



Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

10 June 2026

SCHOOLS DIVISION MEMORANDUM

No. 204, s. 2026

**SUBMISSION OF DAILY TIME RECORD (DTR) AND ACCOMPLISHMENT
REPORT OF ARAL TUTORS/ SUPPORT AIDES**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Public Elementary and Secondary School Heads
All Others Concerned

1. Relative to the implementation of the Academic Recovery and Accessible Learning (ARAL) Summer Program and Senior High School Remediation Program, this Office announces the Submission of the Daily Time Record (DTR) and Accomplishment Report of ARAL Tutors/ Support Aides on June 11, 2026 by 4:00 p.m.
2. Templates of these reports can be accessed in the DepEd Memorandum No. 1, s. 2026 titled Guidelines on the Engagement of Academic Recovery and Accessible Learning Program Tutors and Support Aides, namely:
 - a. Annex F. Daily Time Record of ARAL Tutors and Support Aides, and
 - b. Accomplishment Report of ARAL Tutors/ Support Aides.
3. Monitoring Supervisors are assigned to check the submission of reports of all ARAL Tutors/ Support Aides per cluster to ensure 100 percent accurate reports submitted.
4. Immediate dissemination of and compliance with this Memorandum is earnestly desired.

JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent *Jy mn*

Encl: as stated
Reference: as stated

To be indicated in the Perpetual Index
under the following subjects:

ARAL Tutors
Accomplishment Reports

CID/AGM/Submission of DTR and Accomplishment Reports of ARAL Tutors/ Support Aides
031/June 10, 2026



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