Republic of the Philippines
Department of Education
REGION III – CENTRAL LUZON
SCHOOLS DIVISION OF SCIENCE CITY OF MUÑOZ

Advisory No. 15, s. 2026
November 12, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013
this Advisory is issued not for endorsement per DO 28, s. 2021,
but only for the information of DepEd officials,
personnel/staff, as well as the concerned public.

SCM ZUMBA GROUP COMPETITION 2026

This Office disseminates the attached invitation from the Local Government Unit (LGU) of Science City of Muñoz regarding the SCM Zumba Competition 2026 scheduled on December 9, 2026. Participation in the said activity is voluntary and is open to DepEd personnel. For further details, please refer to the attached invitation letter, activity proposal, and registration form.

School-based groups, clusters of schools, and groups representing the Schools Division Office (SDO) intending to participate are requested to furnish this Office a copy of their confirmation of participation and/or accomplished registration form upon submission to the organizers, on or before November 20, 2026, for monitoring and record purposes.

JOHANNA N. GERVACIO PhD, CESO V
Schools Division Superintendent

DEP-ED
SCIENCE CITY OF MUÑOZ
NOV 12 2026

Address: Brgy. Rizal, Science City of Muñoz, 3119
Email Address: munozscience.city@deped.gov.ph

Republic of the Philippines
Province of Nueva Ecija
Science City of Muñoz

LOCAL GOVERNMENT UNIT

November 9, 2026

RECEIVED
11 NOV 2026
DEPED-SDO SCIENCE CITY OF MUÑOZ.
RECEIVING NUMBER: 626
RECEIVED BY: TIME: 10:22

To: **JOHANNA N. GERVACIO, Ph.D., CESO V**
Schools Division Superintendent
Schools Division Office
Science City of Muñoz, Nueva Ecija

Re: **Invitation to join the SCM Zumba Group Competition 2026**

Dear Sir/Ma'am:

May this letter find you in good health.

I am pleased to invite your institution to participate in the **SCM Zumba Group Competition,** scheduled **December 09, 2026.**

In line with our preparations, kindly confirm your participation on or before **November 20, 2026.** Please also provide the **name and contact details of your Group Leader** for easier coordination and communication.

For registration, you may accomplish the online registration form through the link below:

Online Registration: https://forms.gle/aSq57WZSE3RAEGcg6

Alternatively, you may submit the accomplished registration form via email at **cpdo_scm@yahoo.com**.

For inquiries and further coordination, you may contact **Mr. Jefferson G. Ongoco** at **0949 889 8794**, or visit the **City Planning and Development Office, LGU-SCM** during regular office hours.

Thank you for your time and consideration. We look forward to your institution's participation in this exciting event.

Respectfully yours,

JONAS A. RIGOS
OIC- Local Youth Development Office

Noted by:

HON. BABY ARMI L. ALVAREZ, D. Hum.
City Mayor

Proposal for the LGU of SCM Zumba® Group Competition

Program Title: Dance for Fitness, Move for Wellness!

Date: December 9, 2026

Time: Registration Starts at 3 pm

Competition starts at exactly 4 pm

Venue: SCM PAG-ASA Gym

Mechanics

1. The competition is open to all Zumba® groups in the Science City of Muñoz, including those from National Government Agencies (NGAs), government offices, Barangay Councils, private offices, and independent Zumba® groups.
2. Each participating group must have an official group name and should consist of a minimum of 15 and a maximum of 30 members.
3. Each group must prepare a five (5)-minute music presentation. Participants may use a remix or combination of different songs, provided that the music is appropriate for a dance fitness performance.
4. The first 30 seconds to one (1) minute of the music should be allotted for warm-up movements, followed by the main routines featuring merengue, salsa, cumbia, reggaeton, bachata, and other Zumba® styles, while the final 30 seconds to one (1) minute should be dedicated to cool-down movements. Both should be smoothly incorporated into the overall dance fitness routine.
5. All interested groups must complete and submit their completely filled-up registration form with the following information:
   a. Group Name
   b. Agency Name/Barangay Name/Address
   c. Group Leader's Name and contact information (cellphone number and email address)
   d. Indicate number of participants.

Guidelines/Rules of the Competition:

1. Only seven (7) groups with complete registration details will become official participants and will perform on December 9, 2026 at the SCM PAG-ASA Gym.

2. Participants are free to wear comfortable costumes or outfits of any color of their choice. The use of hand props is allowed, provided that these are safe, appropriate, and will not cause delays or interruptions during the program.

