



Republic of the Philippines

Department of Education

REGION III- CENTRAL LUZON

SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

13 October 2026

SCHOOLS DIVISION MEMORANDUM

No. 347, s. 2026

INSTITUTIONALIZATION OF MONTHLY SCHOOL SAFETY DRILL

To: Chief Education Supervisors
Public Elementary and Secondary Schoolheads
All Others Concerned

1. Pursuant to OUGOPS Unnumbered Memorandum titled *Institutionalization of School Safety Drill*, this Office informs all schools that a school safety drill will be livestreamed on October 14, 2026, at 3:00 p.m. to provide schools with a practical demonstration of the proper conduct of school safety drills.
2. In line with this, all schools are encouraged to conduct age-appropriate and trauma-informed safety drills on the same date as the livestream, or on a later date. Thereafter, schools shall conduct safety drills monthly beginning November 2026. School authorities shall determine the schedule of the drills in consultation with relevant stakeholders and shall minimize disruptions to instructional time without compromising the effectiveness of the drills.
3. Each drill shall address gaps identified during previous drills and document corresponding areas for improvement. The monthly conduct of drills should follow the continuous improvement cycle:
 - **Assess** – Review key observations, findings, and gaps identified during the previous drill
 - **Drill** - Practice a selected threat or emergency scenario based on the school's risk assessment and identified vulnerabilities
 - **Evaluate** - Document observed gaps and lessons learned
 - **Improve** – Implement corrective actions and assess progress during the next drill.
4. Schools shall submit their Monthly School Safety Drill Report on or before the last Friday of every month through the following link: <https://tinyurl.com/MonthlySafetyDrill>.



Address: Brgy. Rizal, Science City of Muñoz, 3119

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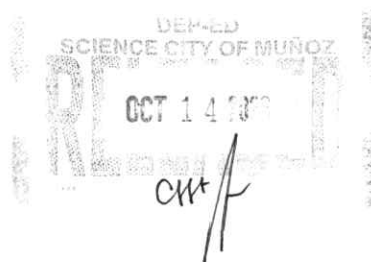
5. For inquiries and further information, concerned personnel may contact the Division DRRM Coordinator through mobile number 0968-469-3508 or email at rosan.ariston@deped.gov.ph.
6. Immediate and wide dissemination of this Memorandum is desired.

JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

Encl: None
Reference: OUGOPS Unnumbered Memorandum
To be indicated in the Perpetual Index
Under the following subjects:

SCHOOL SAFETY DRILL

REA Institutionalization of School Safety Drill
020/October 13, 2026



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