Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUNOZ

22 October 2026

SCHOOLS DIVISION MEMORANDUM
No. 360, s. 2026

CONDUCT OF A THREE-DAY CAPABILITY-BUILDING ACTIVITY THROUGH THE NEW GOVERNMENT PROCUREMENT ACT (NGPA) CARAVAN

To: Schools Division Bids and Awards Committee (BAC)
BAC Secretariat
Technical Working Group Members
All Public Elementary and Secondary School Heads
All Others Concerned

1. Pursuant to Republic Act No. 12009, otherwise known as the New Government Procurement Act (NGPA), the Schools Division Office of Science City of Muñoz shall conduct a three-day capability-building activity through the NGPA Caravan on November 4–6, 2026, at the SDO Teachers' Hall, Brgy. Rizal, Science City of Muñoz, Nueva Ecija, with the Central Luzon State University (CLSU) as the training provider.

2. The activity is intended to strengthen the competencies of procurement practitioners and personnel involved in procurement activities, in accordance with Section 46.2(d) of the Implementing Rules and Regulations of RA No. 12009, which provides for an inclusive capacity development program to support the professionalization of government procurement practitioners. It will enhance participants' understanding and application of the NGPA and its IRR in the performance of their respective procurement functions.

3. The participants shall include the Division Bids and Awards Committee members, BAC Secretariat, Technical Working Group (TWG) members, All Public Elementary and Secondary School Heads, and other school personnel involved in procurement planning, procurement processes, contract implementation, and monitoring.

4. Each participant shall pay **Four Thousand Eight Hundred Fifty Pesos (₱4,850.00)** to the Division Cashier **on or before November 4, 2026**, to cover the ₱3,500.00 training fee payable to the training provider and the food expenses for the three-day NGPA Caravan.

5. The expenses of school-based participants shall be charged against the MOOE of their respective schools, while those of SDO-based participants shall be charged against the SDO MOOE, subject to the availability of funds and compliance with existing budgeting, accounting, and auditing rules and regulations.

6. For further information or clarification, please contact Ms. Shirley A. Pascual, Administrative Officer IV – Procurement Unit, through mobile number 0928 507 0186 or via Facebook Messenger at Shirley Avellaneda-Pascual.

7. Attached is the List of Participants for your information and guidance.

8. Immediate and wide dissemination of this Memorandum is earnestly desired.

JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

Encl: None
Reference: Republic Act No. 12009
To be indicated in the Perpetual Index
Under the following subjects:

NGPA Caravan

Procurement/*SAP* -Conduct of NGPA Caravan
005/*October 22, 2026*

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SCIENCE CITY OF MUÑOZ
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by:

Enclosure 1

LIST OF PARTICIPANTS

No.	Name	Office/School
1	Winnie W. Poli CESE	SGOD
2	Dr. Bernardo A. Gargabite	SGOD
3	Atty. Rommel L. Corpuz	OSDS
4	Dr. Nelie D. Sacman	CID
5	Augusto A. Mateo	CID
6	Johann M. Tabing	OSDS
7	Mercedita D. Saldero	CID
8	Shirley A. Pascual	OSDS
9	Alvin B. Ramirez	OSDS
10	May P. Padilla	Bagong Sikat ES
11	Emily I. Fernandez	Bantug ES
12	Elenita R. Romagosa	Bical ES
13	Rowena D. Ordonez	Cabisuculan ES
14	Ricardo C. Medrano	Calabalabaan
15	Anvil A. Portes	Calisitan ES
16	Margarie D. Lucero	Catalanacan ES
17	Jocelyn R. De Guzman	Deped CLSU
18	Ann Christian A. Francisco	Franza ES
19	Airah Kathleen R. Alvarez	Gov. ELJ
20	Rosario M. Sapitan	Licaong ES
21	Leah C. Lazaro	Linglingay ES
22	Al John U. Febrero	Mangandingay ES
23	Charles A. Dizon	Mapangpang ES
24	Pepito D. De Guzman	Munoz Central School
25	Genalyn B. Tangonan	Munoz North Central School
26	AC Nikolai H. Mateo	Naglabrahan ES
27	Christian U. Dela Cruz	Palusapis
28	Edwin T. Manuel	Pandalla ES
29	Cecilia R. Alvarez	Rang-ayan ES
30	Rona May Cruz	Ricardo V. Adriano ES
31	Marilyn D. Sicat	Rizal ES
32	Divina M. Capinpin	San Andres ES
33	Elvierita O. Paclibare	San Felipe ES
34	Alona A. Gascon	Sapang Cawayan ES
35	Jerone D. Salispara	Tekila Grace DV. Alvarez Primary School
36	Jhon D. Galera	Villa Cuizon ES
37	Maricel D. Gilvoligaya	Villa Isla ES
38	Haidee O. Pajarito	Villa Nati ES
39	Rod Zedrick C. Juganas	Villa Santos ES
40	Rod Herbert C. Castillo	Curva IS
41	Emmanuel D. Alvarez	Gabaldon IS

42	June Alvin P. Apostol	Gabaldon IS
43	Jordan T. Nicodemus	Inday Melencio NHS
44	Shylea Jade Mercado	Inday Melencio NHS
45	Jhon F. Del Mundo	Magtanggol IS
46	Maria Kathrina Gaspar	Magtanggol IS
47	Michelle T. Jayme	Maligaya IS
48	Jennielle N. Sotto	Maligaya IS
49	Melanie N. Aquino	Maragol IS
50	Marites D. Ringor	Maragol IS
51	Pedro J. De Guzman	MNHS Annex
52	Ronnel Alvin Isip	MNHS Annex
53	Marichele M. Merculio	MNHS Main
54	Imelda Sirot	MNHS Main
55	Felerma Urbano	MNHS Main
56	Divina C. Siminig	MNHS Main
57	Joanna Marie D. Torda	San Antonio IS
58	John Edriel L. Tibon	San Antonio IS
59	Jocelyn C. Regpala	Science City of Munoz SHS
60	Mark Ryan Parairo	Science City of Munoz SHS
61	May N. Portes	Science City of Munoz SHS
62	Mark Sydore I. Arimbuyutan	Science City of Munoz SHS