   Please note that the word "Zumba®" is a registered trademark. Participants are not allowed to independently print or reproduce the Zumba® name or logo on their costumes, shirts, or other materials without proper authorization.

3. Participants are discouraged from using On-the-Spot (OTS) music and steps, as the fast tempo may compromise the safety of performers. The choice of

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music and movements should prioritize the participants' safety and well-being throughout the competition.

4. Participants are expected to observe proper decorum and sportsmanship throughout the course of the event.
5. Any participant/group found to be in violation of the competition guidelines/rules may be disqualified at the discretion of the organizing committee.
6. The scores from each judge will be tabulated and ranked accordingly. The final ranking will be based on the consolidated ranking results of all judges' scores.
7. The decision of the Board of Judges and the Organizing Committee shall be final and irrevocable.

Grounds for Disqualification:

1. Failure to comply with the mechanics and guidelines/rules of the competition.
2. Below or exceeding the minimum or maximum limit of number of participants allowed per group.
3. Use of costumes and/or props containing offensive, discriminatory, or inappropriate messages or images.
4. Failure to appear or perform during the date of the competition without prior notice to the Organizing Committee.

Criteria for Judging:

a.	Choreography and Creativity (Routines)	30%
b.	Execution and Technique	20%
c.	Stage Presence and Audience Impact	15%
d.	Costume	15%
e.	Overall Performance	20%

Prizes:

1.	Grand Winner	P20,000.00 plus Certificate
2.	First Runner-Up	P15,000.00 plus Certificate
3.	Second Runner-Up	P10,000,00 plus Certificate
4.	Consolation Prizes	P1,000.00 plus Certificate x 4 groups = P4,000.00
	TOTAL PRIZES	P49,000.00

Deadline of Registration is on November 20, 2026

Please submit your registration forms at the City Planning and Development Office, LGU of SCM and look for Mr. Jefferson G. Ongoco.

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Working Committee

Committee	Responsibilities
Overall Chairperson	Oversees the entire event and ensure that all preparations and activities run smoothly. ***Mr. Jefferson G. Ongoco.***
Program and Technical Committee	Prepares the program flow, manages the sound system, music, microphone, and other technical requirements. 1. CPDO - Program 2. Audio-Visual – sound system
Registration and Secretariat Committee	Handles registration, receives group entries, verifies participant lists, and prepares attendance records. 1. CPDO 2. LYDO
Judging and Tabulation Committee	Coordinates with judges, prepares score sheets, consolidates scores, and validates results. 1. CPDO 2. LYDO
Stage and Venue Committee	Prepares the venue, stage, decorations, sound system setup, and seating arrangements. 1. City Mayor's Office 2. City Engineering Office 3. Audio-Visual Division
Logistics Committee	Provides equipment, tables, chairs, supplies, and other necessary materials. 1. GSO 2. City Mayor's Office 3. City Budget Office
Safety and Medical Committee	Ensures participants' safety, provides first aid, and coordinates emergency assistance when needed. 1. PNP 2. BFP 3. CDRRMO 4. POSO

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Food and Hospitality Committee	Arranges meals, snacks, and refreshments for judges, guests, organizers, and participants. 1. City Mayor's Office 2. City Information Office 3. City Tourism Office
Awards and Prizes Committee	Prepares trophies, medals, certificates, prizes, and other tokens of recognition. 1. CPDO 2. LYDO 3. City Mayor's Office
Documentation and Media Committee	Handles event photography, video coverage, and documentation of the activity. 1. City Mayor's Office 2. City Information Office
Publicity and Information Committee	Prepares promotional materials (pubmats), announcements, invitations, and event updates. 1. City Information Office 2. City Tourism Office
Peace and Order Committee	Maintains crowd control, assists participants, and ensures orderly movement within the venue. 1. PNP and BFP 2. POSO/City Traffic Management
Cleanliness and Sanitation Committee	Maintains cleanliness before, during, and after the competition. 1. CENRO

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Registration Form

Dance for Fitness, Move for Wellness!

Group Name:

_____

_____

Agency Name/Barangay Name/Address: _____

_____

_____

Number of Participants (15 to 30 members): _____

Name of Group Leader: _____

Contact Number of Group Leader: _____

E-mail Address of Group Leader: _____

Certification and Consent (Put a √ on the space provided):

_____ I certify that all information provided in this registration form is true and correct

_____ I understand that submission of this form does not automatically guarantee a slot in the competition

_____ I agree to comply with all competition guidelines, rules, and requirements

_____ I understand that the decision of the Organizing Committee regarding participant selection shall be final

_____

Signature over Printed Name

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