



**Republic of the Philippines**  
**Department of Education**  
**REGION III – CENTRAL LUZON**  
**SCHOOLS DIVISION OFFICE - SCIENCE CITY OF MUÑOZ**

March 24, 2026

**SCHOOLS DIVISION MEMORANDUM**

No. 123, s. 2026

To: Assistant Schools Division Superintendent  
 Chief Education Supervisors  
 Public Elementary and Secondary School Heads  
 All Others Concerned

**TRANSFER OF SCHOOL ASSIGNMENT**

1. In the exigency of the service and in order to further strengthen school leadership, ensure efficient management, and promote equitable distribution of school heads, the following transfer of station of School Heads is hereby directed effective April 1, 2026:

Name of School Head	Current Station	New School Assignment	Position
Jackylou G. Alberto	Villa Santos Elementary School	Tekila Grace Elementary School	Principal I
Veronica M. Aquino	Eduardo L. Joson Memorial School	Villa Santos Elementary School	Principal I
Mark Anthony S. Paraguison	Tekila Grace Elementary School	Eduardo L. Joson Memorial School	Principal I

2. The concerned School Heads are hereby advised to coordinate with their respective incoming and outgoing schools to ensure a smooth and orderly turnover of responsibilities, records, and other accountabilities.
3. Immediate compliance with this Memorandum is directed.

Encl: None  
 Reference: None  
 To be indicated in the Perpetual Index  
 Under the following subjects:

SCHOOLS DIVISION MEMORANDUM

ADMIN/HR/Personnel/2026-  
 Transfer of school Assignment  
 02/March 24, 2026

**JOHANNA N. GERVACIO, PhD., CESO V**  
 Schools Division Superintendent

DEPED  
 SCIENCE CITY OF MUÑOZ  
 RECEIVED  
 MAR 24 2026  
 by: *[Signature]*



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