



Republic of the Philippines  
**Department of Education**  
REGION III – CENTRAL LUZON  
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

10 August 2026

**SCHOOLS DIVISION MEMORANDUM**

No. 264 s. 2026

**RECONSTITUTION OF THE DIVISION HUMAN RESOURCE MERIT PROMOTION  
AND SELECTION BOARD (HRMPSB)**

- To: Assistant Schools Division Superintendent  
Chief Education Supervisors, and Unit Heads  
Schoolheads of Public Elementary, Integrated, and Secondary Schools  
All Others Concerned
1. Pursuant to DepEd Order No. 019, s. 2022, entitled “The Department of Education Merit and Selection Plan” this Office hereby reconstitute the members of the Human Resource Merit Promotion and Selection Board (HRMPSB) necessary to the forthcoming retirement of the Assistant Schools Division Superintendent (ASDS), who currently serves as Chairperson of the Board to ensure the uninterrupted performance of the Board's functions in compliance with existing DepEd policies on recruitment, selection, and promotion. The roles and functions and Human Resource Development Section (HRDS) under the School Governance and Operations Division (SGOD) support as stipulated in the same order is still applicable.
  2. As a transition measure, all ongoing recruitment and selection processes that commenced under the leadership of the retiring Assistant Schools Division Superintendent (ASDS) as Chairperson of the HRMPSB shall remain under his chairmanship until their completion. All new recruitment, selection, and placement processes initiated after the effectivity of this Memorandum shall be undertaken and acted upon by the reconstituted HRMPSB.
  3. Effective upon issuance of this Memorandum, the Division HRMPSB shall be reconstituted as follows:



Address: Brgy. Rizal, Science City of Muñoz, 3119

Telephone No.: (044) 806-2192; Email Address: [munozscience.city@deped.gov.ph](mailto:munozscience.city@deped.gov.ph)



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| <b>Human Resource Merit Promotion Selection Board (HRMPSB)<br/>(Related and Non-Teaching Position)</b>                                                                                             |                                                                                                                                                                      |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Chairperson</b><br>BERNARDO A. GARGABITE, CES, SGOD                                                                                                                                             |                                                                                                                                                                      |
| <b>Regular Members</b>                                                                                                                                                                             | <b>Alternate Members</b>                                                                                                                                             |
| FHRIESSY CRUZ S. BERMUDA, II<br>Administrative Officer V (Admin Services)<br>OSDS                                                                                                                  | MINDA V. MANGALINDAN<br>Administrative Officer V (Budget)<br>OSDS                                                                                                    |
| STELLA MARIE C. DUMALE<br>Administrative Officer IV (HRMO)<br>OSDS                                                                                                                                 | SHIRLEY A. PASCUAL<br>Administrative Officer IV<br>(Procurement), OSDS                                                                                               |
| Schoolhead or Chief of Division where<br>the vacancy exists                                                                                                                                        | Authorized Representative of the<br>Schoolhead or Chief of the Division<br>where the vacancy exists                                                                  |
| <i>Representative of accredited employee association</i>                                                                                                                                           |                                                                                                                                                                      |
| <u>1st Level</u><br>JERRY I. CARRIDO, President NEU<br>Administrative Assistant III, OSDS                                                                                                          | <u>2nd Level</u><br>MERCEDITA D. SALDERO, President<br>Education Program Supervisor, CID<br>PESPA President (where applicable)<br>PASPA President (where applicable) |
| Secretariat:<br><br><div style="display: flex; justify-content: space-between;"> <div>ROCEL M. DE GUZMAN<br/>ADAS II HRMO, OSDS</div> <div>JESSICA L. SAPITAN<br/>ADAS III HRMO, OSDS</div> </div> |                                                                                                                                                                      |



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| <b>Special HRMPSB Members<br/>Teaching Positions</b>                                                                                                                                                                  |                                                                             |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <b>Chairperson</b><br>BERNARDO A. GARGABITE, CES, SGOD                                                                                                                                                                |                                                                             |
| <b>Regular Members</b>                                                                                                                                                                                                | <b>Alternate Members</b>                                                    |
| LARRY B. ESPIRITU, PhD<br>Chief Education Supervisor, CID                                                                                                                                                             | MERCEDITA D. SALDERO<br>Education Program Supervisor, CID                   |
| Schoolhead where the vacancy exists                                                                                                                                                                                   | Authorized Representative of the<br>Schoolhead where the vacancy exists     |
| FHRIESSY CRUZ S. BERMUDA, II<br>Administrative Officer V (Admin<br>Services), OSDS                                                                                                                                    | MINDA V. MANGALINDAN<br>Administrative Officer V (Budget), OSDS             |
| STELLA MARIE C. DUMALE<br>Administrative Officer IV (HRMO),<br>OSDS                                                                                                                                                   | SHIRLEY A. PASCUAL<br>Administrative Officer IV (Procurement),<br>OSDS      |
| <i>Representative of accredited employee's union/ association belonging to the teaching group</i><br><u>Elementary</u><br>Association of Elementary Teachers<br><u>Secondary</u><br>Association of Secondary Teachers |                                                                             |
| <i>Secretariat:</i>                                                                                                                                                                                                   | ROCEL M. DE GUZMAN<br>ADAS II, OSDS<br>JESSICA L. SAPITAN<br>ADAS III, OSDS |

4. Alternate members shall serve only in the absence of the designated regular member due to valid and justifiable reasons. When acting in such capacity, the alternate member shall perform the functions and exercise the authority of the regular member concerned.
5. Immediate dissemination and strict compliance with this Memorandum are directed.



**JOHANNA N. GERVACIO PhD, CESO V**  
 Schools Division Superintendent



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