditions, the quality of something, or the opinion about something.

Column 7: GAD Budget

The GAD budget is the cost of implementing the GAD plan.